

TRANSPORTATION ADVISORY COMMITTEE
Thursday, August 18, 2022, 3:00 p.m.
City Hall Council Chambers

Pursuant to due call and notice thereof, the regular meeting of the Transportation Advisory Committee was called to order at 3:00 p.m.

Upon roll call, the following members were noted as present: Czeczok, Koep, Lambert, Bertram, Stenberg, Nebel and Erickson. Also noted present were Transit Coordinator Stone, Transit Operations Specialist Gauthier, City Engineer Dehn.

Oath of Office

Transit Coordinator Stone administered the Oath of Office to Lisa Nebel, Transportation Advisory Committee Member.

Approval of Agenda

MOVED AND SECONDED BY COMMITTEE MEMBERS BERTRAM AND LAMBERT, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of Minutes for the meeting held on October 28, 2021

MOVED AND SECONDED BY COMMITTEE MEMBERS LAMBERT AND BERTRAM, DULY CARRIED, TO APPROVE THE MINUTES OF THE OCTOBER 28, 2021 TAC MEETING.

Financial Reports

Discussion was held. Committee Member Koep requested clarification from staff regarding the revenue/expense report. City Engineer – Public Works Director Dehn stated he would get back to the committee with clarification.

Presentations

Kevin Pursey with Blue Sky Transit updated the committee on the past year of progress and future goals.

City Engineer – Public Works Director Dehn introduced himself and expressed his gratitude for the new opportunities working with the TAC.

TAC acknowledged the retirement of Transit Coordinator Stone and thanked Stone for his years of dedication to Transit.

Unfinished Business

Discussion on the update to the 3rd Party Contractor Cost Evaluation and Future Projections memo and current ridership

Transit Coordinator Stone reviewed the memo, projections, and current ridership. The Committee held discussion regarding the information presented.

New Business

Approve Crow Wing County Fuel Agreement

The Committee held discussion regarding the Crow Wing County Fuel Agreement.

MOVED AND SECONDED BY COMMITTEE MEMBERS LAMBERT AND ERICKSON, DULY CARRIED, TO ACCEPT THE CROW WING COUNTY FUEL AGREEMENT AND TO DIRECT STAFF TO DISCUSS THE AGREEMENT FURTHER WITH THE APPROPRIATE COUNTY STAFF

Update regarding Acting Transit Coordinator and Follow Up From August 15 City Council Meeting

City Engineer – Public Works Director Dehn provided updates from the August 15, 2022 City Council Meeting in which Council Members approved the recommendation for Transit Operations Specialist Gauthier to assume the role of Acting Transit Coordinator upon Stone’s retirement

Staff Reports

Transit Coordinator Stone provided updates on receiving the 2020 capital grant transit bus in June of 2022 and provided updates on the 2021 and 2022 capital grant buses. As well as updates on RouteMatch software’s newest requisition by TripSpark transit business.

Transit Operations Specialist Gauthier provided updates on the transit marketing goals and technology updates.

Public Forum

The Chair opened public forum at 4:10 p.m.

No one came forward.

The Chair closed public forum at 4:11 p.m.

Committee Member Comments/Questions

Committee Chair Czczok requested further information pertaining to the updates to the RouteMatch Software. Transit Coordinator Stone provided details related to RouteMatch advances.

Member Erickson congratulated Coordinator Stone on his upcoming retirement and Member Bertram echoed that. Member Lambert congratulated all staff on their accomplishments, Member Koep agreed with the acknowledgements.

There were no further comments/questions.

Adjourn

MOTION AND SECONDED BY COMMITTEE MEMBERS LAMBERT AND STENBERG, DULY CARRIED, TO ADJOURN THE MEETING AT 4:12 P.M.