

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, August 15th, 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2491 429 6181

Attend by phone **Safety and Public Works Committee 7:15 PM**: 1-844-992-4726 Meeting  
Access Code: 2494 130 9992

Attend by phone: **Personnel and Finance Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2481 381 9708

Meeting is also televised on CTC Cable channel 8 and streamed live on  
YouTube: [www.youtube.com/CityOfBrainerdMN](http://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order

## 2. Roll Call

\_\_\_\_ M. O'Day \_\_\_\_ K. Stunek \_\_\_\_ G. Johnson \_\_\_\_ W. Bieser

\_\_\_\_ T. Stenglein \_\_\_\_ T. Erickson \_\_\_\_ K. Bevans \_\_\_\_ Mayor  
Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

#### *Documents:*

***081522 COUNCIL INV REGISTER.pdf***  
***JULY 2022 PREPAIDS REGISTER.pdf***

### B. **Approval Of Minutes**

#### *Documents:*

***2022-08-01CC Draft.pdf***  
***2022-08-11 CC Draft.pdf***

**C. Approval Of Licenses**

Contractor Licenses-

*Documents:*

***20220815 Contractor Licenses.pdf***

**D. Department Activity Reports**

*Documents:*

***PD Report.pdf***

***IT Report .pdf***

***CDD Report.pdf***

**E. Minnesota Lawful Gambling Application For Exempt Permit- Submitted By Central Lakes College Foundation, 501 West College Dr, For An Event To Be Held On December 26, 2022**

**F. Temporary On-Sale Liquor License Application- Submitted By SE'z LLC For An Event To Be Held On October 7th, 2022 At The Brainerd Armory 1115 Wright Street, Brainerd, MN 56401**

**6. Council Committee Reports**

**A. Personnel And Finance Committee 7:00 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2481 381 9708

*Documents:*

***08-15 PF Agenda.pdf***

1. Accept The Retirement Of Parks Administrative Specialist Kimberly Finch

*Documents:*

***PF -Retirement of Parks Specialist.pdf***

2. Authorize Staff To Negotiate A Memorandum Of Agreement (MOA) For Acting Transit Coordinator

*Documents:*

***PF - MOA Acting Transit Coordinator.pdf***

3. Accept Resignation Of Community Service Officer (CSO) And Request To Hire

*Documents:*

***PF- CSO Resignation.pdf***

4. Approval Of Updated Organizational Chart

*Documents:*

***PF -Updated Organizational Chart.pdf***

5. Consider Approval Of The Telecommuting/Remote Work Policy

*Documents:*

***PF- Telecommuting Policy.pdf***

6. Authorization To Sign Updated Heartland Animal Rescue Team (HART) Impound Contract

*Documents:*

***PF-HART.pdf***

7. Consider Requests By Habitat For Forgiveness Of Assessments And Loan

*Documents:*

***PF-Habitat.pdf***

8. 2021 Tax Increment Financing (TIF) Report Summary - Informational

*Documents:*

***PF-Annual TIF Report.pdf***

**7. Unfinished Business**

**A. Committee Resignations**

Keith Riedel- Airport Commission

**B. Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 2 terms (Expire 2022) 1 term (Expire 2024)

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – 1 position

8. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

9. **Staff Reports**

(Verbal: Any Updates since Packet)

10. **Mayor's Report**

*Documents:*

*[First Congregational 150th Proc.pdf](#)*

11. **Council Member Reports**

12. **Adjourn To Closed Session Pursuant MN Statute 13D.05 Subd. 3(C)(3) To Develop Offers For Purchase Of Temporary Construction Easement At 124 6th Street North, Brainerd, MN 56401**

13. **Adjourn To Closed Session Pursuant To MN Statutes 13D.05, Subd. 3 (B) For Attorney/Client Privilege To Discuss IAFF Lawsuit**

14. **Adjourn To Closed Session Pursuant To MN Statute 13D.03 To Discuss Labor Negotiation Strategy.**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*