

**BRAINERD PARKS AND RECREATION DEPARTMENT**  
**Regular Park Board Meeting**  
**March 26, 2019 at 4:00 p.m.**  
**City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the  
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Troy Rushmeyer, Dale Parks, Tim Boeder, Kevin Yeager, City Council Liaison Dave Badeaux and Park Director Tony Sailer. Kara Schaefer was noted absent.

**ADDITIONS TO AGENDA**

**MOVED AND SECONDED BY BOEDER AND PARKS,  
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held February 26, 2019**
- B. Approval of the disbursements for the month of March 2019**

**OLD BUSINESS**

**A. Gregory Park Warming House**

Bids from four contractors were requested for a new Gregory Park warming house/restroom facility. Two vendors declined to bid and one did not respond. The only bid received was from Hy-Tec Construction for \$384,000, which is considerably higher than the \$220,000 that was budgeted by the City Council. Staff has asked Hy-Tec to re-write the bid with material and design modifications and will report back at the April board meeting.

**NEW BUSINESS**

**A. Vendor Contract**

Viking Coca-Cola was awarded a three-year beverage contract. As part of the vendor agreement, Viking Coca-Cola will contribute \$2,500 toward a scoreboard for Buffalo Hills-Lions Park, pay \$600 annually for advertising banners at Mill Avenue and Memorial parks, donate up to 30 cases of soft drinks for special events, and sponsor a youth team for \$250.

**B. Joint Park Board Meeting**

Baxter Parks Commission member Melissa Barrick met with Director Sailer to ask questions about how the department runs various programs; gets sponsorships, grants and donations; runs special events and works with area athletic associations. ISD 181 Community Education runs the Baxter park programs, and Ms. Barrick told staff that the Baxter Park Commission is primarily involved with planning and zoning issues such as trail development. She asked if the Brainerd Park Board would be interested in a joint meeting with the Baxter Park Commission to discuss various topics. Following a brief discussion, Mr. Sailer suggested setting up a joint meeting with two members from each board. Mr. Rushmeyer volunteered, and staff will reach out to Ms. Schaefer to see if she can attend.

### **C. Timberwolves Basketball Court Project**

Staff has applied for a community court refurbishment project with US Bank and the Minnesota Timberwolves Fastbreak Foundation. The Timberwolves will choose one outdoor basketball court to refurbish in central Minnesota and staff has nominated the court at Gregory Park. Following the nomination process, three courts in central Minnesota will be selected to move on to the public voting round from April 22 through May 11.

### **PUBLIC FORUM**

### **CITY ADMINISTRATOR REPORT**

No report.

### **DIRECTOR'S REPORT**

- The Brainerd Lakes Area Baseball Association has scheduled a travel baseball tryout camp starting at 9 a.m. on Saturday, April 6, at Bane Park.
- The registration deadline for the competitive youth baseball leagues is April 12. The Skills Clinic is scheduled at 5:30 p.m. on April 17 at Memorial Park.
- The registration deadline for the competitive youth softball leagues is April 19. The Skills Clinic is scheduled for 5:30 p.m. on May 2 at Memorial Park.
- The Easter Egg Hunt will begin at 10 a.m. on Saturday, April 20, at Gregory park. The Easter Ball Hunt will begin at 2 p.m. at Buster Park on April 20.
- After the outdoor rinks closed and before field maintenance begins, maintenance staff has been busy constructing a storage shed, 12 picnic tables and dog park amenities. Hockey goals have also been painted, with new nets on order.

### **NEXT MEETING**

Tuesday, April 23, 2019, at 4:00 p.m. at the Conference Room at City Hall.

### **ADJOURNMENT**

Motion to adjourn at 4:40 p.m. was made by Mr. Boeder and seconded by Mr. Parks. Motion passed 4-0.

Respectfully submitted,

Kim Finch, Administrative Specialist