



Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

<input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> P&F COMMITTEE <input type="checkbox"/> SPW COMMITTEE <input type="checkbox"/> MAIN AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of published hearing notice</i> <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <input type="checkbox"/> Ordinance 1 st Reading
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: Is there a cost associated with this request: <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Please Explain:</u>	



www.ci.brainerd.mn.us

December 23, 2019

Mayor Ed Menk
City of Brainerd
501 Laurel Street
Brainerd, MN 56401

Reference: SGT Timothy Melin Retirement

Dear: Mayor Menk

I am formally advising you and the City of Brainerd of my intentions to retire from the Brainerd Police Department effective April 26th 2020. I will, at that time, have over 27 years of service as a police officer and believe that it is time for me to retire. Please accept this letter of retirement as my official notice to the you and the City of Brainerd of my intentions and if you have any questions please contact me.

Sincerely,

Sergeant Timothy Melin
Patrol Supervisor
Brainerd Police Department
225 East River Road
Brainerd, MN 56401