

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota

August 19, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ S. Hilgart \_\_\_ J. Lambert \_\_\_ K. Stunek \_\_\_ D. Pritschet

\_\_\_ K. Bevans \_\_\_ D. Badeaux \_\_\_ G. Johnson \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on August 5, 2019

*Documents:*

*20190805\_CC draft.pdf*

B. **Approval Of Licenses**

- Contractor Licenses - 1 - Renewal

*Documents:*

*Contractor Licenses.pdf*

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

*Documents:*

*Police Chief Report.pdf*

D. **Approval Of An Memorandum Of Agreement Setting The 2019-2020**

## Wage Grid For The Zoning Specialist/Permit Technician Position

### *Documents:*

*Memorandum of Agreement setting 2019-2020 wages for Zoning Specialist Permit Technician Position.pdf*

### **E. Continue The City Administrator Performance Review To The September 3, 2019 Meeting**

### *Documents:*

*Continue City Administrator Performance Review to September 3, 2019.pdf*

### **6. Community Member Of The Month**

### **7. Presentations**

#### **A. Coalition Of Greater Minnesota Cities Presentation**

1. CGMC - Handout From The Council Meeting

### *Documents:*

*CGMC.pdf*

#### **B. Brainerd Lakes Area Economic Development Corporation (BLAEDC) Presentation - Tyler Glynn**

#### **C. 5-Year Brainerd And Crow Wing County Public Transit Plan Presentation**

### *Documents:*

*5-Year Transit Plan Presentation.pdf*

#### **D. 5-Year Street And Sewer Capital Plan Presentation**

### *Documents:*

*5-Year CIP Presentation.pdf*

### **8. Council Committee Reports**

#### **A. Safety And Public Works Committee - 7:00 P.M.**

### *Documents:*

*20190819\_SPW.pdf*

1. Event Application - Brainerd Homecoming Run 2019

### *Documents:*

***Event Application - Brainerd Homecoming Run 2019.pdf***

2. Event Application - DANGIE 5K - War Against Cancer One Step At A Time

***Documents:***

***Event Application - DANGIE 5K.pdf***

3. Improvement 17-08 - SP 108-591-005 - Garfield Safe Routes To School - Testing Services

***Documents:***

***Improvement 17-08 - Garfield Safe Routes to School - Testing Services.pdf***

4. Improvement 19-04 - 2019 Crack Sealing - Pay Estimate No. 1 Final

***Documents:***

***Improvement 19-04 Final Pay Application.pdf***

5. Improvement 19-06 - 2019 Street Patching - Pay Estimate No. 1 Final

***Documents:***

***Improvement 19-06 Final Pay Application.pdf***

**B. Personnel And Finance Committee - 7:15 P.M.**

***Documents:***

***2019-08-19\_PF.pdf***

1. Approval Of Bills & Payments To Contractors

<b><u>Contractor</u></b>	<b><u>IMP#</u></b>	<b><u>Project</u></b>	<b><u>Amount Paid</u></b>	<b><u>Amount Authorized</u></b>
Lot Pros LLC	19-04	2019 Crack Sealing	\$16,031	\$17,000
Anderson Brothers	19-06	2019 Street Patching	\$ 9,993	\$ 9,993

2. Police Officer Resignation - Request To Hire

***Documents:***

***Police Officer Resignation-Request to Hire.pdf***

3. Reorganization Of Management Team

*Documents:*

*HR IT Agenda Request.pdf*

9. **Unfinished Business**

A. **Call For Applicants - Informational**

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee - 2 terms (Expire 2021)

Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2020)

10. **New Business**

A. **Charter Commission Request - Authorize City Attorney To Review Charter**

*Documents:*

*Charter Commission Request - Authorize City Attorney to Review Charter.pdf*

11. **Planning Commission**

A. **Final Reading - Proposed Ordinance No. 1498 - An Ordinance To Rezone Property At 701 7th St. NW From B-4 To R-1**

a. Hold Final Reading of Ordinance (Voice Vote) - City Administrator Torstenson Recommends to Dispense with the Actual Reading

b. Adopt Ordinance (Roll Call)

*Documents:*

*Final Reading Ord. 1498 - Rezoning - 701 7th St NW.pdf*

12. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

13. **Staff Reports**

(Verbal: Any Updates since Packet)

14. **Council Member Reports**

15. **Public Notices**

16. **Adjourn To Budget Workshop On August 26th At 5:30 Pm**

Note: Safety and Public Works Committee will meet at 7:00 p.m.  
Personnel and Finance Committee will meet at 7:15 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"