

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, May 15th, 2023 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2490 686 5330

Attend by phone **Personnel and Finance 7:15 PM** Committee: 1-844-992-4726 Meeting  
Access Code: 2492 560 7589

Attend by phone **Safety and Public Works 6:45 PM** Committee: 1-844-992-4726  
Meeting Access Code: 2481 307 7225

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and  
Amazon FireTV

## 1. Call To Order

## 2. Roll Call

\_\_\_\_\_ G. Johnson \_\_\_\_\_ J. Czczok \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Stunek

\_\_\_\_\_ K. Terry \_\_\_\_\_ T. Stenglein \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor Badeaux

## 3. Pledge Of Allegiance

## 4. Approval Of Agenda - Voice Vote

## 5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

### A. **Approval Of Bills**

*Documents:*

*APRIL 2023 PREPAIDS.pdf*  
*051523 COUNCIL AP INV REGISTER.pdf*

### B. **Approval Of Minutes**

*Documents:*

*2023-05-01 CC Draft.pdf*

### C. **Approval Of Licenses**

Contractor Licenses

*Documents:*

*20230515 Contractor Licenses.pdf*

**D. Department Activity Reports**

*Documents:*

*CDD Monthly Report.pdf*

*CA Monthly Report.pdf*

*IT Monthly Report.pdf*

*PD Monthly Report.pdf*

**E. Ratify The Hiring Of 2023 Interns And Temporary/Seasonal Employees**

*Documents:*

*Consent -Hiring 2023 Summer Temps.pdf*

**F. Approve Temporary On-Sale Liquor License Applications Submitted By Lakes Area Music Festival At 702 S 5th St, On July 28th & 29th, August 4, August 11, August 19th Contingent On Approvals**

**6. Presentation**

**A. MS4 Presentation And Public Hearing**

*Documents:*

*MA - 2022 MS4 Annual Meeting.pdf*

**7. Council Committee Reports**

**A. Personnel And Finance Committee 7:15 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2492 560 7589

*Documents:*

*05-15 PF Agenda.pdf*

**1. Consider Waiving Nuisance Assessment For 702 2nd Ave NE**

*Documents:*

*PF - Nuisance Citation Assessment.pdf*

**2. Consider Magnuson Separation Agreement As Recommended By The Public Utilities Work Group And Public Utilities Commission**

*Documents:*

*PF - Magnuson Separation Agreement.pdf*

3. Accept Resignation Of Public Works Administrative Specialist Cari LaRose And Authorize Hiring Process

*Documents:*

*PF - Accept Resignation of Cari LaRose.pdf*

4. Discussion Of Outdoor Pickup Lockers At The Brainerd Public Library

*Documents:*

*PF - Library Lockers.pdf*

**B. Safety And Public Works Committee 6:45 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2481 307 7225

*Documents:*

*05-15 SPW Agenda.pdf*

1. Approve Event/Street Closure Application- Memorial Day Parade & Event

*Documents:*

*SPW- Memorial Day Event.pdf*

2. Consider Request From Brainerd Restoration For Outdoor Seating Downtown Brainerd

*Documents:*

*SPW Brainerd Restoration Request.pdf*

3. Adopt Resolution To Accept LMC Grant Navigator Funding

*Documents:*

*SPW - RES LMC Grant Navigator Funding.pdf*

4. Approve Transit Fare Increase For Brainerd

*Documents:*

*SPW - Brainerd Transit Fare Increase.pdf*

5. Approve WSB Contract Amendment - Harrison Safe Routes To School

*Documents:*

*SPW - WSB Amendment - Harrison SRTS.pdf*

6. Request To Award Improvement 22-06 - Harrison Elementary Safe Routes To School

*Documents:*

*SPW - Award Imp 22-06 Harrison SRTS Bids.pdf*

7. Discussion Regarding Improvement 21-15 - Buffalo Hills Gully Remediation Project

*Documents:*

*SPW - Buffalo Hills Gully Discussion.pdf*

8. **Unfinished Business**

- A. **Final Reading- Proposed Ordinance 1549- Amending Sections 1200 And 1205 Of The City Code- Sale And Consumption Of Alcoholic Beverages In Public Areas**

*Documents:*

*MA - ORD 1549 - Sections 1200 and 1205.pdf*

- B. **Final Reading- Proposed Ordinance 1550- Amending Section 1310.05 Of The City Code- On-Street Parking Of Unattended Trailers**

*Documents:*

*MA - ORD 1550 - Amending Section 1310.pdf*

- C. **Call For Applicants - Informational**

(Application information at [www.ci.brainerd.mn.us/boards](http://www.ci.brainerd.mn.us/boards))

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)

Library Board- 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2024)

TAC-- 1 term (Expire 2023)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2028)

**Council President Recommended: (terms expire on 12/31 of said year)**

Parking Commission-- 1 term (Expire 2026)

Planning Commission-- 1 term (Expire 2025)

9. **New Business**

A. **First Reading- Proposed Ordinance 1551- Amending Section 515-4-8 Outdoor Lighting Of The Zoning Code**

*Documents:*

*MA - ORD 1551 - Amending Section 515-4-8.pdf*

B. **Consider Draft Statute Revision For Cemetery Funding**

*Documents:*

*MA Proposed Language Cemetery.pdf*

C. **Set Joint Workshop With The Brainerd HRA On May 30th At 6:00 P.m.**

*Documents:*

*MA - Joint CC HRA Workshop.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*

