

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, January 3rd, 2021 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2484 172 3329

Attend by phone **Safety and Public Works Committee 7:15 PM**: 1-844-992-4726 Meeting  
Access Code: 2483 917 6661

Attend by phone: **Personnel and Finance Committee 7:15 PM**: 1-844-992-4726 Meeting  
Access Code: 2498 501 9051

Meeting is also streamed live on YouTube: [www.youtube.com/CityOfBrainerdMN](http://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order - 7:30pm

## 2. Roll Call

\_\_\_\_\_ D. Pritschet \_\_\_\_\_ T. Stenglein \_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day

\_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor  
Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. Approval Of Bills And Transfers Of Funds

General Fund to Airport Fund per Budget	\$155,500
General Fund to Mayor Contingency Fund per Budget	\$2,500
General Fund to IT Capital Fund per Budget	\$20,000
Public Safety Fund to Fire Capital Fund per Budget	\$167,000
Public Safety Fund to Capital Fund per Budget	\$65,000

Public Safety Fund to Debt Service Fund per Budget      \$63,772

Storm Sewer Fund to Recycling Fund per Budget      \$1,500

Construction Fund to Streets Fund per Budget      \$95,300

*Documents:*

*010322 COUNCIL INV REGISTER.pdf*  
*122921 YEAR END AP INV REGISTER.pdf*

**B. Approval Of Minutes**

Regular City Council Meeting December 20th, 2021

*Documents:*

*20211220\_CC Draft.pdf*

**C. Approval Of Licenses**

Contractor License- 28

*Documents:*

*20220103 Contractor Licenses.pdf*

**D. Department Activity Reports**

Fire Chief Report

City Engineer/Public Works Director Report

HR Director Report

City Administrator Report

*Documents:*

*FD Report.pdf*  
*CE-PW Report.pdf*  
*HR Director Report.pdf*  
*CA Report.pdf*

**E. Resolution- Approving Signature Authorization For 2022 Capital Projects For The Brainerd Lakes Regional Airport**

*Documents:*

*Res - Airport 2022 Capital Projects.pdf*

**F. Resolution - Designation Of Financial Institutions As Depositories For 2022 Pursuant To City Charter**

*Documents:*

*Res-Financial Institutions.pdf*

**G. Designation Of Brainerd Dispatch As Official Newspaper For Calendar Year 2022 Pursuant To City Charter; And Authorize Signatures On Contract With Dispatch**

*Documents:*

*Dispatch.pdf*

**6. Presentation**

**A. State Of The City Address**

*Documents:*

*Year in Review.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee 7:15 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726

Access Code: 2498 501 9051

*Documents:*

*01-03 PF Agenda.pdf*

**1. Ratify The Hiring Of Temporary Warming House Attendants**

*Documents:*

*Ratify Hiring of 2021-2022 Parks Winter Temporary Employees.pdf*

**2. Police Officer Hiring Of Steven Knisley**

*Documents:*

*Steven Knisley hiring.pdf*

**3. League Of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form**

*Documents:*

*LMCIT Waiver Form.pdf*

**B. Safety And Public Works Committee - 7:15 PM**

WebEx Teleconference Call-In Information

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Access Code: 2483 917 6661

*Documents:*

*01-03 SPW Agenda.pdf*

1. Approve Change Order 3 - Improvement 19-01 - NW 4th Street Reconstruction Project

*Documents:*

*Imp 19-01 Change Order 3.pdf*

2. Approve Final Pay Estimate - Improvement 19-01 - NW 4th Street Reconstruction Project

*Documents:*

*Imp 19-01 Final Pay Estimate.pdf*

**8. Unfinished Business**

**A. Appoint Commission Liasons**

Airport Commission

Cable TV Advisory Committee

Transportation Advisory Committee

**B. Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 1 term (Expire 2021) – 2 terms (Expire 2022)

Charter Commission – 1 term (Expire 2022)

HRA—1 term (Expire 2022) – 1 term (Expire 2026)

Library Board- 1 term 2028

Public Utilities Commission—1 term (Expire 2026)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2026) – 1 term (Expire 2027)

**Council President Recommended: (terms to expire 12/31 of said year)**

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – Two positions available

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Mayor's Report**

12. **Council Member Reports**

13. **Adjourn Into Closed Session Pursuant To MN Statutes 13D.05, Subd. 3(A), To Conduct The City Administrator Performance Review**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*