

**Brainerd, MN  
April 19, 2021**

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans. Mayor Badeaux was also noted as present.

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND JOHNSON TO APPROVE THE CONSENT CALENDAR.

**A. Approval of Bills - Approved**

**B. Approval of the Minutes of the Regular Meeting held on April 5, 2021 - Approved**

**C. Approval of Licenses - Approved**

Contractor Licenses - 2

**D. Department Activity Reports - Approved**

1. Police Chief
2. Finance Director

**E. Adopt Resolution Accepting Donations & Contributions for the 1<sup>st</sup> Quarter of 2021 – Adopted by Resolution No. 20:21**

**F. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Lakes Area Habitat for Humanity, PO Box 234, Brainerd for an Event to be Held on June 17, 2021 at The Exchange at the NP Center, 1410 Northern Pacific Rd, Brainerd - Approved**

Upon roll call, members Stenglein, Erickson, O'Day, Stunek, Johnson, Pritschet, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

**Community Member of the Month**

Mayor Badeaux announced Dale Parks is being honored as the Community Member of the Month for his many years of service to the City of Brainerd. He has been a part of the City Council and has volunteered in many committees over more than 17 years. City Administrator Bergman indicated she has especially enjoyed and appreciated his sense of humor. Thank you, Dale, for being an asset to the City by serving the community and best wishes for your future endeavors.

April 19, 2021

## Presentations – Postponed

No presentation was made at tonight's meeting.

## Council Committee Reports

### Safety & Public Works Committee Report

#### Request to Approve Certain Tax Forfeit Parcels as Non-Conservation Status and Approve for Sale - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND PRITSCHET, DULY CARRIED, TO ACCEPT STAFF'S RECOMMENDATION AND CLASSIFY PARCELS 41300681, 41301043, AND 41301048 AS NON-CONSERVATION TO ALLOW CROW WING COUNTY TO SELL THESE PARCELS.

#### Request to Approve Event Application – LAMF Block Party - Approved

MOVED AND SECONDED BY ALDERMEN O'DAY AND ERICKSON, DULY CARRIED, TO APPROVE THE EVENT APPLICATION FOR THE LAKES AREA MUSIC FESTIVAL TO BE HELD AUGUST 12, 2021 WITH THE CONDITIONS AND NOTES FOR APPROVAL SHOWN ON THE APPLICATION.

#### Request to Select and Approve Name a Snowplow Final Names - Informational

Committee Chair O'Day stated the top three names have been selected at committee level. He indicated these will now go to the public for a final vote for each piece of equipment, and the winning name will be displayed on the equipment next fall. The link for the public is listed on the City website.

- |                           |   |
|---------------------------|---|
| Mack Plow Truck No. 1     | <ul style="list-style-type: none"><li>• Choncy</li><li>• Bartholomew Blizzardblaster</li><li>• Kirby Truckett</li></ul>   |
| Loader with Snowblower    | <ul style="list-style-type: none"><li>• Catalina Snow Mixer</li><li>• Nom nom nom</li><li>• Spirit of Carl Snowalter</li></ul>  |
| Mack Plow Truck No. 2     | <ul style="list-style-type: none"><li>• Snokyo Drift</li><li>• Blizzard Wizard</li><li>• Frank Truckington</li></ul>  |
| Sterling Plow Truck No. 1 | <ul style="list-style-type: none"><li>• Sir Plows-A-Lot</li><li>• Plow Now Brown Cow</li><li>• Saltan Sandy</li></ul>   |
| Sterling Plow Truck No. 2 | <ul style="list-style-type: none"><li>• Undercover FBI Van #113</li><li>• We've Been Plowing to Reach you About Your Car's Extended Warranty</li><li>• Cousin Eddie</li></ul> |
| Tractor Broom             | <ul style="list-style-type: none"><li>• Flanders</li><li>• And Broom Goes the Dynamite</li></ul>  |
| Road Grader               | <ul style="list-style-type: none"><li>• The Tar Tickler</li><li>• Slim Grady</li><li>• Scrapey McScraperson</li></ul>   |

Loader with Plow

- Grader Minnesota
- Frank the Tank
- Petunia
- Pretty Good Snow Plow

### **Personnel and Finance Committee Report**

#### **Authorize the Hiring of Ms. Toni Gage for Administrative Specialist – Administration Department - Approved**

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK, DULY CARRIED, TO AUTHORIZE THE HIRING OF MS. TONI GAGE FOR THE ADMINISTRATIVE SPECIALIST-ADMINISTRATION DEPARTMENT AT STEP 1 OF THE ADMINISTRATIVE SPECIALIST WAGE GRID PER THE IBEW ADMINISTRATIVE SUPPORT UNION CONTRACT WITH AN ANTICIPATED START DATE OF APRIL 28, 2021.

#### **Update on Police Chief Eligibility List Process - Informational**

Committee Chair Johnson indicated the Police & Fire Civil Service Commission met today and opened the letter of interest process for internal candidates. He said it will remain open through April 28<sup>th</sup>, and the Police & Fire Civil Service Commission will meet again on May 3<sup>rd</sup> to review letters that have been submitted.

#### **Authorize Water Availability Charges to be Used Towards the Water Tank Project - Approved**

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STENGLEIN, DULY CARRIED, TO AUTHORIZE THE USE OF \$976,000 OF THE CURRENT FUNDS IN THE WATER AVAILABILITY CHARGE FUND ON THE EXPANSION OF THE GROUNDWATER STORAGE WATER TANKS AND THE RELATED BACKWASH TANK PROJECT; FURTHER TO AUTHORIZE THE TRANSFER OF FUNDS TO BPU.

### **Unfinished Business**

#### **Final Reading – Proposed Ordinance No. 1515 – Amending Section 515-37 Signs – Approved**

Community Development Director Chanski indicated the first reading of this ordinance was held at the April 5<sup>th</sup> Council meeting and a unanimous approval vote is needed to dispense with the actual reading. Council member Erickson provided some background and discussion from the Planning Commission. He indicated the focus was on limiting the number of signs and the size allowed, and not the content.

MOVED AND SECONDED BY ALDERMEN ERICKSON AND PRITSCHET, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1515 AMENDING SECTION 515-37 SIGNS AND DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY ALDERMEN ERICKSON AND PRITSCHET TO ADOPT ORDINANCE NO. 1515 AMENDING SECTION 515-37 SIGNS.

### **ORDINANCE NO. 1515**

April 19, 2021

Upon roll call, members Stenglein, Erickson, Pritschet, and Bevans voted "aye". Members O'Day, Stunek, and Johnson voted "nay". The Chair declared the motion carried.

**Committee Resignations – Accept with Regret**

MOVED AND SECONDED BY ALDERMEN STENGLEIN AND PRITSCHET, DULY CARRIED, TO ACCEPT WITH REGRET THE RESIGNATIONS OF DALE PARKS FROM THE PARK BOARD AND W. MERRITT BUSSIERE FROM THE CABLE TV ADVISORY COMMITTEE.

**Call for Applicants – Informational:**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 1 term (Expire 2021) – 2 terms (Expire 2022)

Charter Commission – 1 term (Expire 2022)

Park Board – 1 term (Expire 2024)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

Transportation Advisory Committee (TAC) – 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2021) – 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Police & Fire Civil Service Commission – 1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – Two positions available

**New Business**

**Consider Purchase of Banners for the Sesquicentennial**

City Administrator Bergman gave a brief update to the events being planned for the sesquicentennial and the estimates received to create the banners. Mayor Badeaux indicated the banners would then be sold or donated once the events have ended.

MOVED AND SECONDED BY ALDERMEN STENGLEIN AND PRITSCHET TO AUTHORIZE STAFF TO PURCHASE THE SESQUICENTENNIAL BANNERS FROM MINNESOTA MAKERSPACE IN THE AMOUNT OF \$12,800 FROM THE SPECIAL PROJECTS BUDGETED LINE ITEM.

Members Stenglein, Erickson, O'Day, Stunek, Pritschet, and Bevans voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

Council member Johnson stated this item should have been on the Personnel & Finance Committee agenda first since it does have a cost factor and was not budgeted. City Administrator Bergman regrettably agreed with the error in judgement of where to place it on the agenda.

**Public Forum**

The Chair opened the public forum at 8:00 p.m.

No one came forward.

The Chair closed the public forum at 8:02 p.m.

### **Staff Reports**

Community Development Director Chanski stated the Parking Commission met last week and considered the questions raised by the Council at the April 5<sup>th</sup> meeting. He said they are reviewing the overall strategic plan regarding parking concerns.

Police Chief Bestul indicated he has been working with HR Director Schubert and Sourcewell for the potential hiring of a Community Service Officer (CSO) intern. He said that item will be coming to the Council for consideration at a future meeting.

City Engineer Sandy announced that road restrictions should be lifted on April 26<sup>th</sup>, which is approximately 2 weeks after they are lifted in the metro area. He stated the NW 4<sup>th</sup> Street and Jackson Street project that starts on April 26<sup>th</sup> will result in a hard road closure to get that roundabout project done as quickly as possible. He also added the City Hall parking lot will be striped that week, so alternate parking will need to be found during that time.

Finance Director Hillman said the field auditors have started the field work and will be on site at City Hall tomorrow.

City Administrator Bergman distributed a handout regarding the development of a strategic supply plan to support childcare needs in our community. She said the handout shows the results of a survey that BLAEDC initiated for parents, childcare providers, and employers to take part in. Any comments or input should be forwarded to Mike Bjerkness at BLAEDC. She stated work continues with the franchise agreements with Charter and CTC. The Charter Commission met on April 14<sup>th</sup> and an ordinance is being drafted from City Attorney Langel to be brought to Council for consideration. She announced that the Cable TV Advisory committee meets tomorrow at 3:00 pm to discuss the peg channel.

### **Mayor's Report**

Mayor Badeaux said the Downtown Golf Event will take place this Saturday, April 24<sup>th</sup> and the Spring Fling Downtown Event is scheduled for May 7<sup>th</sup> and 8<sup>th</sup>. He added the Parks and Recreation Department is partnering with the YMCA and Community Education for youth sports events this summer.

### **Council Member Reports**

Council member Johnson attended the Parking Commission meeting last week and said they are reviewing the questions sent forth from the Council. He said he was surprised to learn that only 1/3 of parking tickets issued are in the downtown area. He stated he has received interest from residents about the sesquicentennial and if the City Council would consider assembling an ad hoc committee that focuses on Brainerd History.

Council member O'Day has received some calls regarding potholes, and for everyone to be patient as crews will be addressing those concerns as weather allows. City Engineer Sandy

indicated feel free to call in to the Engineering Department to report those areas that need attention.

Council member Bevans directed those interested to the Northside Association Facebook page, as Chuck Marohn gave a great presentation on planning and parks.

**Adjourn**

The Council adjourned at 8:15 p.m.

  
\_\_\_\_\_  
Jennifer Bergman  
City Administrator