

CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, September 19th 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2495 560 0863

Attend by phone: **Personnel and Finance Committee 7:15 PM**: 1-844-992-4726 Meeting
Access Code: 2487 079 7347

Attend by phone **Safety and Public Works Committee 6:45 PM**: 1-844-992-4726 Meeting
Access Code: 2499 770 0215

Meeting is also televised on CTC Cable channel 8 and streamed live on
YouTube: www.youtube.com/CityOfBrainerdMN

1. Call To Order

2. Roll Call

_____ K. Stunek _____ G. Johnson _____ W. Bieser _____ T. Stenglein

_____ T. Erickson _____ M. O'Day _____ K. Bevans _____ Mayor Badeaux

3. Pledge Of Allegiance

4. Approval Of Agenda - Voice Vote

5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Bills**

Documents:

[091922 COUNCIL AP INV REGISTER.pdf](#)

B. **Approval Of Minutes**

Documents:

[2022-09-06 City Council Minutes.pdf](#)

C. **Approval Of Licenses**

Contractor Licenses-

Documents:

20220919 Contractor Licenses.pdf

D. Department Activity Reports

Documents:

Council Dept Report IT 2022-08 20220919.pdf

Community Development Director Report - September 2022.pdf

PD Report.pdf

E. Temporary On-Sale Liquor License Application- Submitted By Crossing Arts Alliance For An Event To Be Held October 7th, 2022 At 711 Laurel Street, Brainerd, MN 56401

F. Temporary On-Sale Liquor License Application- Submitted By Brainerd Jaycees For An Event To Be Held September 24 Downtown Brainerd 6th St And Front St

G. Minnesota Lawful Gambling Application For Exempt Permit- Submitted By Brainerd Amateur Hockey Association For An Event To Be Held At 612 Station, 612 Front Street On February 20th, 2023

6. Council Committee Reports

A. Personnel And Finance Committee 7:15 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2487 079 7347

Documents:

09-19 PF Agenda.pdf

1. Approval Of 2023 Ancillary Benefits

Documents:

PF - 2023 Ancillary Benefits.pdf

2. Approval Of 2023 Health Insurance Renewal And Adopt Resolution Accepting New Bylaws

Documents:

PF - 2023 Health Ins Renewal.pdf

3. Authorize Staff To Begin Hiring Process For Public Works Department Administrative Specialist

Documents:

PF - PW Dept Adm Specialist Hiring Process.pdf

4. Authorization To Purchase Lease Accounting Software

Documents:

PF - Lease Acctg Software.pdf

5. Consider Shared Services Agreement With The EDA

Documents:

PF - EDA Agreement.pdf

6. Discussion Of 2023 HRA Levy Request

Documents:

PF - HRA Levy Request.pdf

B. Discussion On Downtown Special Services District

Documents:

SPW - Discussion on DSSD.pdf

1. Approve Event/Street Closure Application - Skate Co Grand Opening

Documents:

SPW - Event Application - Skate Co Grand Opening.pdf

2. Approval Of Hy-Tec Sign On Historic Water Tower

Documents:

SPW - Hy-Tec Sign on Historic Water Tower.pdf

3. Approve CWC Customer Fuel Sales Agreement

Documents:

SPW - CWC Fuel Sales Agreement.pdf

4. Approve Change Order 1 - Improvement 20-07 - Rotary Park Sewer Lining Project

Documents:

SPW - Change Order 1 - Imp 20-07.pdf

5. Review Classification Of Land To Non-Conservation And Future Sale Of Tax Forfeited Lands

Documents:

SPW - Tax-Forfeit Non-Conservation Parcels.pdf

6. Direction On Active Code Enforcement Cases

Documents:

SPW - Direction on Active Code Enforcement Cases.pdf

7. Unfinished Business

A. **Consider Conditional Use Permit For Residential Recovery Facility At 2501 Greenwood St.**

Documents:

MA - CUP 2501 Greenwood St.pdf

B. **Public Hearing For The Removal Of Library Board Member**

Documents:

MA- Library Member.pdf

C. **Adopt Resolution Setting The 2023 Preliminary Levy For The City Of Brainerd The Brainerd HRA; And Set Date And Time For Budget Public Hearing**

1. Adopt Resolution Setting the 2023 Preliminary Levy for the City of Brainerd and Brainerd HRA
2. Motion to Set Date and Time for Budget Public Hearing

Documents:

MA - Res - 2023 Preliminary Levy.pdf

D. **Final Reading Proposed Ordinance 1536 - An Ordinance Amending Chapters 1 And 2 Of The Brainerd City Charter**

Documents:

MA - Charter Ordinance Chap 1 and 2 Agenda Request.pdf

E. **Final Reading Proposed Ordinance 1537 - An Ordinance Amending Chapter 3 Of The Brainerd City Charter**

Documents:

MA - Charter Ordinance PIF Agenda Request.pdf

F. **Final Reading Proposed Ordinance 1538 - An Ordinance Amending Chapter 5 Of The Brainerd City Charter**

Documents:

MA - Charter Ordinance Streets Agenda Request.pdf

G. Call For Applicants - Informational

(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

8. New Business

- A. Adopt Resolution Declaring Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment- 2022 Nuisance Abatement And Downtown Special Services District**

Documents:

MA- Declaring Assessment DTSS DTSR Nuisance.pdf

9. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. Staff Reports

(Verbal: Any Updates since Packet)

11. Mayor's Report

12. Council Member Reports

13. Adjourn To Closed Session Pursuant Minnesota Statute 13D.05 Subd. 3(C)(3) To Discuss NP Center Trail Project Final Settlement And Release Agreement

14. Adjourn

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"