



Brainerd City Council Agenda Request

MEETING DATE: June 5, 2023

TITLE OF ITEM: Accept Retirement of Mark Levig

AGENDA: Consent Agenda

ACTION REQUESTED: Approve/Deny Motion

SUBMITTED BY: Kris Schubert & Todd
Wicklund

DEPARTMENT: Human Resources

PRESENTER: n/a

ESTIMATED TIME (MIN): n/a - consent

SUMMARY OF ISSUE:

Hydro Lead/Relief Operator Mark Levig has submitted his retirement notice. Mark's retirement will be effective June 30, 2023. Staff recommends to accept Mr. Levig's retirement with regret. This approval will also authorize Mr. Levig's severance pay per city policy and the USW Hydro Union Contract.

The BPU Commission recommended approval of Mr. Levig's retirement at its May 30, 2023, meeting.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

Staff has contacted the United Steel Workers (USW) Union to discuss options realizing three out of five Hydro Operators will have retired by the end of this June and that automation of the Hydro facility is in process. We are hoping that most of the automation will be completed late this fall. We also believe that a fourth operator will be retiring before next July as well. We currently have a Memorandum of Understanding (MOU) with the USW and IBEW Unions allowing IBEW employees to temporarily perform work at the Hydro facility when USW employees are absent or unavailable. That MOU will expire December 31, 2023.

RECOMMENDED ACTION/MOTION:

n/a – consent calendar.

FINANCIAL IMPACT:

Is there a cost associated with this request: Yes

What is the total cost, with tax and shipping: Unknown-depends on final accrual balances

Is this budgeted? (Please Explain) Yes via accrued liability balances.

To whom it may concern,

Please consider this as my letter of intent to retire on June 30th, 2023

Thank you.

Mark Levig

Per Mark, his last working day will be Monday, June 26. He will be taking leave Tuesday (06/27) and Wednesday (06/28). MS

received
3/30/23