

**Brainerd, MN  
August 30<sup>th</sup>, 2021**

Pursuant to due call and notice thereof, the Brainerd City Council Budget Workshop was called to order at 6:00 P.M. by Council President Bevans.

Members O'Day, Stunek, Pritschet, Johnson, Stenglein, Erickson, Bevans, and Mayor Badeaux were noted as present. Also noted as present were City Administrator Bergman, Finance Director Hillman, City Engineer/Interim Public Works Director Sandy, Community Development Director Chanski, HR Director Schubert, Police Chief Bestul, Fire Chief Holmes, and IT Director Strong.

President Bevans opened the meeting with the Pledge of Allegiance to the flag.

### **2022 Parks Budget Presentation by the Park Board**

The Chair recognized Kevin Yeager, 325 Bluff Ave, Chair of the Park Board and City Engineer/ Interim Public Works Director Paul Sandy to present the Park Board budget. Mr. Yeager thanked staff for all the extensive work on the Park Budget. Mr. Sandy presented the overview of the Park Department, highlighting the Parks Capital plan and the improvements needed in the City's parks. The total current proposed budget including capital by the Park Board for 2022 is \$1,551,393. The Park Board is requesting \$648,500 for their capital budget for equipment replacement, facilities, and beautification for 2022 as a part of their 30-year capital plan.

Council discussion took place.

### **2022 Budget and Levy Discussion**

Finance Director Connie Hillman reviewed the goals of municipal budgeting and how the process is different from a private, or non-governmental organizations, and the responsibilities of Staff and Council in the budget process. A city must adopt a budget for at least the General Fund but is not required to adopt a budget for all funds and outlined how a city develops a budget. The discussion of the workshop focuses on the Working Funds (General, Public Safety, Parks, and Streets), debt and capital which are the funds the City needs to levy for operations.

Finance Director Hillman stated that the preliminary budget must be set by September 30<sup>th</sup>, 2021, with the final budget being set by December 31<sup>st</sup>, 2021. The Personnel and Finance Chair as well as the Council President instructed staff to use the proposed budget in presenting the budget to the full Council. The current proposed levy for 2022 is a .6% increase (\$37,092) from 2021 for a total of \$6,170,255 levied in 2022 to balance the 2022 budget.

Ms. Hillman highlighted the various revenue and expense categories, as well as the capital and debt needs for 2022, explaining the assumptions used in the budget and reasons for the changes between the proposed 2022 budget and the 2021 budget.

Council discussion took place. Council directed staff to prepare a resolution for the preliminary levy for the September 20, 2021, Council Meeting.

### **Adjourn**

The Chair adjourned the meeting at 7:07 p.m.

  
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Jennifer Bergman  
City Administrator