



PARKS DEPARTMENT MAINTENANCE AND RECREATION REPORT MARCH 23, 2021 PARK BOARD MEETING

Recreation Report

Recreation

The Brainerd Men's C/D Early Bird Softball Tournament is FULL. 14 teams.

Summer Adult Softball League Registrations

Mondays – Women's: 4

Tuesdays - MS2 (Men's Lower): 12 (FULL)

Wednesdays - MS1 (Men's Upper): 7

Thursdays – Coed1 (Upper): 2

Thursdays – Coed2 (Lower): 11

Fridays- Master's (35+): 3

Community Ed & YMCA Contract details

- Press Release has been sent out to local radio stations, Brainerd Dispatch, & social media.
- Community Ed has opened their registrations
- YMCA will open their registrations on April 1
- We will be receiving budgetary reports and we will be paying both entities their quarterly rate at the end of the month.

Warming Houses

2021 Brainerd Warming House Report is attached. This year was tough as we were only "Open" 29 days. Of those 29 days, we closed all our rinks due to extreme weather conditions 2 days and we closed early a minimum of 8 days on top of that. By opening the warming houses, we were able to serve 1,378 people during warming house hours. Most likely several hundred more due to community members, service groups, and schools utilizing the rinks during the day.

Special Events

Easter Egg Hunt

Registration is open. Currently there are: 221 children enrolled. (Out of 300 available spots) 3.17.2021

Candy was delivered and is being re-bagged into smaller bags. Proper Covid-19 measures are being used. Sanitizing work area and using gloves as well as wearing a mask.

Crow Wing Energized has mentioned possibly getting their carrot mascot out for the event. They are looking for someone to wear it still.

Rotary Club has started a volunteer sign up based on all the different duties throughout the day.

Concessions

This year we will be fully licensing Memorial Park, Buffalo Hills, and Bane Park. Jaycees Park will function under a "Special Event" licensure. This can only be used for 10 dates. I have been advised by Minnesota Department of Health that I may also use the Jaycees Special Event license for a couple days of serving food at Mills Field at Memorial Park (15 U State, 14 U (AA) Tournaments).

Our contract with Viking Coca-Cola will expire March 11, 2022. As you remember Viking Coca-Cola did agree to provide us \$2,500 (which we used for the purchasing of a new score board). Viking Coca-Cola also agreed to donate 30 cases of 12 oz can soft drinks along with \$250 towards youth team sponsorships annually. Viking agreed to provide and pay for 4 (4x8) Coca-Cola advertising banners for use at Memorial and Mill Avenue Parks.

Maintenance Report

Memorial Park

City Staff and Chris Sonmor from WSB opened bids for the 2021 Memorial Park Redevelopment Project on March 1, 2021. In total, 3 bids were received from contractors. Anderson Brothers Construction of Brainerd, LLC was the apparent low bidder. City Staff and the Park Board met on March 17, 2021 to review the bids and award the contract. The Park Board unanimously voted to award the base bid of the contract to Anderson Brothers Construction of Brainerd, LLC along with allowing staff to purchase the Sourcewell provided packages. The total base bid amount submitted by Anderson Brothers was \$918,329 and the total amount of the Sourcewell packages including the boards, the lighting, and some rubber matting is \$154,319 for a total base bid project amount of \$1,072,648. The total estimated budget at this point taking into consideration the \$1,300,000 that the city bonded for, the cost of the purchased parking lot, WSB's design and construction administration fees, and the 2021 park budget allocation of \$260,000 towards the project is \$1,164,810. With the budget number and the base bid awarded items, there is approximately \$92,162 left in contingency. The Park Board elected to not move forward with the alternate one items (small rink, boards, and lighting) at this time until a month or two down the road. With the \$92,162 in funds, the small rink pad and other items associated with the construction contract could get completed, but the boards and lights for the rink would put the project over budget. The Park Board elected to wait and see if there were some value engineering items staff could bring forward to reduce the base bid costs and see if we can afford to do the entire project in 2021. The other option is to construct alternate 1 and purchase the boards and lights in a future year when it is budgeted.

Park Design Standards

The Park Board is scheduling a kick-off meeting with its consultant, Widseth, to brainstorm and come up with design standards to use within the park system. These standards will be used to brand our parks in the future, along with helping to formulate the new 30-year capital improvement plan for the park system. Design standard creation is anticipated to last a couple of months, with 30-year capital planning creation and brainstorming occurring in the summer months to be prepared for the fall budget cycle.

Change of Seasons

With the change of seasons here, the maintenance staff have been working on repairing picnic tables, putting up nets at the tennis courts, doing spring clean-up, and starting to prepare for the busy summer season. There is a lot to look forward to in 2021. Below is a detailed list of the maintenance activities done in the month prior to this meeting.

- Removed graffiti at Rotary Park.
- Repaired flagpole and replaced all flags downtown.
- Changed a rink bulb at Bane.
- Fixed gate boards at Bane Park hockey rink.
- Assembled a memorial bench.
- Covered graffiti under College Drive bridge.
- Assembled new field rakes and drags.
- Repairing and painting older picnic tables.
- Hung tennis nets and turned-on tennis lights and timer.
- Fixed and painted serving tables for pavilions.
- Painted and stored all skate helpers.
- Stored all hockey nets.
- Cleaned out Mill Avenue Park building.
- Ordered field chalk and drying agents
- Cleaned and paint job on JD power broom.
- Removed park office signage.
- Put outside player benches away
- Setting out garbage receptacles and tables in parks.

- Repaired damaged keystone wall.
- Removed flooding equipment from van.
- Moved all Easter stuff to Gregory Park building.
- Pressure washed aluminum trailers.
- Acquired new mower and stored.
- Clean trucks weekly.
- Garbage runs.
- Garbage truck out of storage and cleaned/prepped for spring.
- Removed two dead trees and two widow makers.
- Picked garbage and sticks out of parks.
- Rubber mats move to storage.

Splash Pad

City Staff, representatives from WSB, and Emily Rolfson have been working to find donors for the rest of the items that are needed to complete the splash pad. There have been commitments received from Anderson Brothers and Hy-Tec to assist us with the construction of the donor related items such as concrete work, donor column, grading, and other items around the pad. The group is still working on getting donated materials such as brick pavers, engraving services, and landscape materials as part of the donor area. The splash pad committee is still also receiving monetary donations to help with the pad construction. Please contact Emily Rolfson if you know of someone who would like to donate.

Mill Park

The Mill Park lease was officially over on March 1, 2021. Staff has removed all the City belongings within the park and have turned over the keys to Mike Higgins, whom is the owner of the Brainerd Industrial Center. Mike intends on demolition of the site soon, with the amenities from the park being placed at Memorial Park.

2021 Brainerd Warming House Report

Date	Gregory Skaters	Bane Skaters	Mills Skaters	Temperature	"notes"	Total/Day
Monday, January 25, 2021	24	5	12	16		41
Tuesday, January 26, 2021	11	19	15	12		45
Wednesday, January 27, 2021	7	20	22	7		49
Thursday, January 28, 2021	9	28	20	21		57
Friday, January 29, 2021	35	12	21	21		68
Saturday, January 30, 2021	74	34	125	30		233
Sunday, January 31, 2021	62	33	95	30		190
Monday, February 1, 2021	29	3	15	21		47
Tuesday, February 2, 2021	23	22	38	23		83
Wednesday, February 3, 2021	21	5	51	30		77
Thursday, February 4, 2021	21	12	25	18		58
Friday, February 5, 2021	1	1	5	9		7
Saturday, February 6, 2021	0	0	0	0	closed	0
Sunday, February 7, 2021	3	0	0	-8	closed early	3
Monday, February 8, 2021	1	2	4	-2	closed early	7
Tuesday, February 9, 2021	0	0	9	1	closed early	9
Wednesday, February 10, 2021	4	7	11	-2		22
Thursday, February 11, 2021	3	3	9	-3	closed early	15
Friday, February 12, 2021	0	0	0	-6	closed early	0
Saturday, February 13, 2021	1	4	3	-8	closed early	8
Sunday, February 14, 2021	0	2	0	-7	closed	2
Monday, February 15, 2021	0	0	2	0	closed early	2
Tuesday, February 16, 2021	2	5	15	9		22
Wednesday, February 17, 2021	11	0	14	10		25
Thursday, February 18, 2021	1	13	23	10		37
Friday, February 19, 2021	10	17	12	19		39
Saturday, February 20, 2021	32	28	60	20		120
Sunday, February 21, 2021	38	14	38	30		90
Monday, February 22, 2021	18	0	4	43	closed early	22
Total/Park	441	289	648	Total Skaters Served		1378

2021 # of Skaters to Temperature Trends

