

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, October 17th 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2496 345 4095

Attend by phone: **Personnel and Finance Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2499 787 7122

Attend by phone **Safety and Public Works Committee 6:30 PM**: 1-844-992-4726 Meeting  
Access Code: 2489 922 5413

Meeting is also televised on CTC Cable channel 8 and streamed live on  
YouTube: [www.youtube.com/CityOfBrainerdMN](http://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order

## 2. Roll Call

\_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson \_\_\_\_\_ W. Bieser \_\_\_\_\_ T. Stenglein

\_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

#### *Documents:*

*090922 INV REGISTER - ELECTIONS.pdf*  
*SEPT 2022 PREPAIDS INV REGISTER.pdf*  
*101722 COUNCIL AP INV REGISTER.pdf*

### B. **Approval Of Minutes**

#### *Documents:*

*2022-10-03 CC Draft.pdf*  
*2022-10-11 CC -State and Local Relief Funds Workshop.pdf*

**C. Approval Of Licenses**

Contractor Licenses-

*Documents:*

*20221017 Contractor Licenses.pdf*

**D. Department Activity Reports**

*Documents:*

*Community Development Director Report.pdf*

*PD Monthly Report.pdf*

*IT Monthly Report.pdf*

**E. Adopt Resolution Accepting 3rd Quarter Donations**

*Documents:*

*3rd Quarter Donations.pdf*

**F. On-Sale/Sunday Liquor License- Submitted By Tara Bemidji LLC,  
612 Front Street, Brainerd- Contingent Upon Approvals**

**G. Temporary Liquor License Submitted By Jackpine Brewery, For An  
Event To Be Held On November 11, 2022, At Ya Sure Kombucha,  
216 S 8th Street, Brainerd**

**6. Council Committee Reports**

**A. Personnel And Finance Committee 7:00PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2499 787 7122

*Documents:*

*10-17 PF Agenda.pdf*

1. Accept The Resignation Of Engineering Technician Justin Larson

*Documents:*

*PF - Justin Larson Resignation.pdf*

2. Approve The Promotion Of Crystal Gauthier To Transit Coordinator

*Documents:*

*Approve the Promotion of Crystal Gauthier to Transit  
Coordinator.pdf*

3. Consider Classification And Compensation Study Proposals

*Documents:*

***PF - Classification and Comp Study .pdf***

4. Discussion Of Civil Attorney Contract 2023-2024

*Documents:*

***PF - Civil Attorney.pdf***

5. Adopt Resolution Establishing Deferred Assessment Criteria

*Documents:*

***PF - Res - Deferment of Assessments.pdf***

**B. Safety And Public Works Committee 6:30 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2489 922 5413

*Documents:*

***10-17 SPW Agenda.pdf***

1. Approve Event/Street Closure Application - Spooktacular

*Documents:*

***SPW - Spooktacular Event App.pdf***

2. Approve Event/ Alley Closure Application - Zion Lutheran Church Trunk-Or-Treat

*Documents:*

***SPW - Zion Trunk-or-Treat.pdf***

3. Discussion On Downtown Snow Removal And Special Services District

*Documents:*

***SPW - DTSS Discussion.pdf***

4. Discussion On North 3rd Street Sidewalk

*Documents:*

***SPW - 3rd St Sidewalk.pdf***

5. Adopt Resolution Approving Title VI Program Plan

*Documents:*

***SPW - Res - Title VI.pdf***

6. Approve Transit Capital Vehicle Grant Agreement - 2022 Bus Purchase

*Documents:*

***SPW - Transit Bus Agreement.pdf***

7. Approve HR Green Contract Amendment - Buffalo Hills Gully Project

*Documents:*

***SPW - HR Green Contract Amendment.pdf***

8. Approve Proposal From Widseth For Engineering Services For SPRA Lum Park Road Project

*Documents:*

***SPW - Lum Park RFP.pdf***

9. Adopt Resolution Approving Agreement With CWC - SPRA Lum Park Road Project

*Documents:*

***SPW - CWC Agreement.pdf***

10. Adopt Resolution Declaring Sufficiency Of Petition And Setting A Public Hearing On A Vacation Commenced By A Majority Of Abutting Landowners- Alley Blocks M And E, West Brainerd

*Documents:*

***SPW - Neighbor to Love Alley Vacation.pdf***

11. Direction On Active Code Enforcement Cases

*Documents:*

***SPW - Direction on Active Code Enforcement Cases.pdf***

**7. Unfinished Business**

- A. **Adopt Resolution For Assessment- 2022 Nuisance Abatement And 2021-2022 Downtown Special Services District**

*Documents:*

***MA - DTSS-DTSS-Nuisance Assessments.pdf***

**B. Committee Resignations**

David Haines- Rental Dwelling Board of Appeals

**C. Call For Applicants - Informational**

(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2028) 1 term (Expire 2026)

**8. Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

**9. Staff Reports**

(Verbal: Any Updates since Packet)

**10. Mayor's Report**

**11. Council Member Reports**

**12. Adjourn**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

**MISSION**

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*