

# CITY COUNCIL AGENDA

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Monday, April 18th, 2022 @ 7:30pm

The public is invited to attend these meetings in person

Attend by phone **City Council**: 1-844-992-4726 Meeting Access Code: 2487 000 1527

Attend by phone **Safety and Public Works Committee 6:45 PM**: 1-844-992-4726 Meeting  
Access Code: 2497 883 0296

Attend by phone: **Personnel and Finance Committee 7:00 PM**: 1-844-992-4726 Meeting  
Access Code: 2495 754 2817

Meeting is also streamed live on YouTube: [www.youtube.com/CityOfBrainerdMN](http://www.youtube.com/CityOfBrainerdMN)

NOTICE TO THE PUBLIC: Council Member O'Day attending SPW and Regular Council Meeting  
via WebEx from:  
1126 Tipton Ct, Fort Myers, FL 33901

1. **Call To Order - 7:30pm**

2. **Roll Call**

\_\_\_\_\_ T. Stenglein \_\_\_\_\_ T. Erickson \_\_\_\_\_ M. O'Day \_\_\_\_\_ K. Stunek

\_\_\_\_\_ G. Johnson \_\_\_\_\_ D. Pritschet \_\_\_\_\_ K. Bevans \_\_\_\_\_ Mayor  
Badeaux

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Bills**

*Documents:*

***041822 COUNCIL AP REGISTER.pdf***  
***MAR 22 PREPAIDS REGISTER.pdf***

B. **Approval Of Minutes**

*Documents:*

*2022-04-04 CC Draft.pdf*

**C. Approval Of Licenses**

Contractor Licenses- 1

*Documents:*

*20220418 Contractor Licenses.pdf*

**D. Department Activity Reports**

Police Chief Report

Finance Director Report

IT/GIS Director Report

Community Development Director Report

*Documents:*

*2022-03 PD Report.pdf*

*Council Dept Report IT.pdf*

*Community Development Director Report - April 2022.pdf*

**E. Resolution- Accept 1st Quarter Donations**

*Documents:*

*1st Quarter Donations.pdf*

**6. Council Committee Reports**

**A. Safety And Public Works Committee - 6:45PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2497 883 0296

*Documents:*

*4-18 SPW Agenda.pdf*

1. Approve Event/Parking Lot Closure Application - Armed Forces Freedom Festival

*Documents:*

*SPW-Armed Forces Freedom Festival.pdf*

2. Approve Event/Street Closure Application - Smiles On The 'ssippi

*Documents:*

***SPW-Smiles on the Ssippi Event.pdf***

3. Approve Construction And Maintenance Cost Share Agreement With Crow Wing County For 2022 Cuyuna Lakes State Trail Project

*Documents:*

***SPW-Construction and Maintenance Agreement with CWC.pdf***

4. Approve Plans And Specifications And Authorize Bidding For Improvement 19-02 - Cuyuna Lakes State Trail West Segment

*Documents:*

***SPW Approve Plans and Specs - 19-02 West.pdf***

5. Approve Construction Materials Testing Agreement With Braun Intertec For Improvement 19-02 - Cuyuna Lakes State Trail NP Center Segment

*Documents:*

***SPW Materials Testing Services Proposal.pdf***

6. Review Classification Of Land To "Non-Conservation" And Future Sale Of Tax Forfeited Lands

*Documents:*

***SPW Tax-Forfeit Non-Conservation Parcels.pdf***

7. Direction On Active Code Enforcement Cases

*Documents:*

***SPW - Direction on Active Code Enforcement Cases.pdf***

**B. Personnel And Finance Committee 7:00 PM**

WebEx Teleconference Call-In Information

Call Toll-Free: 1-844-992-4726 Access Code: 2495 754 2817

*Documents:*

***4-18 PF Agenda.pdf***

1. Consideration Of Bids For The Historic Water Tower Rehabilitation Project

*Documents:*

***PF Historic Water Tower Bids.pdf***

2. Ratify The Hiring Of 2022 Temporary Employees

*Documents:*

***Ratify Hiring of 2022 Summer Temporary Employees  
4\_18\_22.pdf***

3. Accept The Resignation Of Police Officer Steven Knisley

*Documents:*

***Steven Knisley resignation agenda request.pdf***

4. Accept The Resignation Of City Engineer/Public Works Director Paul Sandy

*Documents:*

***Accept the Resignation of City Eng\_Public Works Director  
Sandy.pdf***

5. Approve Memorandum Of Agreement For James Kramvik To Serve As Acting Community Development Director

*Documents:*

***Approve MOA for Kramvik CDD.pdf***

6. Update On Community Development Director Hiring Process

*Documents:*

***Update on Community Development Director Hiring.pdf***

7. Approval Of Change Order For Zoning Code Update Project

*Documents:*

***PF - Approval of Change Order for Zoning Code Update  
Project.pdf***

8. Consideration Of Contract With Swanson Haskamp Consulting For As-Needed Planning & Zoning Consulting Services

*Documents:*

***PF - Consideration of Contract with Swanson Haskamp .pdf***

9. Consider Brainerd Community Action Request For Agreement Amendment

*Documents:*

***PF BCA Agreement Amendment.pdf***

10. Authorize Library Entrance Door Project And To Request Funds From Kitchigami Regional Library (KRL) Reserve Fund

*Documents:*

***PF-Library Capital Request.pdf***

11. Resolution- Elect The Standard Allowance Available Under The Revenue Loss Provision Of The Coronavirus Local Fiscal Recovery Fund Established Under The American Rescue Plan Act

*Documents:*

***PF-Res Standard Allowance ARPA Funds.pdf***

12. Update On Request For Funds To Be Returned From LAMC

*Documents:*

***Update on LAMC.pdf***

**7. Unfinished Business**

**A. Call For Applicants - Informational**

**(Application Information at [www.ci.brainerd.mn.us/boards/](http://www.ci.brainerd.mn.us/boards/))**

**Mayor Recommended: (terms to expire on 12/31 of said year)**

Cable TV Advisory Committee – 2 terms (Expire 2022) 1 term (Expire 2024)

Charter Commission – 1 term (Expire 2022)

Rental Dwelling License Board of Appeals – 3 terms (Expire 2022)

**Mayor Recommended: (terms to expire 09/07 of said year)**

Economic Development Authority (EDA) – 1 term (Expire 2022) 1 term (Expire 2026)

**Council President Recommended: (terms to expire 12/31 of said**

year)

Planning Commission—1 term (Expire 2023)

**Ad Hoc Committees – Applicants Needed**

Water Tower Fundraising Committee – 1 position

8. **New Business**

A. **First Reading - Proposed Ordinance 1529 - An Ordinance Amending Section 1200 Of The Brainerd City Code Pertaining To Intoxicating Liquor**

*Documents:*

*First Reading Ord 1529.pdf*

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Mayor's Report**

12. **Council Member Reports**

13. **Adjourn To Planning Commission Meeting On April 20th, 6:00 P.m. In The City Council Chambers**

Visit the City's Website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)

MISSION

*"Provide high quality, cost effective public services and leadership in creating a sustainable city"*