

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Rushmeyer.

Upon roll call, the following members were noted present: Schaefer, Shipe, Yeager, and Rushmeyer. Member Boeder was noted absent.

Also noted present were City Council Liaison Badeaux, City Engineer/Public Works Director Dehn, City Administrator Bergman, Finance Director Hillman, and Recreation Coordinator Kaufman.

Board President Rushmeyer opened the meeting with the Pledge of Allegiance to the flag.

Approval of the Agenda - Approved

MOVED AND SECONDED BY MEMBERS YEAGER AND SCHAEFER, DULY CARRIED, TO APPROVE THE AGENDA WITH THE ADDITIONS OF ITEM 7B - DISCUSSION OF THE 2023 BUDGET, AN INTRODUCTION OF CITY ENGINEER/PUBLIC WORKS DIRECTOR JESSIE DEHN, DISCUSSION OF THE NEXT DATE FOR MASTER PLANNING, AND MOVING PUBLIC FORUM TO THE BEGINNING OF THE MEETING.

Introduction of City Engineer/Public Works Director Dehn

Ms. Bergman introduced Mr. Dehn, who provided some information about his professional background and family.

Approval of the Consent Calendar - Approved

MOVED AND SECONDED BY MEMBERS YEAGER AND SHIPE, DULY CARRIED, TO APPROVE THE CONSENT CALENDAR.

- A. Approval of the Minutes of the Regular Meetings held on May 24, 2022, and June 28, 2022**
- B. Approval of the Disbursements for August 2022**
- C. Financial Report for July 2022**

Public Forum

DeAnn Barry, Director of The Center, 803 Kingwood Street, requested placement on the September agenda to discuss parking at Gregory Park. The Center raised money to have the bandstand renovated and has organized free weekly concerts in the park for 12 years. She would like clarification and a resolution regarding performers being able to park within the park while they are playing. Mr. Rushmeyer requested a list of topics she would like discussed, and Mr. Shipe asked her to include incidents or issues there have been that brings this up after 12 years.

Unfinished Business

August 23, 2022

Update on Mississippi Landing Trailhead Park – Informational

Mr. Dehn and Matt Indihar from WSB recapped the monthly update of work that has been done and what is planned for the upcoming month. A cost update was provided which shows the project is approximately half a million under budget.

Approve MLT Park WSB Contract Amendment No. 2 - Discussion

Mr. Indihar summarized WSB's request for approval of Contract Amendment 2 in the amount of \$58,000 for the MLT Park project. He explained additional services provided by WSB since they were awarded the bid for the project, which was based on a preliminary design done by SEH in 2021. He said it is very difficult to bid construction costs from a concept design, which is what they were requested to do in the RFP. Through the design process with the PMT and the Park Board, park features evolved and grew in complexity which resulted in significant additional design work. After the design was complete and went out for bids, there were changes to the canoe/kayak launch and the restroom facility. Construction observation, materials testing, survey work, and project management cost estimates that were based on the original conceptual layout increased significantly.

The contract amendment request includes \$30,000 for construction observation, \$10,000 for material testing, and \$18,000 for project management. Initial construction observation and progress estimates were based off the Memorial Park project, and WSB now knows that the MLT Park more complex. The duration of the project has increased. Supply chain issues delayed road construction and required multiple site visits for compaction testing. Precast submittals have been taking longer to get such as the steel materials for the river overlook. The amphitheater and learning center were originally stick built structures that changed to larger precast structures during the planning process, which changed the foundation design which increased the amount of construction observation for rebar and concrete pour inspections. The river overlook was originally an at-grade retaining wall structure and now is a cantilevered bridge over the river ledge with steel beams and a 9" concrete deck. A big issue has been the different colored concretes and finishes. The contractor intended to pour 30 cubic yards a day but so far there have been 13 pours and 80 percent of them have been four yards apiece. Mr. Indihar is required to test every day they have concrete onsite to make sure it meets requirements, which is a lot more work and expense. For construction observation, a higher level of inspection was required than what was originally planned because of the detail and intent of the project. Mr. Indihar has been doing most of the inspections and has been working through a lot of things with the contractor in the field. The first pour of the lightest shade of colored concrete looked barely different than normal concrete, so they worked with the supplier to be sure to get a clear definition between adjoining concrete panels. There were additional hours working with the contractor to get the restroom facility changed over, with the river overlook, making sure the amphitheater and learning center meet design standards, and additional survey work with the contractors on site. The total request is \$58,000 for additional scope of work. Mr. Indihar asked for questions.

Mr. Yeager said that virtually everything on the list such as colored concrete and beam structures revealed itself prior to the bid release and asked why WSB didn't come to the Board at the time of bidding to say the scope has changed and they anticipate additional costs to manage the project. Mr. Indihar said the restroom change was not known at the time of bidding. Mr. Rushmeyer said there was a change order for the restrooms and Mr. Yeager asked why WSB's fees weren't included at that time. He doesn't like that this is all coming after the fact. Mr. Indihar said WSB knew and he hoped the Park Board knew they were going to have to work through some things to get the building permit for that structure. They didn't realize how much work the submittals were going to be until they got into that process with the contractor. Regarding the colored concrete and related testing, Mr. Indihar was told by the contractor at the pre-con meeting

August 23, 2022

they were going to do 30 yards of concrete a day and they haven't done anywhere close to that. Mr. Yeager asked why WSB would ask the taxpayers to bear that cost. Mr. Indihar explained that WSB's contract is to observe the work to make sure the contractor is building per plan but doesn't have control over their scope and means and methods. Mr. Rushmeyer thinks costs for additional project management planning meetings are valid, but before work was sent out for RFQs was the time to say this is different than what we were originally thinking and we're going to have to charge more money. Is it fair for the taxpayers if the contractor isn't pouring as much concrete as he's supposed to, it's failing tests, needing more tests, and there are supply chain issues? Why WSB didn't look at this real hard at the point of the RFQ is where he is having a problem with it. If there were additional engineering costs for drawing up the revised bathrooms, why wasn't that part of the change order at that point? He is having a hard time swallowing this other than the initial extra up-front planning.

Mr. Dehn said WSB probably wouldn't have been able to foresee the contractor taking as long as he has. The project has drug out quite a bit further than we would expect at this point. He feels that valid points of the amendment proposal include the additional days on site for required testing because when the contractor does less per day and more days of it, it is going to be more testing. He acknowledged WSB should have known when the restroom was changed there was going to be an additional component to it, but they may have thought they could absorb that cost and weren't able to. What WSB couldn't have foreseen is the contractor-controlled progress. After the project was fully scoped and bid the structure stuff would have been a little more apparent at that time.

Mr. Indihar said they had conversations with the contractor about operations but until now WSB wasn't fully aware of how they were going to actually do this project. Most of the scheduled commitments stated in the pre-con have not been true. Mr. Indihar thought WSB was going to be able to absorb some of those costs, but it has grown beyond what they can absorb which is why he is bringing this project amendment before the Board at this time.

Mr. Yeager asked what parts of this fall under contingency, who makes that decision, and if WSB is making a profit from this amendment. Mr. Indihar stated WSB is trying to cover costs they have incurred, are not making any profit on this, and are probably behind on the contract they currently have.

Mr. Badeaux said this change to nearly \$110,000 is more than double what was originally budgeted. His biggest issue is that WSB didn't come into this process late in the game; they were involved from the very beginning. They led the meetings in which the decisions were made to make the changes to the park, the park was put out for bid based off those meetings, and now they are saying this is somehow a surprise. He thinks this is popping up because there is extra money that did not get hit up in that bid that ended up with 500,000 extra dollars. Somebody in the community told him to keep an eye on that because it's going to get eaten up in engineering fees. It doesn't surprise him that now here we are, getting eaten up in engineering fees on items that WSB has been involved with the entire time. It doesn't sit well with him. He understands that things happen along the way but we've been dealing with this for two years and we were surprised that the bid came in low.

Mr. Rushmeyer voiced concern that there was another company that bid this project quite a bit higher. We had good rapport with WSB on the Memorial project which helped the Park Board make the decision to go with WSB. He used to be a contractor and knows unforeseen things can come up that you didn't quote. At that point if you can get a change order great, but if you can't, you can't. He reiterated that he could see adding some cost for additional planning meetings but they should have had a good idea of what the scope of the project was when those bids went out for quotes.

August 23, 2022

Ms. Schaefer was surprised they only pour a little bit of concrete when they are supposed to be pouring 30 cubic yards. She asked who hired the contractors and who they report to. Mr. Indihar stated the contract is with the City and the contractor must have the project done by the completion date stated in the contract unless they are awarded more time. WSB is under contract to manage the construction of the project, do testing and observation, and make sure everything is put in place per plan and contract. He reiterated that WSB doesn't control the contractor's means and methods. If the contractor is working toward the completion date and says they can meet that date, WSB doesn't tell them how to meet that date. Mr. Yeager said if the completion date hasn't moved, WSB's working duration during that time should be relatively the same, but in reading the amendment request he's thinking the completion date should have doubled. Mr. Indihar said WSB anticipated there would be a long period of submittals for the contractor to get all the pieces in place before starting work. WSB didn't think the contractor would start right away and work this slow. WSB thought they would be out there occasionally doing testing, making sure everything is going well, checking in daily but not for a long period of time. The way the contractor has been doing their operations of building this park has required significantly more time for observation and testing than anticipated.

Mr. Badeaux asked Mr. Dehn if the contractor was behind schedule. Mr. Dehn indicated that as far as he can tell he would expect they are behind schedule. They say they will meet the deadline but based on the current progress he thinks that's a long shot.

Mr. Shipe thanked Mr. Indihar for his work and diligence in getting the canoe/kayak launch. He appreciates there was a lot of work involved with that, and the bathrooms threw them a curve ball. To echo other comments though, he said it seems odd these concerns haven't come up in prior status updates. The Board was told excavation was happening and things were going well. Now pours are happening four cubic yards at a time instead of 15-30, people are running over survey stakes requiring extra site visits, and everything is behind. Mr. Indihar said they didn't really get into major construction items until last month. Before that they were rough grading and WSB didn't need to be out there. It wasn't until recently that WSB figured out this wasn't going to work for what they had budgeted.

Mr. Rushmeyer said to move forward with this he feels they need to know how much money goes with each of these items. Mr. Yeager wants to see daily logs from day one to see who was on site for how long, including rate of pay, to see these hours accounted for. He said if we're only being charged for actual cost it can't be shop or billable rate. He thinks it is incumbent upon all of us to ask for way more transparency before we fork over 50 grand and trust WSB. For him the trust was gone when they didn't reveal this at the time of the bid release, and now he is very skeptical of what WSB is doing out there. Mr. Indihar can provide contract invoices and said for the most part it has been him on site and he has cut his rate down to \$120. Mr. Indihar said the \$30,000 for construction observation includes an estimate of projected work yet to be done.

Mr. Badeaux said he is very concerned with how we go from hearing things are great to suddenly all these things are happening. As representatives of the taxpayers, we rely on experts to get this work done, and it is his job to make sure we are doing our due diligence. He doesn't think the updates provided justify getting to this point on a project that should be moving along very swiftly. Mr. Indihar asked if he felt WSB hasn't been doing proper observation, or they've been doing more than they should. Mr. Badeaux said it feels there's been a disconnect in communication. WSB has been involved from the very beginning and there have been many opportunities to say these structures have changed and we need to look at this. Why are we just now saying this is more than what we anticipated the scope to be. That was done a long time ago during the planning meetings and prior to the bidding on most of the items. Mr. Badeaux asked where WSB's expertise comes in because that's what we hired them for. Mr. Indihar said one thing that didn't help with communication is they lost their lead project manager about the time of construction being bid, then he and Paul Sandy had to take it over. They are getting caught up to

August 23, 2022

speed on the project and some things got delayed further than it should, and some conversations weren't had at the time they were discovered, and he feels that might have contributed to the communication problem. Mr. Badeaux said that falls into WSB's lap, not ours.

Mr. Shipe can believe these are expenses you expect to incur with the work that is happening, it is just harder to believe when it all happens at once. The Board met in February where they picked between three or four different colored concrete options, and there wasn't a discussion about this requiring more testing because each color is a pour and there may be smaller pours so there's going to be more onsite time. If that had come up then and someone said that's another \$5,000 or \$10,000, that would have been part of that add-on. But to hear that now and to hear the precast beams for the amphitheater all being tacked on at once, to the mayor's point, it does kind of feel like, true or not, there's extra money, let's try to get some of that. He does believe a lot of these are legitimate, he is just frustrated by the way they have been communicated, and if there's been turnover he gets that, but again, he thinks the Board is open to hearing that our lead PM left and we're a little behind the eight ball. That's fine, but if the Park Board is at least kept in the loop they kind of know what to expect.

Referencing the difference in the colors, Mr. Rushmeyer said at some point why wouldn't someone say these colors are really causing us a headache, are you sure you want to do this? We could probably do this cheaper if we just went all one color on this. At least have that conversation and say up front if we continue with these colors there is going to be a change order and additional costs. You lost a project manager, but then again, Paul Sandy has been pretty involved with this from the beginning, so it's not like this just fell into his lap and he didn't know anything about it. Mr. Indihar said Mr. Sandy wasn't aware of how WSB bid it on that side. He was aware of how the City was handling things but he still had to get caught up with WSB's side of the contract.

Mr. Rushmeyer said if we vote on this today, he will vote no. The only part of this that he would agree to is charges for the additional project management team meetings. The rest of it for him to vote yes would be more proof of actual costs being incurred. Mr. Badeaux said that extra incurred costs are a part of the bidding process, so even if there is more, even if WSB can show it, it's a long distance from having put in a bid to where we're at here. Mr. Rushmeyer said at the point when that goes out for bid, why doesn't WSB have the expertise to see that there might be some additional costs incurred. To him, this is not a Memorial Park project; this is a riverfront project that has a lot of different variables attached to it from what was attached to the Memorial Park project. As the mayor said, that's why we're relying on you guys to be the experts.

Mr. Yeager asked Mr. Dehn what the steps would be to not approve this at this time and what's likely to happen over the next month. The consensus he is hearing is we feel a lot of this is valid but need a much more detailed breakdown before we can say pay this or not pay that. Hopefully we are all in this together and we can work through this.

Mr. Dehn said our contract is up to and not exceeding a certain dollar amount. As of right now our agreement will not allow WSB to bill us any more than the original contracted amount. We can table this item until September, at which time he's sure WSB will provide whatever additional information the Board is looking for to make the justification for the amendment. If the Park Board approves the additional amount, that would allow WSB to bill above and beyond what the original contract included.

Mr. Shipe asked if there is a risk this amount could go even higher if they are trying to pour concrete in October. Mr. Indihar said it could, but WSB would manage within the amendment because they already asked for this additional work and wouldn't be able to ask for it again.

Mr. Badeaux asked who directs the Park Board's concern about time frame to the contractor. Mr. Dehn replied the contractor is managed by WSB out in the field, but ultimately their contract is with the City, so if they are having issues with their deadline, if they are going to pay, for instance, liquidated damages, those would come to the City. Mr. Badeaux asked if the Park Board would be comfortable with having Mr. Dehn express that concern of the time frame to the contractor. Mr. Indihar said they have been conveying that concern to them, but if you guys want to reinforce that, that would be just fine. Mr. Rushmeyer said the last thing we want to see is for this to spill over into next year. He asked if there are penalties in the contract for not meeting the due date. Mr. Dehn said he would have to look at the contract. Mr. Yeager didn't think so. Mr. Dehn would like to recommend that Mr. Indihar reach out to the contractor requesting more of a formal schedule for the remaining portion of the contract to see what their expected deadline is so that we have on paper what their timeline will be to complete on time, and if they have concerns that they will not we can start asking questions about those concerns.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND YEAGER, DULY CARRIED, TO TABLE THE \$58,000 AMENDMENT REQUEST UNTIL SEPTEMBER WHEN ALL REQUESTED COST INFORMATION IS RECEIVED FROM WSB FOR CONSTRUCTION OBSERVATION, CONSTRUCTION MATERIALS TESTING, AND PROJECT MANAGEMENT.

Recommend Parks Projects for Use of ARPA Funds - Discussion

At the July 5 Council meeting, the Mayor and Councilman Johnson requested that the Park Board discuss potential use of ARPA funds that are available. The guidance was to target about \$500,000 for parks projects. Mr. Dehn put together a few options that would satisfy that \$500,000 target, including items from the 2018 Facilities Assessment, advancing the Capital Improvement Plan, or other miscellaneous rehabilitation projects. Staff discussed and is recommending Option 4 that includes projects at Bane, Buffalo Hills, Buster, Gregory, and Jaycees parks in the amount of \$476,170. He believes this would allow a little more flexibility to refine dollar amounts that were based on a 2018 Facilities Assessment to which he added about 20% inflation. He didn't realize the Gregory Park warming house was already done, so this would be replaced with something that has not been completed yet.

Mr. Badeaux reminded the Board that the Council's directive is to find projects that are high priority and move them forward to the Council. Mr. Rushmeyer said the master planning process the Board is working through is a big part of this, and he doesn't know if they are ready to choose an option, though this is a nice format breaking out projects that will make the biggest impact. His thought is the Park Board's direction is to continue with the master planning process and meet as a Board to prioritize projects. Mr. Yeager asked when this needs to be completed for Council. Ms. Bergman said the City Council will be having a work session on October 11. Council discussed at an earlier meeting that because the City is getting this money due to COVID, some of this money should be going into our parks, with the idea of getting more kids to be active in our parks.

Mr. Yeager suggested that board members do some homework independently and bring their ideas to a white board session to determine a list of items to have Mr. Dehn put some rough numbers to for Council, prior to October. Mr. Rushmeyer would like to resume park master planning also. Board members agreed to meet on September 6 to continue the master planning process and formulate a wish list of ARPA projects for City Council.

New Business

Approve the Retirement of Administrative Specialist Kimberly Finch - Approved

August 23, 2022

Mr. Dehn made a revision that the severance payout is not part of the agenda request, but we do regretfully accept Ms. Finch's resignation.

MOVED AND SECONDED BY MEMBERS YEAGER AND SHIPE, DULY CARRIED, TO ACCEPT WITH REGRET THE RETIREMENT OF ADMINISTRATIVE SPECIALIST KIMBERLY FINCH AND TO AUTHORIZE SEVERANCE PAYOUT PER THE IBEW ADMIN SUPPORT UNION CONTRACT, AS PRESENTED.

Discussion of 2023 Budget – Direction Given

Mr. Dehn led the discussion starting with the summary of the budget, then the detail, then capital. There is a proposed increase in expenditures due to inflation seen with operational costs compared to 2021 and thus far in 2022. We are projecting a slight increase in revenues. There is about \$500,000 targeted in capital. The overall budget is about \$1.5 million, a six percent increase for 2023 over 2022. Going to more detail in the line items, most of the increases are going to be seen in supplies, personnel wage increases, motor fuels, oils and lubricants we use to repair equipment in the parks, and gravel used on softball and baseball fields, which has gone up incredibly much more than we've seen in years past. The increase in computer technical support is due to the migration over to our new parks management system. We're running a net deficit in concessions. A lot of that is in new tablets that are being purchased to accept credit cards at the concession stands. This expense will drop off in the 2024 budget, but the telephone service to operate the tablets will be continuous and need to be considered going forward. He asked if there were question with the operational budget.

Mr. Shipe asked Ms. Kaufman if the changes she made with concessions this year were good and is there anything she wants to change for next year? Ms. Kaufman would like to wait until after we're done this fall to make adjustments on things.

Mr. Badeaux asked about program operations and costs. Mr. Dehn said Pond Hockey was generally about the same. Ms. Hillman said we increased the Outdoor Rink personnel budget because we were over budget the last couple years, but personnel costs depend on how long the ice lasts and what kind of winter we have. Concessions we covered and the difference there is mostly in tablets. Ms. Hillman noted that because we no longer conduct or make money on tournaments and just recoup our costs, Tournament Revenue and Expense should be equal. Special Events didn't change very much. The only increase for Kickball is \$2.00 per game and Workers Comp for the referees. Rates were also recommended for Adult Softball umpires by \$2.00 per game. Going back to the summary, Mr. Dehn said most of the difference is going to be under maintenance, not necessarily programs. Mr. Badeaux said this does not include paying to have our programs run for us by the YMCA and Brainerd Community Ed. Mr. Dehn said that's in Professional Services under Park Maintenance. Mr. Badeaux asked if we are foreseeing an increase in those costs. Ms. Hillman said not at this time. Mr. Rushmeyer said the plan is to meet with both Community Ed and the YMCA this fall which is what we've done in the past. Ms. Kaufman has requested reports before the next Park Board meeting in September regarding their numbers and the breakout of what their operating expenses are. When we have that we will have a better idea if they will request an increase. Based on what she witnessed she wouldn't think an increase would be necessary for 2023. Ms. Hillman suggested it might be a good idea to include a modest increase for the preliminary budget. We can always reduce it by the end of the year once we get that information from them. Her concern is if it's not in the budget what will happen when they come back with a five or ten percent increase request that we haven't budgeted for. The preliminary budget will be presented to Council by the Park Board President on Monday, August 29. Mr. Shipe thinks it would be wise to plan for an increase. He doesn't see things staying flat in cost. Mr. Rushmeyer said they are trying to grow the programs, so it would be prudent to add 5-6 % to that budget. Mr. Shipe asked about Pond Hockey equipment. Ms. Kaufman had previously reported it was pretty gross. To him, if we are going to continue to offer Pond Hockey

August 23, 2022

we should invest enough to make it something people want to participate in. Ms. Kaufman said she would love new, safe, hockey equipment but she has to work with the budget she has unless she gets more money or has to fundraise. Board members responded that they need staff to communicate to the Park Board when there is a need for equipment and program supplies and provide some costs to go with it so the department doesn't fall behind. Ms. Kaufman said new jerseys for the Pond Hockey program would cost approximately \$3,000.00 and about \$2,000 would be needed to replace aging and unsafe equipment. Jerseys and equipment are returned by participants at season-end and used year after year.

Mr. Dehn opened the capital budget discussion. There are some revisions from the capital budget from spring. Most of the equipment, annual weed and feed and ADA upgrades stayed. He made some adjustments based on Park Board discussions regarding master planning, ARPA funds and the capital improvement program. Adjustments included the Buffalo Hills-Lions Park surfacing project for \$250,000. He is proposing to move that back until the master plan and priority list is developed. He proposed the Buster Park gazebo be pushed back because this is a potential option in the ARPA funds discussion. The only other change is the Memorial Park parking lot resurfacing. Like Buffalo Hills, before getting a strong feel for the master plan and what the priority is, do we put \$150,000 into resurfacing a very large parking lot if that's not what the Park Board ends up with in the master plan. He wants to make sure we have plenty of time before we put together a project that spends \$150,000. Those are most of the adjustments from the spring capital budget to current, which gets us to \$550,000.

Mr. Shipe asked if we were still waiting on numbers for lights at Memorial Park. Mr. Dehn said we were quoted \$380,000 and in Option 7 of the ARPA funds he put in \$400,000 to allow for a cost increase in 2023. There is a cost savings if we only replace the fixtures and not the poles for \$260,000. The issue with that is the warranty goes from 15 years to 5 years and we would have to pay any time the lights need to be adjusted.

Mr. Rushmeyer asked if the Memorial Park Concession/Lockers/Restroom item is for inside Mills Field. Mr. Yeager said this is just a place holder until they get through their master planning. Next year is when they will be able to roll out a long-term plan and vision that is much more thought out and accurate to the long-term vision money-wise.

Mr. Shipe would want to swap some of the buildings for the lights. That's a program that people pay us money to play and it's hard to maintain our reputation of a park system when we can't keep the lights on.

Ms. Hillman asked what the Board would like to present to Council. Do you want to swap out those buildings, do you want to reduce the capital even more and add in \$5,000-\$10,000 for the programs, what are the thoughts. She said this is what we currently have but now is the time to change it before it is presented to Council.

Mr. Shipe said he would swap the Jaycees warming house and the Memorial lockers but that's still a net of \$100,00 and this already seems high given our budget for next year, so maybe we just put the lights in ARPA and cross our fingers.

Mr. Yeager brought Mr. Rushmeyer up to speed on last meeting's discussion on the field lighting situation at Memorial Park.

Ms. Hillman asked if they want to delay the Jaycees and Memorial concessions at this point knowing that the master plan is in the works or do they want to leave something in there with a "to be determined" depending on how the ARPA discussion goes. Mr. Rushmeyer thinks the Jaycees warming house/concession could wait until we have a rink there.

August 23, 2022

Mr. Badeaux said if anyone sees something they feel should be in here, this would be the time to add it. Things can always be removed. Mr. Rushmeyer said the next phase of Memorial Park unless it is included in the ARPA plans. Mr. Dehn said the Kiwanis Park fishing pier and ramp are in rough shape and the DNR will no longer assist with it. A more permanent and durable structure could be considered. He included a dollar amount based on the river overlook at Mississippi Landing Trailhead Park. Mr. Yeager said the master planning is not completed so the Board doesn't have a priority list with money attached to it. He sees things that could wait and get one of the larger items that is a pressing issue like the lights. We could potentially use the ARPA funds to bolster up some of the master planning as that develops. We are down to the final hour and we need to present something to City Council. He recommends moving some things around, remove capital items to put the lights in, or make no changes and put this forward and continue with master planning and refine in 2023. Ms. Hillman said if the lights are a priority, maybe remove everything but the Jaycees warming house, add the lights and leave all the equipment. Mr. Yeager said to just add the number in for the lights. Mr. Badeaux said because the \$400,000 is a new item coming up there is no reason not to present it to Council. It was decided to add \$400,000 for the field lights, \$5,000 for Pond Hockey equipment and five percent increase for programming services.

Ms. Hillman recapped that we added \$400,000 to capital so the capital request went from \$547,500 to \$947,500. Services was increased by \$1,080 (5%), and we are increasing our program operating expenses by \$5,000 for Pond Hockey. The total budget ask will be \$1,905,507 which is a 35.34% increase. You're requesting \$947,000 plus an additional \$500,000 in ARPA funds but she thinks that can play out in the coming months.

Board Member Reports

Mr. Shipe would like to follow up on the discussion about the model of umpires as employees at the September meeting. Ms. Bergman said this was previously discussed among staff and with the attorneys, and the bottom line is the umpires cannot be independent contractors, they must be employees. Mr. Shipe requested that we follow through with work the Brainerd Northside Neighborhood Association did at its Gregory Park spring clean-up day preparing shrubs for removal. Mr. Dehn has already directed Parks and Streets staff to coordinate to get those pulled. Mr. Shipe had neighbors comment that sand burs are still an issue on the south side of Triangle Park.

Mr. Badeaux asked for an update on the storm damage to the Jaycees warming house and the bleachers at Mills Stadium, if it's covered by insurance and what the completion time is for that.

Staff Reports

Ms. Bergman reported that the City of Brainerd has come to a settlement with the IAFF Firefighters in the amount of \$3.9 million, of which \$2 million will be paid for by insurance and the other \$1.9 million by the City. She wanted to prepare the Park Board that the City is going to have to come up with \$1.9 million and that Council and staff will be working on that in the upcoming months.

Ms. Kaufman recapped her written report.

In addition to the written Maintenance report, Mr. Dehn reported that the Street Department was at Jaycees Park this morning to set the relocated swing set, the new playground

is close to being assembled, and the Kiwanis Park Improvement Project is slated to start after Labor Day. There is a concern about the lead time on the new doors for the structure.

Adjourn

MOVED AND SECONDED BY BOEDER AND YEAGER, DULY CARRIED, TO ADJOURN THE MEETING AT 6:16 P.M TO THE AUGUST 29 COUNCIL BUDGET MEETING AND THE SEPTEMBER 6 MASTER PLANNING SESSION.

Respectfully Submitted,

Kim Finch, Administrative Specialist

August 23, 2022