

CITY COUNCIL AGENDA

Brainerd, Minnesota
September 16, 2019
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ J. Lambert ___ K. Stunek ___ D. Pritschet ___ K. Bevans

___ D. Badeaux ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on September 3, 2019
2. Special Meeting Held on September 9, 2019

Documents:

20190903_CC draft .pdf
20190909 - Special Meeting.pdf

B. **Approval Of Licenses**

Contractor Licenses - 1 - New; 1 - Renewal

Documents:

Contractor Licenses.pdf

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

D. Economic Development Authority (EDA) Update To Council

Documents:

2019 EDA Annual Report to Council.pdf

1. (Distributed At Meeting) BLAEDC Funnel Chart - EDA

Documents:

Funnel q2.pdf

- E. **Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Brainerd Amateur Hockey Association, PO Box 38, Brainerd For An Event To Be Held On February 17, 2020 At Roundhouse Brewery, 1551 Northern Pacific Rd., Brainerd**
- F. **Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By Lakes Area Bowling Association, 1301 11th Ave NE, Brainerd. Bingo Events To Be Held At Jack's House, 300 Highway 25 S, Brainerd November 18-22, 2019 - Approval Of**
- G. **Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By The Knights Of Columbus, 411 N 10th Street, Brainerd. Bingo Events To Be Held January 23 And 30; And February 6 And 13, 2020 At St. Francis Church, 404 N 9th Street, Brainerd - Approval Of**
- H. **Update Employee Policy Manual To Reflect HR And IT/GIS Title Changes**

Documents:

Update Employee Policy Manual.pdf

6. Council Committee Reports

A. Personnel And Finance Committee - No Separate Meeting

1. Approval Of Bills
2. River-To-Rail Subsidy Reporting - Informational

Documents:

R2R Subsidy.pdf

3. School Resource Officer Contract With Independent School District No. 181

Documents:

SRO Contract with ISD 181.pdf

4. Authorization To Use DWI Forfeiture Funds For Squad Video Storage System

Documents:

Authorization to use DWI Forfeitures for Squad Video Storage System.pdf

B. Safety And Public Works Committee - 7:15 P.M.

Documents:

20190916_SPW.pdf

1. Improvement 19-13 - SE Interceptor Replacement Project - Consideration Of Quotes

Documents:

Imp. 19-13 - SE Sanitary Interceptor Replacement - Quote Approval.pdf

- a. (Distributed At Meeting) Project Bid

Documents:

Project Bid Abstract.pdf

7. Unfinished Business

A. Interim City Administrator Position

Documents:

Interim City Administrator Position.pdf

B. (Added Item) Committee Recommendations - Recommended By Mayor Menk

- Jerry Sinner - EDA

Documents:

EDA Application.pdf

C. Call For Applicants - Informational

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)
Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) - 1 term (Expire 2020)

8. **New Business**

A. **City Administrator Search - Mr. Gary Weiers From DDA To Discuss Timeline And Position Profile**

Documents:

City Administrator Search - Discuss Timeline and Position Profile.pdf

1. (Distributed At Meeting) DDA Information

Documents:

Added Item DDA Information.pdf

B. **Five-Year Brainerd And Crow Wing County Public Transit Plan Approval**

Documents:

5-Year Transit Plan - Consideration of Adoption.pdf

C. **Resolution - Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment - Downtown Snow Removal, Downtown Special Services District, And Nuisance Abatement**

Documents:

Res - Declare Assessments, Order Assessment Role, and Set Public Hearing - DTSS, DTSR, and 2019 Nuisance Abatement.pdf

D. **Resolution - Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment - Improvement 17-06 H Street Reconstruction And Improvement 17-07 10th Avenue NE Reconstruction**

Documents:

Res - Declare Assessments, Order Assessment Role, and Set a Public Hearing - Improvement 17-06 and 17-07.pdf

9. **Planning Commission**

A. **Final Reading - Proposed Ordinance No. 1500 - An Ordinance To Amend Section 515-18 Outdoor Lighting**

- a. Hold Public Hearing
- b. Consider Testimony and Alternatives
- c. Hold Final Reading of Ordinance (Voice Vote) - City Administrator Torstenson Recommends to Dispense with Actual Reading
- d. Adopt Ordinance (Roll Call)

Documents:

Final Reading - Proposed Ordinance No. 1500.pdf

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Closed Session Pursuant Minnesota Statute 13D.05 Subd. 3(C)(3) To Develop Or Consider Offers Or Counteroffers For The Purchase Or Sale Of Property At 304 Washington Street West, 422 4th Street NW, 623 4th Street NW, 502 Jackson Street, 424 3rd Street NW, And 622 4th Street NW All In Brainerd, MN 56401**

14. **Adjourn To Klobuchar Staff Public Roundtable Discussions On Transportation, Infrastructure, Broadband And Housing September 17, 2019 At 12:15 P.m. At Crow Wing County Land Services**

Note: Safety and Public Works Committee will meet at 7:15 p.m.
Personnel and Finance Committee will not meet tonight.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"