

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota

July 1, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ S. Hilgart \_\_\_ J. Lambert \_\_\_ K. Stunek \_\_\_ D. Pritschet

\_\_\_ K. Bevans \_\_\_ D. Badeaux \_\_\_ G. Johnson \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on June 17, 2019

*Documents:*

*20190617\_CC draft.pdf*

B. **Approval Of Licenses**

Contractor Licenses - 1 New; 3 - Renewals

*Documents:*

*CONTRACTOR LICENSE REPORT - 2019-07-01.pdf*

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

*Documents:*

*Fire Chief Report.pdf*  
*Parks Director Report.pdf*

D. **Memorandum Of Understanding (MOU) For Brainerd Public Utilities**

**(BPU) IT Data Analyst Position - Approve And Authorize City Signatures**

*Documents:*

*Memorandum of Understanding for BPU IT Data Analyst Position.pdf*

- E. **Minnesota Lawful Gambling Application For Exempt Permit - Submitted By The Brainerd Fire Department Relief Association For An Event To Be Held December 2, 2019 At The Brainerd Fire Department, 23 Laurel Street, Brainerd - Approval Of**

6. **Council Committee Reports**

A. **Safety And Public Works Committee - 7:00 PM**

*Documents:*

*20190701\_SPW.pdf*

1. 912 S 6th Street Petition For Improvement And Assessment

*Documents:*

*912 S 6th Street Petition for Improvement and Assessment.pdf*

2. Acquisition Of Tax Forfeited Alley

*Documents:*

*Acquisition of Tax Forfeited Alley.pdf*

3. Event/Street Closure Application - Arlington Avenue Block Party

*Documents:*

*Event and Street Closure Application - Arlington Avenue Block Party.pdf*

B. **Personnel And Finance Committee - 7:00 P.M.**

*Documents:*

*2019-07-01\_PF.pdf*

1. Approval Of Bills  
2. River To Rail Economic Incentive Policy

*Documents:*

*River to Rail Economic Incentive Policy.pdf*

3. Police Request To Use Drug Forfeiture Funds For Pistol Transition

*Documents:*

***Police Request to Use Drug Forfeiture Funds for Pistol Transition.pdf***

4. Performance Culture Calibration

*Documents:*

***Performance Culture Calibration.pdf***

5. League Of Minnesota Cities (LMC) Membership Dues For Fiscal Year 2020

*Documents:*

***LMC Dues.pdf***

6. Leased Parking Lot Rates

*Documents:*

***Parking Lot Rates .pdf***

7. **Unfinished Business**

A. **Call For Applicants - Informational**

**(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee - 2 terms (Expire 2021)  
Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)  
Transportation Advisory Committee - 1 term (Expire 2020)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) - 1 term (Expire 2020) - 1 term (Expire 2021)

8. **New Business**

- A. **On-Sale / Sunday Micro Distillery Cocktail Room And Off-Sale Distilled Spirits License - Submitted By Brainerd Distilling Company Db a 5Rocks Distilling Company, 25 Washington Street Northeast, Brainerd - Contingent Upon Police And Fire Department Approval**

*Documents:*

*Brainerd Distilling Company.pdf*

9. **Planning Commission**

- A. **Conditional Use Permit Application - Submitted By Scott And Denise Blood, 1002 Laurel St., Brainerd - To Operate A Daycare**

*Documents:*

*Conditional Use Permit - 1002 Laurel St..pdf*

- B. **Variance To Allow Parking On An Unimproved Surface - 1002 Laurel St.**

*Documents:*

*Variance Request 1002 Laurel St.pdf*

- C. **Rezoning Application - Proposed Ordinance No. 1497 - An Ordinance To Rezone 215 N 3rd St., Brainerd - From A B-1 (Residential Office) District To An R-2 (Medium Density Residential) District**

- a. Hold First Reading of Ordinance (Voice Vote)
- b. City Administrator Torstenson Recommends to Dispense with the Actual Reading

*Documents:*

*Rezoning Request - 215 N 3rd St.pdf*

- D. **Final Reading - Proposed Ordinance No. 1495 - An Ordinance To Rezone Property At 50 Jenny Street From An R-1A (Single-Family Residential) To An I-1 (Light Industrial)**

- a. Hold Final Reading of Ordinance (Voice Vote) - City Administrator Torstenson Recommends to Dispense with Actual Reading
- b. Adopt Ordinance (Roll Call)

*Documents:*

*Final Reading - Proposed Ordinance No. 1495.pdf*

- E. **Zoning Code Review Update**

*Documents:*

*Zoning Code Review Update.pdf*

10. **Community Member Of The Month**

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the

attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:00 p.m.  
Personnel and Finance Committee will meet at 7:00 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307  
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating  
a sustainable city"