



# Brainerd City Council Agenda Request

**Requested Meeting Date:**

**Title of Item:**

<input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> P&F COMMITTEE <input type="checkbox"/> SPW COMMITTEE <input type="checkbox"/> MAIN AGENDA	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) *provide copy of published hearing notice <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <input type="checkbox"/> Ordinance 1 <sup>st</sup> Reading
<b>Submitted by:</b>	<b>Department:</b>
<b>Presenter (Name &amp; Title):</b>	<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>	
<b>Alternatives, Options, Effects on Others/Comments:</b>	
<b>Recommended Action/Motion:</b>	
<b>Financial Impact:</b> Is there a cost associated with this request: <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Please Explain:</u>	



# BRAINERD LAKES

Chamber of Commerce

EXPLOREBRAINERDLAKES.COM

RECEIVED

FEB 08 2021

CITY OF BRAINERD  
ADMINISTRATION

February 1, 2021

City of Brainerd  
Jennifer Bergman  
501 Laurel Street  
Brainerd MN 56401

Dear Jennifer,

We hope you will renew your Chamber membership!

Over the past several months, some of our members have faced overwhelming challenges while others have enjoyed an unexpected boost. Virtually every local business and organization has turned on a dime to invent new products and services. Our chamber has done the same.

In addition to being the first Minnesota chamber to push for safely reopening businesses, here's what we're doing for our members and communities:

1. Relentless "buy local" messaging under the flag of Lakes Proud.
2. Using our government leverage to advocate for business assistance as well as the safe reopening of all businesses.
3. Launching the [LakeCountryCares.com](http://LakeCountryCares.com) COVID safety campaign to build customer confidence among residents and tourists.
4. Hosting free webinars on relief resources, business trends, management and marketing.
5. Connecting members and customers by hosting virtual and live events that follow all safety protocols.
6. Responding to hundreds of questions, ideas and requests for assistance.

***We will continue to work hard for you every day, doing whatever it takes, for as long as it takes, to ensure the Lakes Area succeeds.***

If you're facing an uncertain future, please know that we will never turn our backs on our friends. We refuse to drop anyone's membership due to a temporary inability to pay. You may choose to make easy monthly payments or defer your dues. Simply check the box on the invoice and contact us if we can help in any way.

If you have the means to renew your membership, we would greatly appreciate your support so the Chamber can continue making a difference. We are STRONGER TOGETHER!

Sincerely yours,

**Matt Kilian, President | Brainerd Lakes Chamber**

*Thanks, Jennifer  
Let me know if you would prefer the contract for services.*



**Brainerd Lakes  
Administrative Office**  
224 West Washington Street  
Brainerd, MN 56401  
(218) 829-2838

**Brainerd Lakes  
Welcome Center**  
7393 State Highway 371  
Brainerd, MN 56401  
(800) 450-2838



**Crosslake Office**  
County Road 3 and Route 66  
P.O. Box 315  
Crosslake, MN 56442  
(218) 692-4027



**Pequot Lakes Office**  
30951 Government Drive  
P.O. Box 208  
Pequot Lakes, MN 56472  
(218) 568-8911 or (800) 950-0291



**Brainerd Lakes Chamber**  
 224 West Washington Street  
 Brainerd, MN 56401  
 (218) 829-2838 | fax: (218) 829-8199  
 info@explorebrainerdlakes.com

<b>Invoice</b>	
Invoice Date:	2/1/2021
Invoice Number:	36156

City of Brainerd  
 Accounts Payable  
 501 Laurel Street  
 Brainerd, MN 56401

<b>Terms</b>	<b>Due Date</b>
Net 30	3/1/2021

Description	Quantity	Rate	Amount
City of Brainerd Services Rendered	1	\$249.00	\$249.00
<b>Subtotal:</b>			<b>\$249.00</b>
<b>Tax:</b>			<b>\$0.00</b>
<b>Total:</b>			<b>\$249.00</b>
<b>Payment/Credit Applied:</b>			<b>\$0.00</b>
<b>Balance:</b>			<b>\$249.00</b>

**Login to your Member Center to pay online.**

- Go to <http://brainerdlakeschamber.chambermaster.com/login> to login or retrieve forgotten login credentials.  
 Or create your login account for the first time at this registration page:  
<https://brainerdlakeschamber.chambermaster.com/CreateAccount?ccid=1&email=accountspayable@ci.brainerd.mn.us&repID=28177>.
- Pay online, check out your additional Member Benefits, update your member page and contact information.

Thank you for your support of the **Brainerd Lakes Chamber**

Please return this portion with your payment.

**Member Name:** City of Brainerd

**Invoice #:** 36156

**Payment Amount:** \$ \_\_\_\_\_

**Payment Method:**  Check # \_\_\_\_\_  Credit Card

Make all checks payable to **Brainerd Lakes Chamber** or enter credit card information below.

*Enter Credit Card Billing Address (inc. zip code)*

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

CVV Code (3 digits on back of card) \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

**CONTRACT FOR SERVICES BETWEEN  
THE BRAINERD LAKES CHAMBER AND  
CITY OF BRAINERD, MINNESOTA**

This agreement is made and entered into as of March 2, 2021, by and between the City of Brainerd, Minnesota (City), and the Brainerd Lakes Chamber (Chamber).

WHEREAS, the City has budgeted expenditures and provided funds that will be used for economic development purposes for the period commencing January 1, 2021 to December 31, 2021.

WHEREAS, the expenditure of public funds must be in furtherance of a public purpose or benefit;

WHEREAS, the Chamber is willing to enter into a contract to provide certain public services and benefits to the City; and,

WHEREAS, this agreement is entered into to set forth the respective duties and obligations of each party.

NOW, THEREFORE, in consideration of the promise of payment of funds from the City, and the agreement to provide services to citizens of the City by the Chamber, the parties agree as follow:

The term of this contract shall cover January 1, 2021 to December 31, 2021.

1. Upon the approval of this agreement, the City agrees to pay a fee to the Chamber for services rendered in the sum of \$249.00.
2. The City and Chamber agree during the contract period to participate with each other in the following manner:
  - A. To maintain an open line of communication between staff and governing bodies regarding economic development.
  - B. Participate in marketing efforts for the purposes of economic development.
  - C. The Chamber will conduct and involve City Officials in various committee meetings and public forums addressing economic development issues,
  - D. The Chamber will consider the City an honorary member, providing access to Chamber information and events.

3. The Chamber agrees to save and hold harmless the City from any and all liability or damages, including legal fees and court costs, which may arise out of the Chamber's performance of the contract.
4. In the event the City or the Chamber is made aware of any default under this contract and such notice is made in writing, which the City or Chamber fails to correct within thirty days from the date of notification, the City or Chamber may cancel and terminate this contract.
5. All notices, certificates, or communications shall be delivered, emailed, or mailed postage prepaid to the parties at their respective places of business as set forth below or at a place designated hereafter in writing by the parties.

Brainerd Lakes Chamber:  
CEO  
Brainerd Lakes Chamber  
224 W Washington Street  
Brainerd, MN 56401

City of Brainerd:  
City Administrator  
City of Brainerd  
501 Laurel St  
Brainerd, MN 56401

IN WITNESS WHEREOF, the undersigned have placed their signatures as representatives of the parties hereto as of the day and year first above written.

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Matt Kilian  
CEO, Brainerd Lakes Chamber

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Jennifer Bergman  
City Administrator, City of Brainerd