

Brainerd, MN
November 8th, 2021

Pursuant to due call and notice thereof, the Brainerd City Council Workshop Zoning Code Update (Commercial Standards) and Continued Market Study Discussion was called to order at 6:00 P.M. by Council President Bevans.

Members Johnson, Pritschet, Stenglein, Erickson, O'Day, Stunek, and Bevans. Staff noted as present: City Administrator Bergman, Assistant City Planner Kramvik, HR Director Schubert, and Finance Director Hillman. Mayor Badeaux was also noted as absent.

Zoning Code Update (Commercial Standards)

Assistant City Planner Kramvik gave an overview for Council to introduce Jennifer Haskamp and Mike Lamb, the consultants for the zoning code update and remind Council that staff is looking for guidance in drafting the language and no piece of the presentation is unchangeable.

Jennifer Haskamp and Mike Lamb, Swanson Haskamp Consulting and Mike Lamb Consulting, gave an overview of the concept for the commercial standards in the downtown, city center, and business corridors throughout the City. These standards included lot size, setbacks, and position of buildings along major streets.

Council discussion took place.

Market Study Continued Discussion

Administrator Bergman gave an overview of the process the City takes to do market studies to stay in line with the market and ensure pay equity. The study conducted by the Human Resources Intern that was presented on October 11th, was verified by staff and the MMUA information presented for BPU was also verified. She also stated that pay equity is important and complicated across the City structure.

Finance Director Hillman reviewed the four possible options that staff verified for pay equity to bringing wages for non-union staff up to market standards. Administrator Bergman provided pros and cons for each of the options presented.

Council discussion took place regarding the options presented. It was noted that in 2018, the Council had discussed conducting a market study every five years. Therefore, the next city-wide market study should be conducted in 2023 with the start of the new negotiation cycle and every five years after that. The COLA increases will be used until the study is done in 2023, with the exception of the police department personnel.

Adjourn

The Chair adjourned the meeting at 7:15 p.m.



Jennifer Bergman
City Administrator