

CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, June 5th, 2023 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2492 325 2714

Attend by phone **Personnel and Finance 7:00 PM** Committee: 1-844-992-4726 Meeting
Access Code: 2492 560 7589

Attend by phone **Safety and Public Works 6:30 PM** Committee: 1-844-992-4726
Meeting Access Code: 2485 120 6974

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and
Amazon FireTV

1. Call To Order

2. Roll Call

___ G. Johnson ___ J. Czeczok ___ M. O'Day ___ K. Stunek

___ K. Terry ___ T. Stenglein ___ K. Bevans ___ Mayor Badeaux

3. Pledge Of Allegiance

4. Approval Of Agenda - Voice Vote

5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Bills**

Documents:

060523 COUNCIL AP REGISTER.pdf

B. **Approval Of Minutes**

Documents:

2023-05-15 CC Draft.pdf

2023-05-24 CC Draft.pdf

2023-05-30 CC Draft.pdf

C. **Approval Of Licenses**

Documents:

20230605 Contractor Licenses.pdf
2023 - 2024 COUNCIL APPROVALS - JUNE.pdf

D. Department Activity Reports

Documents:

FD Report.pdf
HR Report.pdf
PW Report.pdf

E. Temporary Liquor License Submitted By Jackpine Brewery, For An Event To Be Held On June 15, July 27, And September 7, At NP Center 1511 Northern Pacific Road, Brainerd

F. Temporary On-Sale Liquor License Application- Submitted By Brainerd Jaycees For An Event To Be Held July 28 & 29 In Downtown Brainerd 6th St And Front St

G. Minnesota Lawful Gambling Application For Exempt Permit- Submitted By Brainerd Jaycees For An Event To Be Held At Brainerd High School 702 S 5th St On June 10, 2023

H. 2022 Audits For BPU And Brainerd HRA

Documents:

Consent - BPU HRA 2022 Audits.pdf

I. Accept The Retirement Of Custodian/Groundskeeper Randy Villnow Effective June 8, 2023.

Documents:

CC - Accept Retirement Villnow.pdf

J. Accept The Retirement Of Hydro Lead/Relief Operator Mark Levig Effective June 30, 2023.

Documents:

CC - Accept Retirement Levig.pdf

K. Accept The Retirement Of Hydro Operator Diane Mahady Effective June 30, 2023.

Documents:

CC - Accept Retirement Mahady.pdf

L. Ratify The Hiring Of 2023 Interns And Temporary/Seasonal

Employees

Documents:

CC - Authorize Hiring 2023 Summer Temporary Employees_6.5.2023.pdf

- M. **Approval Of Finance Manager, Business Office Support Specialist And Facilities Custodian Job Descriptions - Recommended By Brainerd Public Utilities Commission.**

Documents:

CC - Approve BPU Job Descriptions.pdf

6. Presentation

- A. **Presentation Of Tower Award To Police Chief Mike Bestul**
- B. **Presentation On Age Friendly Brainerd**

Documents:

MA - Presentation - Age Friendly.pdf

7. Council Committee Reports

- A. **Personnel And Finance Committee 7:00 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2485 840 7471

Documents:

06-05 PF Agenda.pdf

- 1. **Ratify The Hiring Of BPU Laborer Jason Gage**

Documents:

PF - Hiring of BPU Laborer.pdf

- 2. **Ratify The Hiring Of Street Maintenance III - Mechanic Coleman Hayes**

Documents:

PF - Hiring of Maintenance III-Mechanic.pdf

- 3. **Update On Juneteenth Holiday**

Documents:

PF - Juneteenth Holiday Update.pdf

- 4. **Adopt Resolution Authorizing Application For Traffic Safety Grant**

Documents:

PF - RESTraffic Safety Enforcement Grant .pdf

5. Authorize Signatures And Enter Into School Resource Officer Services Agreement

Documents:

PF - SRO Agreement.pdf

6. Consider Request From Brainerd Community Action For Independence Day Fireworks Donation

Documents:

PF - BCA Donation Request.pdf

7. Adopt Resolution For State Bonding Priorities

Documents:

PF - 2024 Bonding Requests.pdf

B. Safety And Public Works Committee 6:30 PM

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2485 120 6974

Documents:

06-05 SPW Agenda.pdf

1. Consider Street Closure Request- N 8th St From Fir St To Bluff Ave

Documents:

SPW- Street Closure Request.pdf

2. Approve Event/Parking Lot Closure Application - GnarBQ

Documents:

SPW - Event Application - GnarBQ.pdf

3. Approve Event/Street Closure Application- Independence Day

Documents:

SPW-Event Independence Day.pdf

4. Approve Event/Parking Lot Closure Application - LAMF Block Party

Documents:

SPW - Event Application - LAMF Block Party.pdf

5. Approve Event/Street Closure Application - Street Fest

Documents:

SPW - Event Application - Street Fest.pdf

6. Approve Change Order 2 - Improvement 21-12 North Brainerd Reconstruction

Documents:

SPW - Chg Ord 2 - Imp 21-12 North Brainerd.pdf

7. Request To Award Improvement 23-03 - 2023 Large Patching Project

Documents:

SPW - Imp 23-03 Large Patching.pdf

8. Approve Award For TH 371B/Willow Street Roundabout Engineering Services Contract

Documents:

SPW -371B-Willow Engineering Contract.pdf

9. Discussion On Gate At Evergreen Landing

Documents:

SPW - Discussion on Evergreen Landing Gate.pdf

10. Discussion On Stop Sign Request - N 10th St And Ivy St

Documents:

SPW - Stop Sign Request - N 10th St and Ivy St.pdf

11. Discussion On Name-A-Truck Contest

Documents:

SPW - Name-a-Truck Contest.pdf

12. Report Of Survey Results On Washington Street Special Services District

Documents:

SPW - Washington St Special Services District Survey.pdf

13. Direction On Active Code Enforcement Cases

Documents:

SPW - Code Cases.pdf

14. Direction On Small Engine Repair And Home Businesses

Documents:

SPW - Home Businesses.pdf

8. **Unfinished Business**

A. **Final Reading- Proposed Ordinance 1551- Amending Section 515-4-8 Outdoor Lighting Of The Zoning Code**

Documents:

MA - ORD 1551 -Section 515-4-8.pdf

B. **Final Reading- Proposed Ordinance 1552- Amending Sections 1200 And 1205 Of The City Code- Sale And Consumption Of Alcoholic Beverages In Public Areas**

Documents:

MA -ORD 1552- 1200 and 1205.pdf

9. **Committee Recommendations - Recommended By Council President**

James Norwood- Planning Commission

Jeff Grunenwald- Planning Commission

10. **Call For Applicants - Informational**

(Application information at www.ci.brainerd.mn.us/boards)

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)

Library Board- 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2024)

TAC-- 1 term (Expire 2023)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2028)

Council President Recommended: (terms expire on 12/31 of said year)

Parking Commission-- 1 term (Expire 2026)

Planning Commission-- 1 term (Expire 2025) 1 term (Expire 2024)

11. **New Business**

A. **Consider Bee Keeping Permit For 1209 Oak Street**

Documents:

MA - Bee Keeping Permit.pdf

B. **Consider Variance Request At 2424 Business 371 For Outdoor Monument Sign**

Documents:

MA - Variance - 2424 Business 371.pdf

C. **Consider Variance Request At 431 B Street. NE For Garage Addition**

Documents:

MA - Variance - 431 B St.pdf

D. **Consider Variance Request For 3 Washington Street NE For Dunkin' Donuts**

Documents:

MA - Variance - 3 Washington St NE.pdf

E. **Reschedule Joint City Council BPU Commission Meeting**

Documents:

MA - Reschedule Joint Meeting.pdf

F. **Discussion On Council Procedures**

Documents:

MA - Council Procedures.pdf

12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

13. **Staff Reports**

(Verbal: Any Updates since Packet)

14. **Mayor's Report**

15. **Council Member Reports**

16. **Adjourn**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"