

BRAINERD PLANNING COMMISSION
Special Meeting

Tuesday, October 26, 2021

7:00 p.m.

City Council Chambers

501 Laurel St.

Members of the public may attend the meeting in-person or monitor the meeting via phone.

Meeting Number: 1-844-992-4726

Access Code:2490 501 4527

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance
4. Approval/Amendment Of Agenda
5. Warming Shelter Ordinance Language Discussion

Documents:

[WARMING SHELTER ORDINANCE LANGUAGE DISCUSSION.PDF](#)

6. Adjourn

MEMO



TO: Planning Commission
FROM: David Chanski, Community Development Director
DATE: October 22, 2021
RE: Warming Shelter Ordinance Language Discussion

The Planning Commission voted unanimously on October 20 to pursue amending the current zoning code to allow for warming shelters as an interim use and directed staff to take an expedited approach to the amendment process.

The draft language for what will be Proposed Ordinance No. 1521 is attached. This draft ordinance amends Section 515-63: B-4, General Business District to allow warming shelters as an interim use. The proposed ordinance amendment is only amending Section 515-63 as the shelter location proposed by Bridges of Hope is in a B-4 District. Further allowances may be made in the new zoning code.

Staff is seeking an affirmative motion to send the proposed language to the City Council for consideration and adoption.

The timeline for this ordinance amendment is currently:

October 26 – Planning Commission approves ordinance language.

November 1 – City Council conducts first reading of Proposed Ordinance No. 1521.

November 15 – City Council conducts 2nd reading of and public hearing for Proposed Ordinance No. 1521, and votes to adopted said ordinance.

November 17 – Planning Commission considers warming shelter Interim Use Permit application for 1919 S. 6th St.

December 6 – City Council considers Planning Commission recommendation on Interim Use Permit.

**ORDINANCE
NO. 1521**

AN ORDINANCE AMENDING SECTION 515-63: B-4, GENERAL BUSINESS DISTRICT

THE CITY COUNCIL OF THE CITY OF BRAINERD DOES ORDAIN:

SECTION ONE: Section 515-63-5 of the City Code is hereby amended in the following:

~~A. None~~

A. Warming Shelters for the purpose of temporarily sheltering homeless persons.

- 1. Operation shall not exceed sixteen (16) continuous hours.**
- 2. Facility occupancy shall not exceed 30 beds or total occupancy of facility as set by the Fire Marshall, whichever is less.**
- 3. Facility shall be staffed during all hours of operation.**
- 4. 24-hour contact information shall be provided to the City of Brainerd Police Department and Crow Wing County Community Services Department.**
- 5. Outdoor storage of equipment, furniture, personal items, or other such possessions of those using the facility is not permitted.**
- 6. Facility shall meet all applicable building, safety, fire and health code requirements.**

SECTION TWO: All other provisions of Section 515-63 shall remain in full force and effect.

SECTION THREE: This ordinance shall take effect and be in full force one week from and after its publication.

Adopted this _____ day of _____, 2021

KELLY BEVANS
President of the Council

Approved this _____ day of _____, 2021

DAVE BADEAUX
Mayor

ATTEST: _____
JENNIFER BERGMAN
City Administrator

Published: One Time – _____