



Driveway / Curb Cut Permit Application

City of Brainerd

501 Laurel Street ♦ Brainerd, MN 56401 ♦ 218.828.2309 ♦ 218.828.2315 (fax)

www.ci.brainerd.mn.us

Project Information

Property Address: _____

Type of Property: Single-family residential Multi-family residential Commercial/Industrial

Applicant Information

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Phone: _____ Cell Phone: _____

Applicant type: Property Owner Tenant/Occupant* Contractor

**The property owner must also sign this form if they are not the applicant.*

Applicant is responsible for all locations and Gopher State One Calls. Please describe and check all that apply. Attach one scale drawing of the project area.

Driveway / Access Information

Type of Application: New Construction Replacement Alteration

Type of Work: Driveway Curb Cut Apron Curb/gutter work

Does Driveway Cross the Sidewalk: Yes No If yes, will the sidewalk be replaced: Yes No

(**see note on sidewalk replacement on reverse side**)

Description: _____

Existing Driveway: Yes No Existing curb cut/apron: Yes No Width: _____ feet

Existing driveway material: Gravel/dirt Concrete Asphalt Pavers Pervious pavement

Proposed driveway material: Gravel/dirt Concrete Asphalt Pavers Pervious pavement

Proposed driveway width: _____ Proposed curb cut width: _____

Installation by: Property owner Tenant/Occupant Contractor

Acknowledgement and Signature

The undersigned has read and agrees to abide by the city's driveway/access/curb cut ordinance and regulations. The undersigned understands that this application will be processed in accordance with established city review procedures at such time as it is deemed complete and no work may commence prior to city approval. Failure by the applicant to supply accurate and necessary information as requested by the city may be cause for denying this application. The undersigned hereby understands that if the city finds that the driveway/access/curb cut is not in compliance with city ordinances, the city may require the work to be brought into compliance, upon notice to the property owner. The undersigned hereby applies for the work stated in this application form and declares that the information on this application is accurate and complete, to the best of their knowledge.

Applicant Signature: _____

Property Owner Signature (if applicable): _____

Date: _____

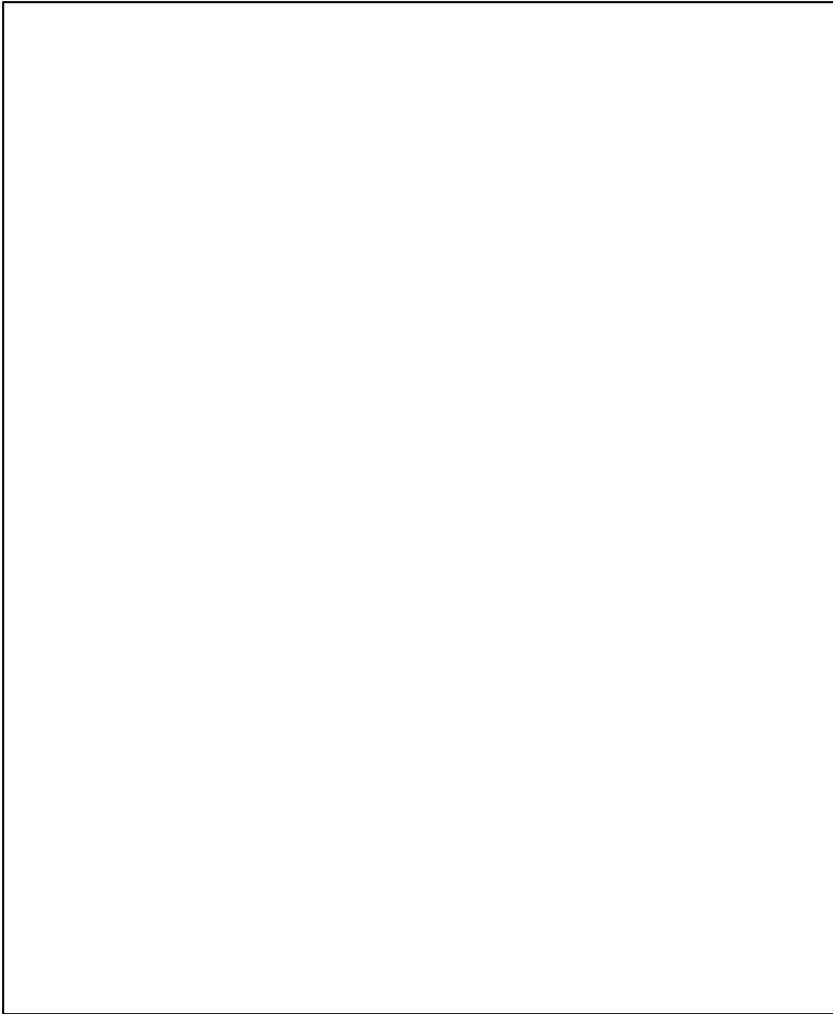
Driveway / Access Diagram

The following must be included on the drawing below:

- Lot width and depth
- Location of the house, garage(s), sidewalk(s), shed, or any other structures or hard cover with surface area indicated in square feet
- Location of the existing driveway and curb cut (as applicable) with surface area indicated in square feet
- Location of the proposed driveway and curb cut indicated in red pen/pencil with surface area indicated in square feet
- Distance from the proposed driveway to all property lines
- **Sidewalks** – driveways that cross City sidewalks must meet the following conditions: Sidewalk must be six (6) inch concrete and sidewalk cross slope cannot exceed two percent. FAILURE TO MEET CONDITIONS WILL RESULT IN REPLACEMENT OF SIDEWALK.

Lot width _____ ft

Lot depth _____ ft

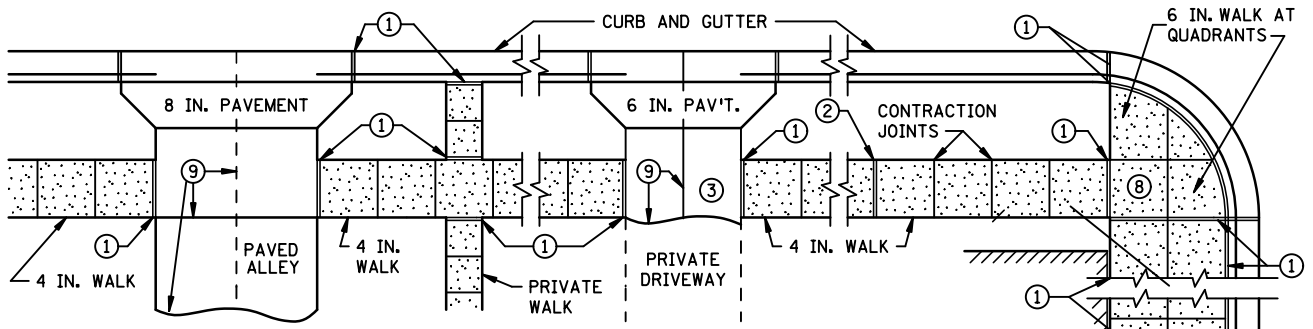


Office Use:

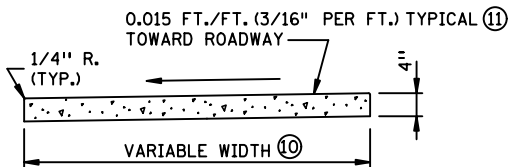
Application Fee: \$35.00 Cash Check # _____ Date _____

Approved as submitted Approved with conditions Denied

Staff review comments/conditions:



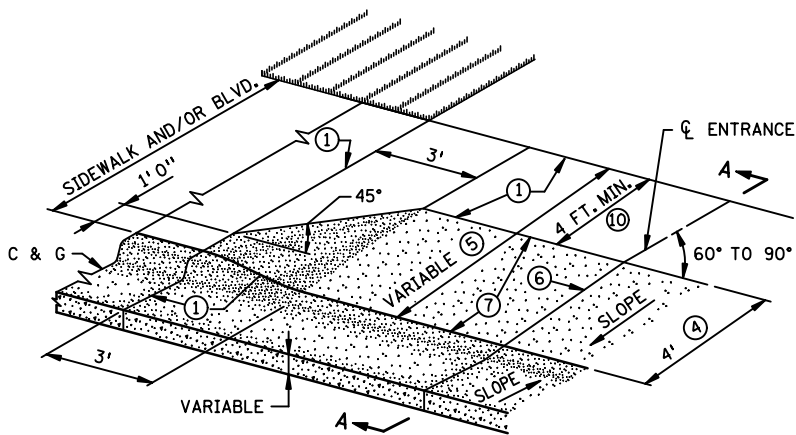
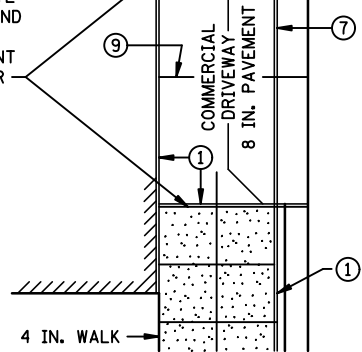
PLAN



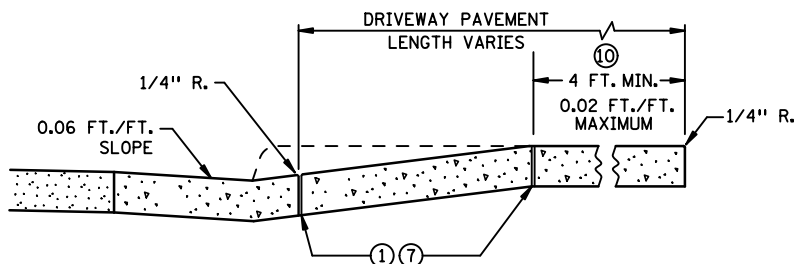
SECTION THRU WALK

CONCRETE WALK

PROVIDE INTERMEDIATE JOINT AT SQUARED END IN SIDEWALK, WHEN SIDEWALK IS ADJACENT TO CURB AND GUTTER



HALF PLAN PERSPECTIVE



SECTION A-A
CURB RETURN

NOTES:

SEE ROAD DESIGN MANUAL, CHAPTER 5, FOR GEOMETRIC DESIGN OF ENTRANCES.

WHERE THE MAX. ALLOWABLE ENTRANCE GRADIENT WOULD BE EXCEEDED, DUE TO THE POSITION OF EXISTING WALK, THE WALK SHALL BE REMOVED AND REPLACED, OR THE PAVEMENT WARPED TO PROVIDE THE REQUIRED ENTRANCE SLOPE.

SEE PLANS FOR PLACEMENT OF WALK AND DIMENSIONS FOR CONSTRUCTION OF DRIVEWAYS.

NO DEDUCTION SHALL BE MADE IN CURB & GUTTER FOR ENTRANCE.

- ① 1/2 IN. EXPANSION JOINT. 1/2 IN. PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPARATELY).
- ② 1/2 IN. EXPANSION JOINTS AT 60 FT. (APPROX.) MAXIMUM INTERVALS.
- ③ MATCH INPLACE DRIVEWAY THICKNESS (6 IN. MIN.).
- ④ WITHOUT SIDEWALK, PAVE ONLY TO THE END OF CURB RETURN WHEN ENTRANCE IS UNSURFACED OR CONSTRUCTION IS NOT NEEDED BEYOND THIS POINT.
- ⑤ WITH SIDEWALK, PAVE TO THE BACK OF SIDEWALK. PAID FOR AS CONCRETE DRIVEWAY PAVEMENT.
- ⑥ CONTRACTION JOINT (FORMED OR SAWED).
- ⑦ EXPANSION JOINT NOT REQUIRED IF ADJACENT SECTIONS ARE POURED MONOLITHICALLY. SEE SECTION A-A.
- ⑧ SEE PLANS FOR PLACEMENT OF PED. CURB RAMP.
- ⑨ FORM CONTRACTION JOINT AS NEEDED TO PRODUCE APPROXIMATELY SQUARE PANELS (MAXIMUM WIDTH 15 FT. BETWEEN JOINTS).
- ⑩ THE MINIMUM CONTINUOUS AND UNOBSTRUCTED CLEAR WIDTH OF A PEDESTRIAN ACCESS ROUTE SHALL BE 4.0 FT.
- ⑪ SEE PLANS FOR PROPOSED CROSS SLOPE OF THE PEDESTRIAN ACCESS ROUTE, WHICH MAY NOT EXCEED 0.02 FT./FT. AS CONSTRUCTED.

APPROVED JULY 25, 2011

[Signature]
STATE DESIGN ENGINEER

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION

CONCRETE WALK &
CURB RETURNS AT ENTRANCES

SPECIFICATION
REFERENCE

2301
2521
2531

STANDARD
PLATE
NO.

7035N