

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, June 20, 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2482 583 8378

Attend by phone: **Personnel and Finance Committee 6:45 PM**: 1-844-992-4726 Meeting  
Access Code: 2490 666 8819

Attend by phone **Safety and Public Works Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2495 324 8301

Meeting is also streamed live on YouTube: [www.youtube.com/CityOfBrainerdMN](https://www.youtube.com/CityOfBrainerdMN)

## 1. Call To Order - 7:30pm

## 2. Roll Call

\_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Stunek \_\_\_\_\_ G. Johnson

\_\_\_\_\_ D. Pritschet \_\_\_\_\_ T. Stenglein \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor  
Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

#### *Documents:*

***MAY 2022 PREPAID INVOICE REGISTER.pdf***  
***062022 COUNCIL AP INV REGISTER.pdf***

### B. **Approval Of Minutes**

#### *Documents:*

***2022-06-06 CC Draft.pdf***

**C. Approval Of Licenses**

Contractor Licenses- 7

*Documents:*

*20220620 Contractor Licenses.pdf*

**D. Department Activity Reports**

Police Chief

Finance Director

IT/GIS Director

Community Development Director

*Documents:*

*Council Dept Report IT 2022-05 20220620.pdf*

*2022-05 PD Monthly Report.pdf*

*CDD Report - June 2022.pdf*

**E. Ratify The Promotion Of David Nelson To The Water Service Worker Position**

*Documents:*

*Consent - Ratify the Promotion of David Nelson to Water Service Worker Position.pdf*

**6. Community Member Of The Month**

Emily Rolfson & Meta Mandich

*Documents:*

*Community Member of the Month.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee 6:45 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2490 666 8819

*Documents:*

*6-20 PF Agenda.pdf*

1. Consider Cable Channel Agreement With CLC

*Documents:*

***PEG Channel Agreement.pdf***

2. Consider Shared Services Agreement With Crow Wing County

*Documents:*

***PF - CWC Agreement Agenda Request.pdf***

3. Consider Declaring Lakes Area Music Festival Annual Event A Community Festival

*Documents:*

***PF - LAMF Temp Lic Request.pdf***

4. Consider Request For ARPA Funds For EDA

*Documents:*

***PF - ARPA Request.pdf***

5. Discussion On Use Of ARPA Funds For Public Works Projects

*Documents:*

***ARPA Funds Discussion.pdf***

6. Update On Request For Funds To Be Returned From Lakes Area Media Collaborative

*Documents:*

***Update on LAMC.pdf***

**B. Safety And Public Works Committee 7:00 PM**

WebEx Teleconference Call-In Information

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*Documents:*

***6-20 SPW Agenda.pdf***

1. Approve Agreement Amendment For Improvement 19-02 - Cuyuna Lakes State Trail Road And Parking Lot Improvements

*Documents:*

***Imp 19-02 Agreement Amendment.pdf***

2. Approve Change Order 1 For Improvement 19-02 - Cuyuna Lakes State Trail NP Center Segment

***Documents:***

***Imp 19-02 Change Order 1.pdf***

3. Approve Cooperative Construction Agreement With The State Of Minnesota For The Highway 25 Bridge Project - SP 1811-35 (TH 25=018)

***Documents:***

***MnDOT Cooperative Construction Agreement.pdf***

4. Resolution - Authorizing An Agreement With The State Of Minnesota To Provide Public Transportation Services In The Year 2023

***Documents:***

***SPW - Transit Agenda Request.pdf***

**8. Unfinished Business**

**A. Final Reading Proposed Ordinance 1532- An Ordinance Amending Brainerd City Charter**

Hold/Dispense with the Final Reading

Public Hearing

Approval/Denial of Ord 1532

***Documents:***

***MA - Charter Ordinance 1532.pdf***

**B. Final Reading Proposed Ordinance 1533- An Ordinance Amending Brainerd City Charter**

Hold/Dispense with Final Reading

Public Hearing

Approval/Denial of Ord 1533

***Documents:***

***MA - Charter Ordinance 1533.pdf***

**C. Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 2 terms (Expire 2022) 1 term (Expire 2024)

Charter Commission – 1 term (Expire 2022) 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 2 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said year)**

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – 1 position

9. **New Business**

A. **Consideration Of Variance From Setback Standards - 521 N 9th St.**

*Documents:*

*MA - Variance - 521 N 9th St.pdf*

B. **Consideration Of Variance From Setback Standards - 704 Norwood St.**

*Documents:*

*MA - Variance - 704 Norwood St.pdf*

C. **First Reading- Interim Ordinance 1534- Instituting A Moratorium On On The Conversion Of Dwellings To Green Space Or Surface Parking In The R-1 Zone**

*Documents:*

*MA -ORD 1534 - Residential Demolition.pdf*

D. **First Reading - Proposed Ordinance No. 1535 - Amending City**

## Code Section 515: Zoning Code And The Official Zoning Map

### *Documents:*

*MA - ORD 1535 - Amending Section 515.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn To City Council And Public Utilities Commission Joint Workshop On Monday, June 27, 2022 At 5:00 P.m.**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*