

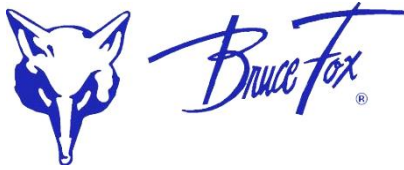


Brainerd City Council Agenda Request

Requested Meeting Date:

Title of Item:

<input type="checkbox"/> INFORMATION ONLY <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> P&F COMMITTEE <input type="checkbox"/> SPW COMMITTEE <input type="checkbox"/> MAIN AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) *provide copy of published hearing notice <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <input type="checkbox"/> Ordinance 1 st Reading
Submitted by:	Department:
Presenter (Name & Title):	Estimated Time Needed:
Summary of Issue:	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: Is there a cost associated with this request: <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping \$ _____ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <u>Please Explain:</u>	



PRODUCT QUOTATION

TO: Stephanie Bestul

COMPANY: City of Brainerd

DATE: July 29, 2019

Dear Stephanie ,

Please find below our updated pricing for the City of Brainerd Tower Awards.

Sincerely,

Angela Neuman

aneuman@brucefoxinc.com

City of Brainerd Tower Award

1. NET UNIT PRICING

50 @ \$ 93.17 each net

2. TOOLING/SET-UP COSTS

N/A, existing

3. ESTIMATED PRODUCTION & DELIVERY SCHEDULE

6-8 weeks

4. METHOD OF PERSONALIZATION

N/A , shipped with blank plates and/or laser engraved.

5. SPECIFICATIONS

VERTICAL HANGING PLAQUE; SOLID WALNUT LASER ENGRAVED PANEL 8-1/2 X 11 X 3/4; HAS SPIN CAST TOWER 1-3/4 X 6-3/4 BRASS PLATED, LIGHT ANTIQUE; (1) ENGRAVED PLATE 3 X 3/4 X .032 YB WITH CONSECUTIVE NUMBERS FROM 151-200
(2) BLANK PLATES
(1) 4-1/32 X 1-3/32 AND
(1) 4-1/32 X 1-3/8
BOTH .032 YB, SATIN FINISH LONG DIRECTION, CLEAR LACQUER

6. DROP-SHIPMENT QUOTATION

- Drop-shipment distribution costs do not include personalization
- Applicable when the customer requires simultaneous shipment of product to individual destinations
- Drop-shipments are made as soon as the product is fully manufactured
- Add the costs for the required services to the accompanying Product Quotation
- These costs will be invoiced separately, following shipment, along with applicable personalization and freight charges

NET PRICE: \$4.75 per location

7. STOCK & RELEASE QUOTATION

- Does not include personalization
- An effective system for maintaining an inventory of product and shipping to individual destinations according to customer call-outs
- Add applicable costs corresponding to the available listed services to the Product Quotation
- These costs will be invoiced separately following shipment, along with applicable personalization and freight charges
- One year after original shipment to inventory area, Bruce Fox will conduct a physical inventory, identify inventory value and contact customer
- The customer can maintain inventory for an additional year for a fee of 10% of inventory value, or excess inventory will be shipped to the customer, with release charges applied
- Based on average number of units per destination; round down to the nearest quantity break

NET PRICE PER UNIT:

1 unit average per destination @ \$14.50
2 units average per destination @ \$11.25
5 units average per destination @ \$ 8.85
10 units average per destination @ \$ 8.25
25 units average per destination @ \$ 6.55

8. OTHER TERMS & CONDITIONS

- Minimum billing \$ 50.00
- Unit cost based on quantity ordered, manufactured, and bulk shipped to a single location upon completion of manufacturing are included; add appropriate costs for selected/optional distribution method and personalization
- Freight costs not included
- Prices are net FOB New Albany, Indiana
- All prices valid for 30 days from date of quotation
- Variation in quantity or lead time will require new quotation; rush charges may apply
- Terms with approved account: Net 30 days
- Net orders totaling \$10,000 or more may require a deposit payment and/or installment payment schedule
- Foreign shipments @ \$40.00 each net
- Incorrect address charge @ \$25.00 each net

- Call tag issue @ \$7.50 each net
- Unauthorized consignee billing charge @ \$30.00 each net
- Return shipments will be subject to applicable freight charges
- Third party freight service is available at an additional cost of \$2.50 net per shipment plus \$0.40 net per product unit
- Third party freight service is not available for international shipments
- Shipment tracking, damage/loss claims, and replacement costs for shipments made via third party service are the responsibility of the bearer of the third party account
- Data file manipulation; per record charge for correction, addition or deletion to customer-supplied recipient/address data @ \$0.75 net per record
- All amounts presented on this quotation are due and payable in US Dollars

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TOWER AWARD MEETING

JULY 15, 1997

Mayor's Office

4 p.m.

ATTENDING: Mayor Bonnie Cumberland, former Mayor George Bedard and Council President James Wallin.

BUSINESS DISCUSSED:

1. The Tower Award should be treated with respect and be prestigious.
2. The maximum number of Tower Awards given to businesses/business or community people should be two each year.
3. Prior to giving a Tower Award, potential recipients should be nominated in writing by stating reasons why they would be eligible to receive the award. The Tower Award Committee would meet at least two times a year to decide the award recipient(s). Meetings could be scheduled or they could be called for by a member of the Tower Award Committee.
4. The Tower Award Committee should be composed of the current Mayor, current President of the City Council, and former Brainerd Mayors.
5. Extensive discussion was held regarding the purpose of the Tower Award. In the 1978 Tower Award Guidelines, it states, "...originally to be given to local businesses for appreciation of what they do for the community..." Therefore, Mayor Cumberland will prepare some statistics regarding past awards and award recipients, while Council President Wallin will work on a special design that would distinguish employee and elected official awards from the business Tower Award.
6. Employees and elected officials would still receive an award. Employees with 10 or more years of service to the City of Brainerd would receive the revised plaque. Longevity to the City would continue to be recognized through the tower/gem stone pins.
7. Elected officials would be recognized by the revised award upon the time of their retirement from Council.

The meeting adjourned at 4:50 p.m.

The next meeting will be set after hearing Council's response to these revised guidelines.

Respectfully submitted,

Bonnie K. Cumberland
Recorder