

**City of Brainerd**  
**Economic Development Authority**  
**Meeting Agenda**

January 7, 2021  
7:30am

In accordance with the requirements of Minn. Stat. Section 13D.021, Jennifer Bergman, the City Administrator, has determined that an in-person meeting is not practical or prudent because of a health pandemic declared under Chapter 12 of the Minnesota Statutes.

Members of the public may monitor the meeting via phone.

Meeting Number: 1-844-992-4726

Access Code: 146 695 5914

- |       |  |                   |
|-------|--|-------------------|
| I.    | Call to Order  |                   |
| II.   | Roll Call  | _____ K. Bevans   |
| III.  | Election of Officers   | _____ W. Erickson |
| IV.   | Approval/Amendment of Agenda                                   | _____ G. Johnson  |
| V.    | Approval of Minutes from the December 11, 2020 regular meeting | _____ M. Kirsch   |
| VI.   | Updates  | _____ E. Menk     |
|       |  | _____ M. O'Day    |
|       |  | _____ J. Sinner   |
|       | a. Executive Director  |                   |
|       | b. HRA   |                   |
|       | c. BLAEDC  |                   |
| VII.  | Old Business   |                   |
|       | a. Shared Services Agreements                                  |                   |
| VIII. | New Business   |                   |
|       | a. Strategic Planning  |                   |
| IX.   | Informational  |                   |
|       | a. Anderson Brothers – Industrial Park Property Acquisition    |                   |
| X.    | Commissioner's Comments/Questions                              |                   |
| XI.   | Adjournment  |                   |

# MEMO



**TO:** EDA Board of Commissioners  
**FROM:** David Chanski, Community Development Director  
**DATE:** January 7, 2021  
**RE:** Election of Officers

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The Bylaws of the EDA state, "The President, Vice-President, Treasurer and Secretary shall be elected at the annual meeting of the Authority from among the Commissioners of the Authority and shall hold office for one year or until their successors are elected and qualified." Additionally, it states that the annual meeting shall be the Authority's first regular meeting of each year.

Please see the attached Bylaws for descriptions of these positions.

The current officers of the EDA are:

- President: Jerry Sinner
- Vice-President: Mike O'Day
- Secretary-Treasurer: Wayne Erickson

The Executive Director of the EDA is the City Administrator, and the Assistant Treasurer is the City Finance Director.

BYLAWS OF THE ECONOMIC DEVELOPMENT  
AUTHORITY OF BRAINERD, MINNESOTA

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ARTICLE I - THE AUTHORITY

Section 1. Name of Authority. The name of the Authority is the "Economic Development Authority of Brainerd, Minnesota".

Section 2. Seal of Authority. The seal of Authority shall be in the form of a circle and shall bear the name of the Authority and the date of it's establishment.

Section 3. Office of Authority. The offices of the Authority are at City Hall in the City of Brainerd, State of Minnesota, or at such other place as the Authority may designate by resolution.

ARTICLE II - OFFICERS

Section 1. Officers. The officers of the Authority are the President, Vice-president, Secretary, Treasurer and Assistant Treasurer.

Section 2. President. At the annual meeting, the President shall submit to the Authority a report summarizing the activities and programs of the Authority for the past year and containing the President's recommendation for Authority activities for the ensuing year.

Section 3. Vice-President. The Vice-President shall perform the duties of the President on the absence or incapacity of the President; and in case of the resignation or death of the President, the Vice-President shall perform such duties as are imposed on the President until such time as the Authority shall select a new President.

Section 4. Secretary and Treasurer. The Secretary and Treasurer shall perform the duties of a Secretary and Treasurer, respectively for the Authority.

Section 5. Executive Director. The Brainerd City Economic Developer/City Planner shall be the Executive Director of the Authority and shall have general supervision over the administration of its business and affairs, subject to the direction of the Authority. The Administrator is charged with the management of the Economic Development Projects of Authority.

Section 6. Other Administrative Officers. The Authority may designate an assistant to the Secretary who shall keep the records of the Authority, shall act as recorder of the meetings of the Authority and record all votes, and shall keep a record of the proceedings of the Authority in a journal of proceedings to be kept for such purpose, and shall perform all duties incident to the office of Secretary. The Secretary shall keep in safe custody the seal of the Authority and shall have power to affix such seal to all contracts and instruments authorized to be executed by the Authority.

The Brainerd City Clerk/Treasurer shall be the Assistant Treasurer of the Authority and shall have the care and custody of all funds of the Authority. He shall deposit the same in the name of the Authority in such bank or banks as the Authority may select. The Executive Director and the Treasurer shall sign all orders and checks for the payment of money and shall pay out and disburse such monies under the direction of the Authority. Except as otherwise authorized by resolution of the Authority, all such orders and checks shall also be countersigned by the President. The Treasurer shall keep regular books of account showing Authority receipts and expenditures and shall render to the Authority, at each annual meeting (or as often as requested), an account of the Authority's financial transactions and also of the financial condition of the Authority.

Section 7. Combining Administrative Offices: Compensation. The compensation of the administrative personnel of the Authority other than the Executive Director and Assistant Treasurer shall be determined by the Authority. Any two or more administrative offices may be combined.

Section 8. Additional Duties. The officers of the Authority shall perform such other duties and functions as may from time to time be required by the Authority or the bylaws or rules and regulations of the Authority.

Section 9. Election or Appointment. The President, Vice-President, Treasurer and Secretary shall be elected at the annual meeting of the Authority from among the Commissioners of the Authority, and shall hold office for one year or until their successors are elected and qualified.

Section 10. Vacancies. Should the office of President, Vice-President, Treasurer and Secretary become vacant, pursuant to Minnesota statutes 351.02 or by other provisions of law, the Authority shall elect a successor from its membership at the next regular meeting, and such election shall be for the unexpired term of the office.

Section 11. Additional Personnel. The Authority may from time to time employ or contract for such personnel as it deems necessary to exercise its powers, duties and functions as prescribed by Minnesota Statutes, Chapter 458C, applicable thereto. Such personnel may be employees of the Authority, employees of other governmental organizations, or independent contractors. The selection and compensation of such personnel shall be determined by the Authority subject to the laws of the State of Minnesota.

### ARTICLE III - MEETINGS

Section 1. Annual Meeting. The annual meeting of the Authority shall be its first regular meeting in February each year.

Section 2. Regular Meetings. Regular meetings of the Authority shall be held on the \_\_\_\_\_ of each month unless the same shall be held on the next preceding secular day. Until otherwise fixed by resolution of the Authority, regular meeting shall commence at \_\_\_\_\_ p.m.

Section 3. Special Meetings. Special meetings of the Authority may be called by the President, or two members of the Authority for the purpose of transacting any business designated in the call. The call for a special meeting may be delivered at any time prior to the time of the proposed meeting to each member of the Authority or may be mailed to the business or home address of each member of the Authority at least two days prior to the date of such special meeting. At such special meeting no business shall be considered other than as designated in the call, but if all of the members of the Authority are present at a special meeting, any and all business may be transacted at such special meeting by unanimous vote.

Section 4. Quorum. The powers of the Authority shall be vested in the Commissioners thereof in office from time to time. Four Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained.

Section 5. Order of Business. At the regular meetings of the Authority the following shall be the order of business:

1. Roll call.
2. Approval of minutes of the previous meeting.
3. Reports of the Executive Director.
4. Unfinished business.
5. New business.
6. Adjournment.

All resolutions shall be in writing and shall be copied in the journal of the proceedings of the Authority. The meeting will be conducted in accordance with Roberts Rules of Order, Revised.

Section 6. Manner of Voting. The voting on all questions coming before the Authority shall be entered upon the minutes of such meeting. When a quorum is in attendance, action may be taken by the Authority upon a vote of the majority of the Commissioners.

#### ARTICLE IV - AMENDMENTS

Amendments to By-Laws. The bylaws of the Authority shall be amended only with the approval of at least five of the members of the Authority at a regular or special meeting.

**BRAINERD ECONOMIC DEVELOPMENT AUTHORITY**

**Friday, December 11, 2020 7:30 a.m.**

**WebEx Teleconference Meeting**

Pursuant to the call and notice thereof, Vice-President O'Day called the meeting of the Brainerd Economic Development Authority to order at 7:30 a.m.

Present were Commissioners Kelly Bevans, Wayne Erickson, Gabe Johnson, Marie Kirsch, Ed Menk and Michael O'Day. Commissioner Jerry Sinner was noted as absent. Also present were City Administrator Bergman, Finance Director Hillman, Eric Charpentier, HRA director, and John Schommer, HRA rehab coordinator.

Due to conducting the meeting electronically, all motions will be voted on by a roll call vote for accuracy.

**Approval/Amendment of the Agenda**

MOVED AND SECONDED BY COMMISSIONERS BEVANS AND ERICKSON TO APPROVE THE AGENDA AS PRESENTED.

Upon roll call, Commissioners Bevans, Erickson, Johnson, Kirsch, Menk and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**Approval of Minutes**

MOVED AND SECONDED BY COMMISSIONERS JOHNSON AND BEVANS TO APPROVE THE MINUTES FROM THE OCTOBER 8 AND NOVEMBER 17, 2020 MEETINGS.

Upon roll call, Commissioners Bevans, Erickson, Johnson, Kirsch, Menk and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**Approval of Financial Report**

Finance Director Hillman explained in the statement, there is a large negative amount shown. She said initially the small business grants were paid from a transfer of the City's economic initiative fund to the EDA fund, but since then the grants were funded using CARES ACT dollars. She indicated this shows the reversal of that transaction.

MOVED AND SECONDED BY COMMISSIONERS BEVANS AND JOHNSON TO APPROVE THE FINANCIAL REPORT AS PRESENTED.

Upon roll call, Commissioners Bevans, Erickson, Johnson, Kirsch, Menk and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**Updates**

**Executive Director**

City Administrator Bergman announced the Children's Museum have officially discontinued our partnership with Lum Park. The City and the Park Board are currently working with WSN to complete the Lum Park Masterplan. She stated the City and the Park Board have created an interim Public Works Department and the Parks Maintenance Department will be under the City Engineer. Their focus will be on the parks themselves and not on the recreation programs, as those will be outsourced to the YMCA and Community Education. Park Director Sailer retires on December 18, 2020 and these changes take effect on the 19<sup>th</sup>. She announced Police Chief interviews took place last night, as Chief McQuiston retires in January 2021. She stated negotiations are currently taking place with the various labor unions. The Truth and Taxation Public Hearing takes place Monday, December 14<sup>th</sup> with the City Council.

Community Development Director Chanski stated there has been a newly created commission to address parking concerns in the City, specifically downtown. The Parking Commission will meet for the first time on December 14<sup>th</sup>.

### **HRA**

Mr. Eric Charpentier gave a brief review of the Housing Trust Fund which is working through the Minnesota Housing Partnership. He announced they have been in discussion with a potential developer for a housing project in the Brainerd area.

Mr. John Schommer explained updates to the NE Brainerd SCDP grant and rehab projects. He indicated work continues with the Brainerd Oaks, Serene Pines and Dalmar Estate developments and there have been requests for additional lots by the developer. He said the developers are still experiencing issues with availability of materials, as the lead times are extended. Mr. Schommer indicated the developer stated if it were not for the City of Brainerd in obtaining these lots in Brainerd Oaks at fair prices, he would not be able to build and sell these homes at an affordable price point. He also said working with the Building Department is always pleasant and enjoyable.

### **BLAEDC Update**

Due to Tyler Glynn being unavailable for the meeting today, Community Development Director Chanski indicated Mr. Glynn gave him an update to the CARES Act funding for Brainerd businesses. He said Mr. Glynn had received a letter from a local business owner that thanked him, and everyone involved in the small business grant process, as it was extremely appreciated.

### **Old Business**

#### **2021 Budget**

Community Development Director Chanski gave a brief review of the options for the EDA to consider for the 2021 budget. He stated Commissioner Sinner had submitted his input, which Mr. Chanski read from the letter he sent.

Commissioner Johnson indicated the balance shown in the EDA fund is not a substantial balance for a City's economic development authority to have.

Commissioner Bevans stated he will not support this budget due to the amount of money paid to BLAEDC over the course of several years.

Commissioner Menk indicated BLAEDC has done many good things as the Brainerd Lakes Area as a whole and that does affect the community of Brainerd.

MOTION BY COMMISSIONER MENK TO APPROVE OPTION E AS PRESENTED. The motion dies for lack of a second.

The Commissioners discussed the various options.

MOVED AND SECONDED BY COMMISSIONERS JOHNSON AND ERICKSON TO APPROVE OPTION B AS PRESENTED AND RECOMMENDED BY STAFF.

Upon roll call, Commissioners Erickson, Johnson, Kirsch, and O'Day voted "aye". Commissioners Bevans and Menk voted "nay". The Chair declared the motion carried.

#### **DDBC Funding Request**

Community Development Director Chanski stated the Destination Downtown Business Coalition has submitted a request for funding assistance in the hiring of a part time Downtown Coordinator. He introduced Brenda Billman-Arndt, who gave the Commission a review of the coalition's request. She stated they are in the process of obtaining their 501(c)(3) exemption status. Community Development Director indicated Commissioner Sinner had voiced his opinion to support the DDBC with \$10,000, contingent upon the hiring of the individual.

Commission discussion took place

MOVED AND SECONDED BY COMMISSIONERS MENK AND JOHNSON TO SUPPORT THE DDBC WITH A \$15,000 GRANT TO HIRE A PART TIME DOWNTOWN COORDINATOR AS A ONE-TIME REQUEST.

Upon roll call, Commissioners Bevans, Erickson, Johnson, Kirsch, Menk and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

#### **New Business**

Community Development Director Chanski stated he would like to set 2021 Meeting Dates and Times for the EDA.

MOVED AND SECONDED BY COMMISSIONER MENK AND JOHNSON TO CONTINUE TO HOLD THE 2021 EDA MEETINGS THE FIRST THURSDAY EVERY OTHER MONTH AT 7:30 A.M. STARTING



FEBRUARY 3, 2021 WITH THE PROVISION THAT EMERGENCY MEETINGS MAY BE SCHEDULED AS NEEDED.

Upon roll call, Commissioners Bevans, Erickson, Johnson, Kirsch, Menk and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**Informational**

None

**Comments/Questions**

None

**Adjournment**

The Authority adjourned at 8:30 a.m.

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Wayne Erickson, Secretary/Treasurer

To: EDA Board of Commissioners  
From: John Schommer, Rehab Coordinator  
Date: December 29, 2020  
Re: Brainerd HRA Update

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### **General Agency Update**

The policies and documentation for the Housing Trust Fund continue to be refined through work with the Minnesota Housing Partnership and are looking to have draft language in January. We will also be contracting with our legal counsel to draft a general mortgage and repayment note for each of the 4 programs of the fund. Eric also met with key members of the DDBC to follow up on areas in which the HRA can partner and help the group and explore ways to continue to support their efforts. Eric has been invited to attend their monthly board meetings and plans on attending these going forward.

### **Rehab**

The NE Brainerd SCDP grant has rehab completed on one commercial unit and two owner occupied units. We have three owner occupied units and one duplex unit in construction and work is substantially complete on nine mixed use units. We are working on contracts for a single-family rental rehab and have a triplex in the bidding phase. There is one application in the verification process.

### **Brainerd Oaks/Serene Pines/Dalmar Estates**

<b>Development</b>	<b>Total</b>	<b># Sold to Developer</b>	<b># Sold to End Buyer</b>	<b>For Sale</b>	<b>In Construction</b>
Brainerd Oaks	81*	47	44	3	8
Serene Pines	23	14	12	2	2
Dalmar Estates	7	1	1	0	0

\*Originally 83 lots, 2 have been merged/combined into a single parcel

# MEMO



**TO:** EDA Board of Commissioners  
**FROM:** David Chanski, Community Development Director  
**DATE:** January 7, 2021  
**RE:** Shared Services Agreements

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On December 11, 2020, the EDA approved their 2021 budget, which included contracting with the City of Brainerd and the Brainerd Lakes Area Economic Development Corporation (BLAEDC) for professional services at \$30,000 and \$60,000, respectively. Per the opinion of legal counsel, the EDA should enter into shared services agreements with each entity for the services they will be providing the EDA, and the EDA should approve these agreements by resolution.

Attached is the shared services agreement between the EDA and the City of Brainerd for 2021. Staff recommends approval of this agreement by resolution.

At the time of the publication of the EDA agenda packet, a shared services agreement had not been submitted by BLAEDC.

## SHARED SERVICES AGREEMENT

This agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2021; between the City of Brainerd, a municipal corporation, and the Brainerd Economic Development Authority (EDA), a public body, corporate and politic.

WHEREAS, the EDA needs administrative and support staff services to fulfill its statutory duties; and

WHEREAS, City has the professional and administrative capacity to support the EDA; and

WHEREAS, the City historically provided these services to the EDA; and

WHEREAS, the parties desire to enter into an agreement memorializing the existing arrangement between them.

NOW, THEREFORE, IT IS HEREBY AGREED THAT:

### **I. Scope of Service**

On behalf of the EDA, the City will provide the following services, consistent with State law and the directives of the EDA:

- a. Oversee the overall financial management of the EDA by working closely with the EDA Board of Commissioners
- b. Prepare an annual budget for approval by the EDA Board
- c. Operate per the approved budget, oversee accounts payable, and prepare checks on behalf of the EDA Board
- d. Communicate potential problems to the EDA Board and offer viable solutions
- e. Schedule EDA Board meetings, prepare Agendas and materials (including program/project reports, fiscal reports, resolutions and minutes), attend Board meetings
- f. Maintain all records of the EDA per laws and regulations
- g. The City will use its own computer hardware and software programs for maintaining the EDA's financial records
- h. Work in cooperation with the Brainerd Lakes Economic Development Corporation and Brainerd Housing and Redevelopment Authority to advance economic development and redevelopment within the Brainerd community
- i. Guide developers, business owners, property owners, and the like through the development and redevelopment process
- j. Other projects as directed by the EDA Board

### **II. Compensation**

In consideration for the services rendered by the City, the EDA shall compensate the City \$30,000 annually, to be paid bi-annually by July 1 and December 1.

### **III. Term**

The term of this agreement shall be for a period of one year commencing on the 1<sup>st</sup> day of January 2021 and terminating on the 31<sup>st</sup> day of December 2021. This agreement shall automatically renew for successive one-year terms thereafter unless one of the parties hereto provides at least 60 days' notice of its intent to terminate this agreement at the end of the then current term. However, either party may terminate this agreement for any reason upon 60 day advance written notice. In the event either party terminates this

agreement before its expiration any fees owed to the Brainerd HRA will be prorated through the last day of the 60-day termination period.

**IV. Indemnification**

To the fullest extent permitted by law, the City agrees to defend, indemnify and hold harmless the EDA, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of the City's negligence or the City's failure to perform its obligations under this Agreement.

**V. Compliance with Laws**

The City shall abide by all Federal, State or local laws, statutes, ordinances, rules and regulations now in effect, or hereafter adopted, pertaining to this Agreement or the subject matter of this Agreement. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principles of conflict of laws. All proceedings related to this Agreement shall be venued in the County of Crow Wing, State of Minnesota.

**VI. Independent Contractor Status**

The City is an independent Contractor and nothing herein contained shall be construed to create the relationship of an employer and employee between EDA and City employees. The City shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services. The City also acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the City and that it is the City's sole obligation to comply with applicable provisions of all Federal and State tax laws.

**VII. Authorized Representative**

Notification required to be provided pursuant to this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement or in a modification of this Agreement.

<i>City of Brainerd</i>	<i>Brainerd EDA</i>
City Administrator	Chair
Jennifer Bergman	Jerry Sinner
501 Laurel Street	501 Laurel Street
Brainerd, MN 56401	Brainerd, MN 56401

**VIII. Severability**

The provisions of this Agreement shall be deemed severable. If any part of this Agreement is rendered void, invalid, or unenforceable such rendering shall not affect the validity and enforceability of the remainder of this Agreement unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Agreement with respect to either party.

**IX. Modifications**

The EDA and the City hereby acknowledge that they have read this Agreement and affirmatively states and represents that they understand its contents. Further, that the above constitutes the entire agreement by and between the EDA and the City and is binding up on themselves, their heirs, assigns and successors in interest and any alterations, variations, modifications or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing and signed by

the authorized representatives of the EDA and the City.

Approved this the \_\_\_ day of \_\_\_\_\_ 2021.

**Brainerd Economic Development Authority**

By: \_\_\_\_\_  
JERRY SINNER  
CHAIR

**City of Brainerd**

By: \_\_\_\_\_  
JENNIFER BERGMAN  
CITY ADMINISTRATOR

# MEMO



**TO:** EDA Board of Commissioners  
**FROM:** David Chanski, Community Development Director  
**DATE:** January 7, 2021  
**RE:** Strategic Planning

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In 2020, the EDA had discussed conducting a strategic planning session and budgeted \$5,000 toward that end. On February 10, 2020, the City Council also held a workshop at which the Council's opinion regard what the EDA should be working on was an item of discussion. The result of this discussion was direction to staff to organize a joint EDA-City Council workshop to discuss the role of the EDA and the City Council in achieving the City's economic development goals. However, neither the strategic planning session nor the joint EDA-City Council workshop was held due to the COVID-19 pandemic.

As part of the EDA's 2021 budget, \$5,000 was once again placed in the budget for conducting some type of strategic planning. Two seats on the City Council have also changed as a result of the 2020 Election. Staff is seeking direction as to how to forward with strategic planning.

In preparation for strategic planning, staff makes the following recommendations:

1. Direct staff to engage the City Council to hold a joint EDA-City Council workshop to ensure each entity is on the same page prior to conducting formal strategic planning. This workshop should be held by the end of February.
2. Direct staff to research and engage third parties to conduct a strategic planning session to be held in March. Staff will bring a recommendation to the EDA at their February 4 meeting.

# MEMO



**TO:** EDA Board of Commissioners

**FROM:** David Chanski, Community Development Director

**DATE:** January 7, 2021

**RE:** Anderson Brothers – Industrial Park Property Acquisition

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On September 17, 2020, the EDA considered and approved a request from Anderson Brothers Construction (ABC) to purchase the remaining lots in Phase IV of the Industrial Park. At that time, the EDA directed staff to commence with the purchase process and bring ABC's request forward to the City Council as the Council would need to approve the transfer of the land from the City to the EDA for sale. The City Council approved this request during their regular meeting on September 21, 2020. ABC also submitted a \$10,000 developer's payment to cover costs associated with the sale of the Industrial Park property.

Staff began working with representatives of ABC and with Martha Ingram of Kennedy & Graven to develop the purchase and development agreement as well as the various resolutions that would need to be passed by the EDA. During this process, staff were contacted by representatives of ABC who asked for a short pause in the process as they worked through the purchase and development agreement and sorted out of the financial implications.

On December 14, 2020, staff received a letter from ABC stating that they would no longer be pursuing the purchase of the Industrial Park lots as they have entered into an acquisition agreement with the owner of their currently property. Please see the attached letter from Anderson Brothers Construction.





Anderson Brothers Construction Company of Brainerd, LLC  
11325 State Highway 210  
Brainerd, MN 56401  
218-829-1768 • Fax 218-829-7607

*Building Our Communities Since 1940*  
An Equal Opportunity Employer

December 14, 2020

Jennifer Bergman  
Brainerd City Administrator

Re: City of Brainerd Industrial Lots

Jennifer,

This is a follow up letter as per our conversation today regarding the Brainerd Industrial Lots.

Anderson Brothers Construction is no longer pursuing the purchase of the Brainerd Industrial Lots. Anderson Brothers and the Owner of our current property and facilities have entered an agreement for Anderson Brothers to purchase that property. This with some other items have factored into our decision to purchase the property where we currently reside. However, our objectives haven't changed. We will remain in the City of Brainerd, move forward with updating our facilities, and bring employees and equipment to the Brainerd location.

We felt we should notify you as soon as we could of our decision as not to get in the way of another interested party.

We understand and appreciate all the hard work City Staff, Committees and Council have done to this point. We would also apologize for any inconveniences we have caused through our decision.

If you have any further questions please call, 218-829-1768.

Respectfully,

Terry McFarlin  
President/CEO  
Anderson Brothers Construction