

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, October 3rd 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2482 010 6958

Attend by phone: **Personnel and Finance Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2486 421 0621

Attend by phone **Safety and Public Works Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2496 473 2395

Meeting is also televised on CTC Cable channel 8 and streamed live on  
YouTube: [www.youtube.com/CityOfBrainerdMN](http://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order

## 2. Roll Call

\_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson \_\_\_\_\_ W. Bieser \_\_\_\_\_ T. Stenglein

\_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

#### *Documents:*

***AUG 22 CITY PREPAIDS.pdf***  
***100322 COUNCIL AP INV REGISTER.pdf***

### B. **Approval Of Minutes**

#### *Documents:*

***2022-09-19 CC Draft.pdf***

### C. **Approval Of Licenses**

Contractor Licenses-

*Documents:*

*20221003 Contractor Licenses.pdf*

**D. Department Activity Reports**

*Documents:*

*FD Report.pdf*

*CC - HR Directors Report October 2022 Mtg.pdf*

*PW Report.pdf*

*CA Report Agenda.pdf*

**E. Ratify The Hiring Of Tanner Josephson For Water Plant Relief Operator Position Effective November 1st, 2022, At Step 2**

*Documents:*

*CC - Ratify the Hiring of BPU Water Plant Relief Operator Tanner Josephson.pdf*

**F. Minnesota Lawful Gambling Premises Permit Application- Adopt Resolution To Allow Lawful Gambling By The Brainerd Snodeos At Jack's House Bowl, 300 Hwy 25, Brainerd MN**

*Documents:*

*RES xx\_22 -Snodeos at Jacks House .pdf*

**6. Council Committee Reports**

**A. Personnel And Finance Committee 7:00PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2486 421 0621

*Documents:*

*10-03 PF Agenda.pdf*

**1. Approve Change Order For Public Safety Cold Storage Building**

*Documents:*

*PF - Public Safety Cold Storage Building.pdf*

**2. Authorize Internal Job Posting For Transit Coordinator Position**

*Documents:*

***PF - Internal Job Posting for the Transit Coordinator Position.pdf***

3. Clarification Of Step Placement For Chad Lardy's Street Maintenance III Promotion

***Documents:***

***PF - Lardy Promotion Clarification.pdf***

4. Adopt Resolution Authorizing The Execution Of Towards Zero Deaths (TZD) Grant Contract

***Documents:***

***PF- Res- TZD Grant.pdf***

5. Approve North Risk Partners As 2023 Health Insurance Broker

***Documents:***

***PF - 2023 Health Insurance Broker Agreement.pdf***

6. Consider Updating Financial Management Policies - Fund Balance

***Documents:***

***PF - Fund Balance Policy.pdf***

**B. Safety And Public Works Committee 7:00 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2496 473 2395

***Documents:***

***10-03 SPW Agenda.pdf***

1. Approve Event/Street Closure Application - Shriners's Turkey Run

***Documents:***

***SPW - Event Application - Shriners Turkey Run.pdf***

2. Approve MnDNR Cooperative Agreement

***Documents:***

***SPW - Approve Cooperative Agreement with MnDNR for Lum Park Boat Access.pdf***

3. Approve NP Center Trail Project Final Settlement And Release

Agreement

*Documents:*

*SPW - NP Center Trail Project Final Settlement .pdf*

4. Approve Change Order 1 - Imp 19-02 - CLST Extension West Segment Project

*Documents:*

*SPW -Change Order Imp 19-02 - CLST.pdf*

5. Discussion On North 3rd Street Sidewalk

*Documents:*

*SPW - Discussion on N. 3rd Street Sidewalk.pdf*

6. Approve Downtown Snow Removal Bids

*Documents:*

*SPW - Approve Downtown Snow Removal Bids.pdf*

7. Direction On Active Code Enforcement Cases

*Documents:*

*SPW -Active Code Enforcement.pdf*

**7. Unfinished Business**

- A. **Adopt Ordinance 1536 An Ordinance Amending Chapters 1 & 2 Brainerd City Charter**

*Documents:*

*MA - Charter Ordinance Chap 1 and 2 Agenda Request.pdf*

- B. **Adopt Ordinance 1537 An Ordinance Amending Chapter 3 Brainerd City Charter**

*Documents:*

*MA - Charter Ordinance PIF Agenda Request.pdf*

- C. **Adopt Ordinance 1538 An Ordinance Amending Chapter 5 Brainerd City Charter**

*Documents:*

*MA - Charter Ordinance Streets Agenda Request.pdf*

**D. Set Workshop For Discussion Of The Use Of Coronavirus State And Local Fiscal Recovery Funds (SLFRF)-Part Of American Rescue Plan Act (ARPA) Of 2021**

*Documents:*

*MA - ARPA Workshop.pdf*

**E. Appoint Library Liaison**

**F. Call For Applicants - Informational**

(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

Library Board-- 1 term (Expire 2023)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2028) 1 term (Expire 2026)

**8. New Business**

**A. Consider Interim Use Permit For Outdoor Storage As A Principal Use At 1911 Thiesse Drive**

*Documents:*

*MA - IUP 1911 Thiesse Dr.pdf*

**B. Consider Interim Use Permit For Outdoor Storage As A Principal Use At 1918 Thiesse Drive**

*Documents:*

*MA - IUP 1918 Thiesse Dr.pdf*

**C. Consider Variance From Setback Standards For Guard Shack At 1911 Thiesse Drive**

*Documents:*

*MA - Variance 1911 Thiesse Dr.pdf*

**D. Consider Variance From Setback Standards For ADA Wheelchair Lift At 804 Oak Street**

*Documents:*

*MA - Variance 804 Oak St.pdf*

**E. Consider Variance For Boundary Line Adjustment At 3231 Oak Street**

*Documents:*

*MA - Variance 3231 Oak St.pdf*

**F. Consider Variance From Setback Standards For Duplex Construction At 515 South 9th Street**

*Documents:*

*MA - Variance 515 S 9th St.pdf*

**G. Consider Variance From Setback Standards And Height Standards For Garage Construction At 324 Woodland Hills Lane**

*Documents:*

*MA - Variance 324 Woodland Hills Ln.pdf*

**H. Discussion On Rules Of Decorum**

*Documents:*

*MA - Rules of Decorum.pdf*

**9. Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

**10. Staff Reports**

(Verbal: Any Updates since Packet)

**11. Mayor's Report**

**12. Council Member Reports**

**13. Adjourn To Closed Session Pursuant To MN Statute 13D.03 To Discuss Labor Negotiation Strategy.**

**14. Adjourn To Closed Session Pursuant To MN Statute 13D.05 Subd. 3B For Attorney-Client Privilege To Discuss City Of Brainerd V. Carlson Pending Litigation**

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*