

Brainerd, MN
January 3rd, 2022

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: Pritschet, Stenglein, Erickson, O'Day, Stunek, Johnson, and Bevans. Mayor Badeaux was also noted as present.

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND PRITSCHET, DULY CARRIED, TO APPROVE THE AGENDA WITH THE REMOVAL OF THE CLOSED SESSION FOR ADMINISTRATOR BERGMAN'S PERFORMANCE REVIEW.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK TO APPROVE THE CONSENT CALENDAR.

- A. **Approval of Bills and Transfer of Funds- Approved**
- B. **Approval of the Minutes of the Regular Meeting held on December 20, 2021- Approved**
- C. **Approval of Licenses- Approved**
- D. **Department Activity Reports- Approved**
- E. **Resolution- Approving Signature Authorization for 2022 Capital Projects for the Brainerd Lakes Regional Airport**
- F. **Resolution- Designation of Financial Institutions as Depositories for 2022 Pursuant to City Charter- Approved**
- G. **Designation of Brainerd Dispatch as Official Newspaper for Calendar Year 2022 Pursuant to City Charter; and Authorize Signatures on Contract with Dispatch- Approved**

Upon roll call, Council Members Pritschet, Stenglein, Erickson, O'Day, Stunek, Johnson, and Bevans voted "aye". No member voted "nay". The Chair declared the motion carried.

Presentation

State of the City Address

Mayor Badeaux read his letter regarding the State of the City. The City's 150-year celebration was a chance for citizens to look back on the past that has created the strong foundation we have as a community. The report highlighted what makes Brainerd a special area and what to look forward to in the future.

Council Committee Reports

Personnel and Finance

Ratify the Hiring of 2021-2022 Parks Winter Temporary Employees-Approved

Committee Chair Johnson stated that the positions are within budget and make it possible to keep all City warming houses open for the season.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO RATIFY HIRING OF 2021-2022 PARKS WINTER TEMPORARY EMPLOYEES.

Police Officer Hiring of Steven Knisley- Approved

Committee Chair Johnson stated that this hiring will bring the Police Department to 25 of the 26 budgeted sworn officers.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STENGLEIN, DULY CARRIED, TO CONFIRM HIRING OF POLICE OFFICER STEVEN KNISLEY, STARTING AT LELS STEP 1 RATE OF \$29.79, WITH A STARTING DATE OF JANUARY 11, 2022.

League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form- Approved

Committee Chair Johnson stated that this is an annual agenda item to not waive the tort limits and is recommended by staff and insurance agents.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE AND SUBMIT THE LIABILITY COVERAGE WAIVER FORM WITH "DOES NOT WAIVE" THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY ESTABLISHED BY MINNESOTA STATUTES, ESCONTION 466.04 OPTION SELECTED.

Safety and Public Works

Approve Change Order 3- 19-19- NW 4th Street Reconstruction Project- Approved

Committee Chair O'Day stated that the change order was for delineators in the new median on NW 4th Street and James Street.

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND PRITSCHET, DULY CARRIED, TO APPROVE CHANGE ORDER 3- 19-19 NW 4TH STREET RECONSTRUCTION PROJECT FOR A TOTAL OF \$935.

Approve Final Pay Estimate- 19-19- NW 4th Street Reconstruction Project- Approved

Committee Chair O'Day stated that the project came in under budget from the final estimate by \$31,935.

MOVED AND SECONDED BY COUNCIL MEMBERS O'DAY AND ERICKSON, DULY CARRIED, TO APPROVE FINAL PAY ESTIMATE TO ANDERSON BROTHERS CONSTRUCTION OF BRAINERD, LLC IN THE FINAL CONTRACT AMOUNT OF \$1,147,077, THIS ESTIMATE \$77,894.

Unfinished Business

Appoint Commission Liaisons- Approved

Chair Bevans nominated Kevin Stunek for Airport Commission, Kelly Bevans for the Cable TV Advisory Committee, and Tad Erickson for Transportation Advisory Committee as Council Liaisons for 2022.

Council discussion was held regarding having all Council Liaison appointments be for two years going forward.

MOVED AND SECONDED BY JOHNSON AND PRITSCHET, DULY CARRIED, TO CONFIRM THE NOMINATIONS OF THE COUNCIL LIAISONS FOR 2022.

Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)
Cable TV Advisory Committee – 1 term (Expire 2021) – 2 terms (Expire 2022)
Charter Commission – 1 term (Expire 2022) 1-term (Expire 2025)
HRA—1 term (Expire 2022) – 1 term (Expire 2026)
Library Board- 1 term (Expire 2028)
Public Utilities Commission—1 term (Expire 2024)
Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)
Economic Development Authority (EDA) – 1 term (Expire 2026) – 1 term (Expire 2027)

Council President Recommended: (terms to expire 12/31 of said year)
Planning Commission—1 term (Expire 2023)

Ad Hoc Committees – Applicants Needed
Water Tower Fundraising Committee – Two positions available

Public Forum

The Chair opened public forum at 7:43 p.m.

No one came forward.

The Chair closed public forum at 7:44 p.m.

Staff Reports

Chief Bestul stated that he is working on Amending the Tobacco Ordinance to update it to the T21 language making it illegal to sell tobacco to people under 21 years of age. The department is also working on converting the Brainerd Police Department policy to Lexipol and have both adopted by the Council at a future meeting. Finally, continuing work with Crow Wing County and Baxter updating a Joint Power Agreement to continue Lakes Area Drug Investigative Division.

City Engineer/ Public Works Director Sandy stated that a public meeting was held for the North Brainerd Construction Project. It was not well attended due to the snow event. The Engineering Department will be sending out comment cards to ensure public comment is heard prior to the project starting. He thanked the Street Department for their efforts to clear the snow

from the unprecedented snowfall after the Holiday weekend. The snow was completely cleared from streets and alleys in 13 hours. Mr. Sandy stated that he had the chance to ride in the plow truck with Steet Foreman Middagh, he has a different perspective of clearing snow. If any of the Council Members would like a chance to ride in a plow, they have the opportunity to do so after any snow event.

Community Development Director Chanski stated that there is an EDA meeting on Thursday, January 6th at 7:30 a.m. information is included in the online packet.

HR Director Schubert stated that City Administrator Bergman distributed her performance review packet to the Council on December 23rd, requested that Council members complete the evaluation by January 31st.

Administrator Bergman stated that she will not be at the January 17th meeting. Her report is included in the packet. She also thanked the Street Department for their hard work during the snow events and stated that her ride in the plow was eye opening.

Mayors Report

Mayor Badeaux seconded the comments from City Engineer/ Public Works Director Sandy's comments about the North Brainerd project meeting. He encouraged citizens of North Brainerd to contact City Hall for comments. He said to get yourself over to "Big Sev" where big things are happening. Finally, the snow shovel brigade is underway, there is a waiting list due to a shortage of volunteers. It is serving 15 addresses for citizens who really need help with shoveling their sidewalks.

Council Member Reports

Member Erickson stated that the next Planning Commission meeting is January 19th, they continue to work on Amending the Zoning Code. Northland Arboretum next meeting is January 27th, contracts for the levy dollars is coming due and they will be discussing responding to the City's RFP.

Member O'Day requested that the names of the snowplows be used and that we respect those plowing.

Member Johnson stated that there was a Highway 210 project meeting, they are continuing discussion on the east end of the project regarding roundabouts. Option 1 is out of the picture and the committee continues discussion on pedestrian traffic. The HRA Board is in serious need of 2 members. Finally, Lakes Area Media Collaborative was sent a letter in August and the City has yet to hear from them.

Adjourn

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND ERICKSON, DULY CARRIED TO ADJOURN THE MEETING.

Chair Bevans adjourned the meeting at 7:55 p.m.



Jennifer Bergman
City Administrator