



# Brainerd City Council Agenda Request

**MEETING DATE:** June 5, 2023

**TITLE OF ITEM:** Approve Award for TH 371B/Willow Street Roundabout Engineering Services Contract

**AGENDA:** SPW Committee

**ACTION REQUESTED:** Approve/Deny Motion

**SUBMITTED BY:** City Eng/PW Director Dehn

**DEPARTMENT:** Public Works

**PRESENTER:** City Eng/PW Director Dehn

**ESTIMATED TIME (MIN):** 5 Minutes

## **SUMMARY OF ISSUE:**

As a reminder, the City was awarded \$750,000 in Highway Safety Improvement Program (HSIP) grant funding to construct a roundabout at the intersection of S. 6<sup>th</sup> Street (TH 371B) and Willow Street. It is intended that the project would be constructed in 2025 to have the intersection available for the additional traffic expected during the TH 210/Washington Street Reconstruction Project in 2026-2027. To meet the timelines necessary to design and construct by 2025, staff is recommending awarding an engineering contract for preliminary, design, and construction engineering altogether in one contract. Generally, MnDOT shares in the cost of the engineering and construction of intersections on their network based on legs. In this instance, it is expected that MnDOT would share in 50% of the costs of this project. Staff is continuing to work with MnDOT to develop the necessary agreements that would outline the shared responsibilities of the project.

## **ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:**

Staff received 4 proposals for the engineering services. The engineering firms were Bolton & Menk, SEH, Stonebrooke, and WSB. Several staff assisted in performing a thorough review of the proposals and scored the proposals based on a 1-10 weighted scale. After scoring and applying the weighting factors, the following are the scores for each firm with the total cost proposed in parenthesis.

1. SEH (Short Elliott Hendrickson) = 7.62 (\$387,511.20)
2. Bolton & Menk = 7.23 (\$375,875.00)
3. WSB = 6.76 (\$496,945.00)
4. Stonebrooke Engineering = 5.69 (\$612,775.00)

## **RECOMMENDED ACTION/MOTION:**

Staff recommends award of the TH 371B/Willow Street Roundabout Project Engineering Contract to SEH (Short Elliott Hendrickson) in the amount of \$387,511.20.

## **FINANCIAL IMPACT:**

*Is there a cost associated with this request:* Yes

*What is the total cost, with tax and shipping:* \$387,511.20

*Is this budgeted? (Please Explain)* Yes, this project is being identified in the Capital Improvement Program. Local costs not covered by the HSIP grant would be generally State-Aid eligible.