

BRAINERD PARKS AND RECREATION DEPARTMENT
Special Park Board Meeting
January 14, 2019 at 4:00 p.m.
City Hall Conference Room

Pursuant to due call and notice thereof, the special meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Tim Boeder, Dale Parks, Troy Rushmeyer, Kevin Yeager and Park Director Tony Sailer. Also noted present were City Administrator Cassandra Torstenson and City Council President Gabe Johnson. Kara Schaefer and City Council Liaison Dave Badeaux were noted absent.

ADDITIONS TO AGENDA

There were no additions to the agenda.

OLD BUSINESS

A. Mill Avenue Park Lease

Mr. Sailer presented an overview of the Brainerd Industrial Center lease situation, and provided a handout of what a reconfigured Memorial Park might look like. There will be a special City Council meeting January 15, 2019, to consider a tentative lease agreement that has been proposed by BIC owner Mike Higgins. The chair recognized Ms. Torstenson, who gave greater detail about the lease negotiations with BIC. Mr. Higgins is proposing an amendment to the original lease that encompasses both properties, rather than having two new leases for Mill Avenue Park and the Memorial Park parking lot. The Park Board is being asked to give its approval to the document that will extend the lease through March 1, 2021, with the City paying \$10,000 per year to rent the properties from BIC and naming BIC as an additional insured on the City's liability policy. Additionally, in the event the City purchases the Memorial Park parking lot from BIC, the \$20,000 rent would be credited to the purchase price. After further discussion, Mr. Parks made a motion to recommend adopting the proposed lease amendment and subsequent expenditure for rent, upon City Council's approval of the same at its January 15 meeting. Mr. Rushmeyer seconded and board approval was unanimous.

PUBLIC FORUM

ADJOURNMENT

A motion to adjourn was made at 4:23 p.m. by Mr. Rushmeyer. Mr. Parks seconded. Motion carried 4-0.

Respectfully submitted,

Kim Finch, Administrative Specialist