



Roofing Permit Application - Residential

City of Brainerd
 501 Laurel Street • Brainerd, MN 56401
 218.828.2307 • building@ci.brainerd.mn.us

Property	Project Address		Apt/Unit #
	Owner Name		Owner's Phone Number
Applicant Information	Applicant Type:	<input type="checkbox"/> Property Owner – Property Owner Waiver below must be signed. <input type="checkbox"/> Contractor - MN License # _____	
	Applicant/Business Name		Business Phone
	Address		
	Contact Name	Contact Email	Contact Phone
Project Details	Structure Type	Roofing Material	Roof Slope (Check all that apply)
	<input type="checkbox"/> House Only (\$71.00) <input type="checkbox"/> Detached Garage Only (\$71.00) <input type="checkbox"/> House and Detached Garage (\$142.00)	<input type="checkbox"/> Asphalt Shingles <input type="checkbox"/> Metal Panel <input type="checkbox"/> Other: _____	<input type="checkbox"/> Less than 2/12 <input type="checkbox"/> 2/12 to Less than 4/12 <input type="checkbox"/> 4/12 or Greater
	<u>Property Owner Waiver</u>		

The purpose of this waiver is to have property owners acknowledge their responsibilities to the Minnesota State Building Code, Brainerd Zoning Ordinances, and to other applicable rules and regulations when they are acting as general contractor on building projects.

I understand that the State of Minnesota requires that all residential building contractors, remodelers, and roofers obtain a state license for work performed on residential real estate (as defined by Minnesota Statute 326B.802, Subd. 13) unless they qualify for a specific exemption from the licensing requirements. By signing this waiver, I attest to the fact that I am building or improving my property myself. I claim to be exempt from the State licensing requirements because I am not in the business of building on speculation or for resale, and this is the first residential structure that I have built or improved in the past 24 months.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this property. Some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under MN Statute 326.92, Subd. 1 and that I forfeit my rights to reimbursement from the Contractor's Recovery Fund if any contractors that I hire are unlicensed.

I have also been informed and acknowledge that by listing myself as the general contractor on this project, I am solely and personally responsible for any violations of the State Building Code and/or City Ordinances in connection with the work performed on the property.

Property Owner's Signature _____ Date _____

THIS IS AN APPLICATION FOR A PERMIT – DO NOT START WORK UNTIL PERMIT HAS BEEN ISSUED.

Additional permits are required for electrical, HVAC, and plumbing work. This permit becomes null and void if the work authorized is not commenced within 180 days of the date of issuance, or if the work is abandoned or suspended for a period of 180 days.

CERTIFICATION STATEMENT: I hereby certify that: I am authorized to make this application; all information provided on this application or in other submittals is true and accurate to the best of my knowledge; authorization from the owner to perform the proposed work has been granted; I understand that I am fully responsible for all work performed and all work performed as part of any permit will comply with all applicable state and municipal laws and ordinances, and any required contractor license, personal license, or certificate of competency will be obtained prior to any work being performed. I understand that the issuance of a permit does not grant any contractor license, certificate of competency, business license, or other license, and unlicensed persons shall not be hired to perform work that requires a license or certificate of competency.

Applicant's Signature: _____ Date: _____

Print Name: _____