

# CITY COUNCIL AGENDA

Brainerd, Minnesota

November 19, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ K. Stunek \_\_\_ K. Bevans \_\_\_ D. Badeaux \_\_\_ G. Johnson

\_\_\_ S. Hilgart \_\_\_ J. Lambert \_\_\_ D. Pritschet \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Budget Workshop Held October 24, 2018
2. Special Meeting Held October 29, 2018
3. Regular Meeting Held on November 5, 2018
4. Special Meeting and Budget Workshop Held on November 13, 2018

*Documents:*

*20181024\_CC workshop draft.pdf*

*20181029 - Special Council Meeting.pdf*

*20181105\_CC draft.pdf*

*20181113\_CC -Spec Council -Budget Workshop draft.pdf*

B. **Approval Of Licenses**

1. Contractor Licenses - 3 - New; 2 - Renewals

*Documents:*

*2018-11-19 License RPT.pdf*

**C. Department Activity Reports**

1. Police Chief
2. Finance Director

*Documents:*

*Police Chief Report.pdf*

**6. Presentations**

**A. Region 5 Presentation - Intercultural Development Inventory Assessment**

*Documents:*

*R5 Presentation Handout.pdf*

**7. Council Committee Reports**

**A. Safety And Public Works Committee**

*Documents:*

*20181119\_SPW.pdf*

1. Event/Street Closure Application - Gnome For The Holidays

*Documents:*

*Event Application - Gnome for the Holidays.pdf*

2. Breweries And Taprooms / Odor Restriction Language

*Documents:*

*Ordinance No. 1449 - Breweries and Taprooms Odor Limitation Language.pdf*

3. Resolution - Joint Powers Agreement For Cuyuna Lakes State Trail Construction With State Of Minnesota

*Documents:*

*RES - JPA with MnDNR.pdf*

4. Resolution - Joint Powers Agreement For Facility Maintenance With Crow Wing County

*Documents:*

*Res - JPA with Crow Wing County.pdf*

**B. Personnel And Finance Committee**

*Documents:*

*20181119\_PF.pdf*

1. Approval Of Bills & Transfer Of Funds
  - From Parking Lot Fund to Streets: 2017-2018 Downtown Snow Removal     \$22,729
  - From Parking Lot Fund to Construction Fund: Downtown Special Services     \$ 1,905
2. Memorial Park WWII Monument And Flag Pole

*Documents:*

*Memorial Park WWII monument and flag pole.pdf*

3. 2018 Audit Services - Engagement Letter

*Documents:*

*2018 Engagement Letter.pdf*

4. Deferred Assessment Resolution Discussion

*Documents:*

*Deferred Assessment Discussion.pdf*

**8. Unfinished Business**

**A. Call For Applicants - Informational**

**(Application Information at the City's Website  
(<http://www.ci.brainerd.mn.us>)**

**PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY**

**Mayor Recommended: (all terms expire on 12/31 of said year)**

Cable TV Advisory Committee - 2 terms (Expire 2021)  
Charter Commission - 1 term (Expire 2021) - 3 terms (Expire 2022)  
Housing & Redevelopment Authority - 1 term (Expire 2023)  
Library Board - 1 term (Expire 2021)  
Park Board - 1 term (Expire 2023)

- Public Utilities Commission - 1 term (Expire 2023)
- Transportation Advisory Committee - 1 term (Expire 2019) - 3 terms (Expire 2021)
- Rental Dwelling Board of Appeals - 5 terms (see below) - (Expire 2020)
  1. Residential Property Manager Representative (2)
  2. Residential Rental Housing Advocate Representative (1)
  3. Tenant Representative (1)
  4. General Public Representative (1)

**Council President Recommended: (all terms expire 12/31/ of said year)**

- Airport Commission - 1 term (Expire 2021)
- Planning Commission - 3 terms (Expire 2021)
- Police & Fire Civil Service Commission - 1 term (Expire 2021)

9. **Planning Commission**

A. **First Reading - Interim Ordinance On Structure Demolition For Parking Lots**

*Documents:*

*[Interim Ordinance - Moratorium on Structure Demolition for Parking Lots.pdf](#)*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Adjourn**

A. **Motion To Closed Session Pursuant To M.S. 13D.03 To Discuss Labor Negotiation Strategy**

B. **Closed Session Pursuant Minnesota Statute 13D.05 Subd. 3(C)(3) To Develop Or Consider Offers Or Counteroffers For The Purchase Or Sale Of Temporary Construction Easements At 1001 H Street NE And 824 N Street NE**

**C. Recess To Budget Workshop - November 26, 2018 At 6:00 P.m.**

Note: Safety and Public Works Committee will meet at 6:45 P.M.  
Personnel and Finance Committee will meet at 7:15 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

**MISSION**

"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"