



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

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| <input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> P&F COMMITTEE <input type="checkbox"/> SPW COMMITTEE <input type="checkbox"/> MAIN AGENDA | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of published hearing notice</i> <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <input type="checkbox"/> Ordinance 1 st Reading |
| Submitted by: | Department: |
| Presenter (Name & Title): | Estimated Time Needed: |
| Summary of Issue: | |
| Alternatives, Options, Effects on Others/Comments: | |
| Recommended Action/Motion: | |
| Financial Impact: Is there a cost associated with this request: <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Please Explain:</u> | |

MEMO



TO: Mayor and City Council
FROM: David Chanski, Community Development Director
DATE: January 4, 2021
RE: Planning Commission Terms

During the Planning Commission meeting on November 18, 2020, the Planning Commission held a discussion regarding the terms of service for Commissioners.

The Planning Commission's concern is that 3 members of the Commission have their terms expire at the end of 2021 and a further 3 at the end of 2022 (the council liaison is appointed by the Council President every two years). Should there be turnover as terms expire (5/6 commissioners, excluding the council liaison, have changed since 2018), the Commission believes that such turnover across such a short period of time could be very disruptive to the continuity of the Planning Commission and the issues/projects the Commission is working on.

The Commission directed staff to bring this forward to the City Council for discussion, and staff believes that the January 4, 2021 City Council meeting would be an astute time for the Council to hold this discussion prior to council committee appointments and commission appointments being considered during the Council's January 19 meeting.

Commissioner terms as they currently stand are (excluding the council liaison):

- Expiring 12/31/2021
 - o Mike Duval
 - o Chris Foley
 - o Theresa Woodward
- Expiring 12/31/2022
 - o Matt Kallroos
 - o Don Gorham
 - o Kevin Yeager

Potential reorganization of terms could be as follows:

- Expiring 12/31/21
 - o Chris Foley
 - o Theresa Woodward
- Expiring 12/31/22
 - o Mike Duval (extending term 1 year)
 - o Matt Kallroos

- Expiring 12/31/23
 - o Don Gorham (extending term 1 year)
 - o Kevin Yeager (extending term 1 year)

Under such a reorganization, terms would remain as 3-year terms but with 2 terms expiring each year.

Staff is requesting Council's consideration of this matter.