

CITY COUNCIL AGENDA

Brainerd, Minnesota

April 15, 2019

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Bevans ___ D. Badeaux ___ S. Hilgart ___ J. Lambert

___ K. Stunek ___ D. Pritschet ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on April 1, 2019

Documents:

20190401_CC draft.pdf

B. **Approval Of Licenses**

Contractor Licenses - 1 New; 4 - Renewals

Documents:

CONTRACTOR LICENSE REPORT - 2019-04-15.pdf

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

D. **Adopt Resolution Accepting Donations & Contributions For The 1st Quarter 2019**

Documents:

Memo to Council for Donation.pdf

E. Approval Of Brainerd Fire Relief Association By-Law Changes

Documents:

By-Laws.pdf

- F. Minnesota Lawful Gambling Application - Adopt A Resolution Authorizing The American Legion, 708 Front St., Brainerd To Conduct Off-Site Gambling On May 2, 2019 At Essentia Health Sports Center, 502 Jackson St., Brainerd**
- G. Temporary On-Sale Liquor License Application - Submitted By The Crossing Arts Alliance, 711 Laurel St., Brainerd For An Event To Be Held June 14, 2019**

6. Presentations

- A. Brainerd Lakes Area Economic Development Corporation (BLAEDC) Presentation - Tyler Glynn**
- B. Community Action Presentation - Cassie Carey**

7. Council Committee Reports

A. Safety And Public Works Committee -7:00 PM

Documents:

20191504_SPW.pdf

- 1. Event/Street Closure Application - Garfield Elementary Walk-A-Thon**

Documents:

Event and Street Closure Application - Garfield Walk-A-Thon.pdf

- 2. Improvement 18-08 (SAP 108-126-014) And 18-09 (SAP 108-124-008) - College Drive And South 4th Street Mill And Overlay Project Authorization To Bid**

Documents:

Imp 18-08 and Imp 28-09 Authorization to Bid.pdf

- 3. Small Wireless Facility Design And Review Guidelines Policy**

Documents:

Small Wireless Facility Design and Review Guideline Policy.pdf

4. Tax Forfeit Non-Conservation Parcels

Documents:

Tax Forfeit Non-Conservation Parcels.pdf

B. Personnel And Finance Committee - 7:00 P.M.

Documents:

2019-04-15_PF.pdf

1. Approval Of Bills
2. Transit Operations Specialist

Documents:

Transit Operations Specialist.pdf

3. Brainerd Historic Water Tower Rehabilitation Proposal For Engineering Services - Design And Construction Engineering

Documents:

Historic Water Tower Proposal for Design and Construction Engineering - LHB.pdf

4. Request To Hire Police Officers

Documents:

Request to Hire Police Officers.pdf

5. Wage Adjustment For Community Service Officers (CSO)

Documents:

Wage Adjustment for Community Service Officers (CSO).pdf

6. 2019 Wage Adjustments For Paid On-Call Firefighters

Documents:

2019 Wage Adjustment for Paid on-call Firefighters.pdf

8. Unfinished Business

A. Call For Applicants - Informational

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)
Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)
Transportation Advisory Committee - 1 term (Expire 2020)

Council President Recommended: (all terms expire 12/31 of said year)

Planning Commission - 2 terms (Expire 2021)

9. **New Business**

- A. **Class 2 On-Sale Liquor License (Restaurant)/Sunday Application - Submitted By The Skillet Restaurant, LLC, 121-123 Washington St. NE, Brainerd - Contingent Upon Police And Fire Department Approval**

Documents:

[On Sale-Sunday Liquor License.pdf](#)

- B. **Police Body Camera Audit**

Documents:

[Biennial Body Worn Camera Audit Report.pdf](#)

- C. **Council Workshop - April 29, 2019**

Documents:

[Council Workshop.pdf](#)

10. **Planning Commission**

- A. **Final Reading - Proposed Ordinance No. 1493 - An Ordinance To Rezone Property At 940 And 944 - 28th Street SE And Unaddressed Property On 28th Street From R-1 To R-2 - City Administrator Torstenson Recommends To Dispense With The Actual Reading**

940 and 944 - 28th Street - PIN 09143000005E009
Unaddressed Property - PIN 09143000005H009

- Rezoning requested from an R-1 Single Family Residential District to an R-2 Medium Density Residential District

- a. Hold Final Reading (Voice Vote)
- b. Adopt Ordinance (Roll Call)

Documents:

*Final Reading - 940, 944, and Unaddressed Properties
Rezoning.pdf*

**B. Final Reading - Proposed Ordinance No. 1494 - An Ordinance To
Rezone Property At 1601 And 1609 Oak Street And Neighboring
Parcels From B-2 To R-2 - City Administrator Torstenson
Recommends To Dispense With Actual Reading**

1601 Oak St. - PIN 09181016007B009
Neighboring Parcel - PIN 09181016008B009
1609 Oak St. - PIN 09181016009Z009
Neighboring Parcel - PIN 09181016008A009

- Rezoning requested from a B-2 Neighborhood Business District to an R-2 Medium Density Residential District

- a. Hold Final Reading (Voice Vote)
- b. Adopt Ordinance (Roll Call)

Documents:

Final Reading -1601 and 1609 Oak St Rezoning.pdf

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:00 p.m.
Personnel and Finance Committee will meet at 7:00 p.m.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"