

# CITY COUNCIL AGENDA

Brainerd, Minnesota

June 7th, 2021

7:30 P.M.

For the safety of our staff and residents, the public is invited to attend the meeting by calling in as shown below.

## **WebEx Teleconference Meeting - Call In Information**

CALL TOLL-FREE: 1-844-992-4726

Access Code: 187 648 8838

Meetings are also live-streamed to the City of Brainerd YouTube channel.

### 1. Call To Order - 7:30 PM

### 2. Roll Call

\_\_\_ T. Erickson \_\_\_ M. O'Day \_\_\_ K. Stunek \_\_\_ G. Johnson

\_\_\_ D. Pritschet \_\_\_ T. Stenglein \_\_\_ K. Bevans \_\_\_ Mayor Badeaux

### 3. Pledge Of Allegiance

### 4. Approval Of Agenda - Voice Vote

### 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills And Transfers Of Funds**

#### *Documents:*

*060721 COUNCIL AP INVOICE REGISTER.pdf*

### B. **Approval Of Minutes**

1. Regular Meeting Held on May 17th, 2021

#### *Documents:*

*20210517\_CCdraft .pdf*

### C. **Approval Of Licenses**

Contractor Licenses- 11

Filling Station License- 8 Renewal

Off Sale Beer- 4 Renewal

Cocktail Room/Distillery- 2 Renewal  
On-Sale Liquor License- 8 Renewal  
Club On-Sale License- 2 Renewal  
Off Sale Liquor License- 5 Renewal

Contingent Upon Inspection by Fire Department:

On-Sale Liquor License- 6 Renewal  
Club On-Sale Liquor License- 2 Renewal  
Bulk Plant License- 1 Renewal  
Beer/Wine License- 2 Renewal  
Off-Sale License- 1 Renewal

*Documents:*

***2021-2022 Renewal List for Council.pdf***  
***20210602 Contractor Licenses.pdf***

**D. Department Activity Reports**

1. Fire Chief
2. Parks & Recreation and Maintenance

*Documents:*

***fire dept report.pdf***  
***parks and rec report.pdf***

- E. Minnesota Lawful Gambling Application For Exempt Permit- Submitted By Advocates For Reproductive Education For An Event To Be Held On August 18th, 2021 At The Laurel Street Parking Lot By Sage On Laurel.**
- F. Minnesota Lawful Gambling Premises Permit Application- Adopt Resolution To Allow Lawful Gambling By Garrison Fire Relief At C.C.'s Bar, 121 Washington Street NE, Brainerd MN**
- G. New Tobacco License Application- Submitted By HA Smokey's Tobacco Inc, 706 Washington St STE# A&B**  
Contingent upon Fire & Police Approval
- H. Temporary On-Sale Liquor License Application- Submitted By Carl Sydney Hanson Post 255- For Event To Be Held On June 12th, 2021 At St. Andrews Church**  
Contingent on Police & Fire Approval
- I. Approval Of 2021 Temporary Employees**

*Documents:*

***Approval of 2021 Temporary Employee Hirings 6\_7\_21.pdf***

- J. Approval Of City Administrator Bergman's May 17, 2021 Quarterly Talk Summary**

*Documents:*

*City Administrator May 2021 Performance Review Summary.pdf*

6. Community Member Of The Month

*Documents:*

*Community Member 2.pdf*

*Community Member of the Month - John Forrest.pdf*

7. Council Committee Reports

A. **Personnel And Finance Committee - 6:45 P.M.**

WebEx Teleconference Information

- Call Toll-Free: 844-992-4726
- Access Code: 187 870 1673

*Documents:*

*20210607\_Pf.pdf*

1. League Of MN Cities Insurance Trust (LMCIT) Premium Renewal  
March 2021-February 2022

*Documents:*

*Insurance Renewal.pdf*

2. MN Statewide All-Hazard Incident Management Organization  
Cooperative Agreement

*Documents:*

*2021 Agenda Request MN Statewide All-Hazard Incident  
Management Organization Cooperative Agreement and  
Resolution.pdf*

3. Sale Of Retired Fire Department Equipment

*Documents:*

*2021 Agenda Request Authorize the sale of retired fire  
department equipment Mule.pdf*

4. Approve Promotion For Deputy Police Chief Position

*Documents:*

*Deputy Police.pdf*

5. Accept Retirement Of Police Records Management Lead Sandra Anderson And Authorize Staff To Backfill The Position

*Documents:*

***Records Lead.pdf***

6. Hiring Of Community Service Officer Andrew Thielke Ratification

*Documents:*

***Hiring Ratification - Thielke.pdf***

7. Approve Promotion Of Robert Anderson To Street Maintenance II

*Documents:*

***Promotion of Robert Anderson to Street Maintenance II.pdf***

8. Approve Franchise Agreement With Consolidated Telephone Company

*Documents:*

***CTC Agenda Item.pdf***

9. Approve Franchise Agreement With Spectrum Mid-America LLC

*Documents:*

***Charter Franchise Agenda Item.pdf***

10. Discussion Of Parking Lot Lease With Burlington Northern

*Documents:*

***BN Lease.pdf***

11. Authorize Refund To Property Owner Of Nuisance Payable For Pay Year 2021 At 513 8th Street South, Brainerd

*Documents:*

***41240998 2021 Nuisance Assessment.pdf***

12. American Rescue Plan (ARP) Act Update

*Documents:*

***ARP Act Update.pdf***

**B. Safety And Public Works Committee -6:30 P.M.**

WebEx Teleconference Information

- Call Toll-Free: 844-992-4726
- Access Code: 187 480 7956

*Documents:*

***20210607\_SPW.pdf***

1. Request To Approve Event/Street Closure Application - 4th Of July Celebration

*Documents:*

***Event and Street Closure - 4th of July.pdf***

2. Request To Approve Improvement 19-01 Change Order 1 - NW 4th Street Reconstruction Project

*Documents:*

***Imp 19-01 Change Order 1.pdf***

3. Request To Approve MnDOT Land Purchase For 2023 Trunk Highway 25 Railroad Bridge Replacement Project

*Documents:*

***Land Purchase - MnDOT Highway 25 Bridge.pdf***

4. Request To Approve Testing Services Contract For Improvements 20-05 And 20-06 - Madison Street And SE Brainerd Construction Project

*Documents:*

***Testing Services - Imps 20-05 and 20-06.pdf***

5. Request To Review South 6th Street Aesthetics Policy For 2022 Construction

*Documents:*

***S 6th Street Aesthetics Policy.pdf***

6. Appeal - 1518 Quince Nuisance Abatement

*Documents:*

***Appeal - 1518 Quince St Nuisance Abatement.pdf***

8. **New Business**

- A. **First Reading- Proposed Ordinance 1516- Ordinance Amending The Brainerd City Charter**

*Documents:*

*Charter Ordinance Agenda Item.pdf*

- B. **First Reading - Proposed Ordinance No. 1517 - Ordinance Amending Section 515-66: Transient Food Unit Overlay District**

*Documents:*

*First Reading - Proposed Ordinance No. 1517 - Amending Section 515-66 of the City Code.pdf*

- C. **Rezoning And Planned Unit Development - Country Manor**

*Documents:*

*Rezoning and Planned Unit Development - Country Manor.pdf*

- D. **Final Plat - Lot 1, Block 1 Myrha Addition To Brainerd Oaks**

*Documents:*

*Final Plat - Lot 1, Block 1 Myrha Addition to Brainerd Oaks.pdf*

- E. **Discussion On The Regulation Of Sober Homes**

*Documents:*

*Discussion on the Regulation of Sober Homes.pdf*

- F. **Discussion On Ad Hoc City Committees**

*Documents:*

*Ad Hoc Agenda Item.pdf*

9. **Unfinished Business**

- A. **Call For Applicants - Informational**

**(Applications Available on the City's Website)**  
**(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire 12/31 of said year)**

Cable TV Advisory Committee - 1 term (Expire 2021) - 2 terms (Expire 2022)

Charter Commission - 1 term (Expire 2022)

Housing Redevelopment Authority- 1 term (Expire 2022)

Park Board - 1 term (Expire 2024)

Rental Dwelling License Board of Appeals - 3 terms (Expire 2022)

Transportation Advisory Committee (TAC) - 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2021) - 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Police & Fire Civil Service Commission - 1 term (Expire 2023)

**Ad Hoc Committees - Applicants Needed**

Water Tower Committee - Two positions available

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

**Personnel & Finance Committee will meet at 6:45 P.M.**

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**Safety & Public Works Committee will meet at 6:30 P.M.**

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Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*